

Detailed Income & Expenditure by Budget Heading 13/09/2024

Month No: 5

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(31,511)						
<u>230 Market</u>							
1250 Skipton Market Income	21,930	42,000	20,070			52.2%	
1252 Rackham Traders	9,065	20,000	10,935			45.3%	
1253 Casual Traders	6,217	5,000	(1,217)			124.3%	
Market :- Income	37,212	67,000	29,788			55.5%	0
4000 Staff Salaries	15,848	49,681	33,833		33,833	31.9%	
4165 Licence Fee	384	1,000	616		616	38.4%	
4190 Marketing & Promotions	61	1,000	939		939	6.1%	
4240 Rent, Rates & Sundries	7,225	33,000	25,775		25,775	21.9%	
4244 Marketing & Promotions	0	0	(0)		(0)	0.0%	
Market :- Indirect Expenditure	23,519	84,681	61,162	0	61,162	27.8%	0
Net Income over Expenditure	13,694	(17,681)	(31,375)				
<u>240 Allotments</u>							
1120 Allotments Rents	25,924	24,500	(1,424)			105.8%	
1121 Allotment Key Deposits	34	20	(14)			171.8%	
Allotments :- Income	25,958	24,520	(1,438)			105.9%	0
4000 Staff Salaries	6,680	17,281	10,601		10,601	38.7%	
4250 Allotments Expenditure	3,657	12,500	8,843		8,843	29.3%	
Allotments :- Indirect Expenditure	10,337	29,781	19,444	0	19,444	34.7%	0
Net Income over Expenditure	15,621	(5,261)	(20,882)				
Grand Totals:- Income	484,395	708,520	224,125			68.4%	
Expenditure	382,400	723,980	341,580	17,288	324,292	55.2%	
Net Income over Expenditure	101,995	(15,460)	(117,455)				
plus Transfer from EMR	1,029						
less Transfer to EMR	(10,000)						
Movement to/(from) Gen Reserve	113,024						

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4265 Tractor & Trailer Expenses	2,463	4,000	1,537		1,537	61.6%	
4266 Estates Vehicle -Electric Van	1,398	3,800	2,403		2,403	36.8%	
4270 Churchyard and Burials Grounds	14,299	22,920	8,621	288	8,333	63.6%	
4280 Street Furniture	0	2,000	2,000		2,000	0.0%	
4290 Street Lighting	5,207	7,000	1,793	2,060	(267)	103.8%	
4291 Road Safety	0	1,500	1,500		1,500	0.0%	
4310 Statues and Memorials	0	500	500		500	0.0%	
4320 Public Conveniences	10,777	35,000	24,223		24,223	30.8%	
4340 Skipton in Bloom	0	1,000	1,000		1,000	0.0%	
Estates :- Indirect Expenditure	184,388	191,720	7,332	2,348	4,984	97.4%	0
Net Income over Expenditure	(70,133)	(190,220)	(120,087)				
<u>220 Events, Tourism & Town Centre</u>							
1260 Christmas Market Income	0	15,000	15,000			0.0%	
1270 Sheep Day Receipts	5,198	4,500	(698)			115.5%	
1279 Skipton BID	7,510	10,000	2,490			75.1%	
1280 Christmas Lights Income	0	4,500	4,500			0.0%	
1285 Snapshot Festival Income	970	0	(970)			0.0%	
1299 EMR Events Movement	0	0	0			0.0%	(10,000)
Events, Tourism & Town Centre :- Income	13,678	34,000	20,322			40.2%	(10,000)
4000 Staff Salaries	27,760	70,000	42,240		42,240	39.7%	
4190 Marketing & Promotions	0	0	(0)		(0)	0.0%	
4244 Marketing & Promotions	(0)	0	0		0	0.0%	
4400 Christmas Light Switch on Even	1,200	18,500	17,300	3,747	13,553	26.7%	
4420 Civic Event Support	720	3,000	2,280	1,500	780	74.0%	
4440 Twinning	0	1,500	1,500		1,500	0.0%	
4450 Christmas Lighting	0	17,000	17,000		17,000	0.0%	
4451 Gala	1,109	1,000	(109)		(109)	110.9%	
4456 Christmas Market Event	2,400	32,500	30,100	7,460	22,640	30.3%	
4457 Skipton Snapshot Festival	2,874	1,500	(1,374)		(1,374)	191.6%	
4458 Easter Event	0	1,250	1,250		1,250	0.0%	
4459 Sheep Day Event	14,991	14,500	(491)	613	(1,104)	107.6%	
4460 Skipton Car Show	1,215	200	(1,015)		(1,015)	607.5%	
4463 Summer Park Events	96	2,200	2,104	1,620	484	78.0%	
4464 Yorkshire Day	825	500	(325)		(325)	165.0%	
4467 Community Safety Grant	1,029	0	(1,029)		(1,029)	0.0%	1,029
4468 Community Grant Fund	2,000	20,000	18,000		18,000	10.0%	
4469 Community Day	0	1,500	1,500		1,500	0.0%	
Events, Tourism & Town Centre :- Indirect Expenditure	56,217	185,150	128,933	14,940	113,992	38.4%	1,029
Net Income over Expenditure	(42,540)	(151,150)	(108,610)				
6000 plus Transfer from EMR	1,029						
6001 less Transfer to EMR	(10,000)						

Detailed Income & Expenditure by Budget Heading 13/09/2024

Month No: 5

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1076 Precept	285,000	570,000	285,000			50.0%	
1090 Bank Interest	7,727	8,400	673			92.0%	
1110 STC Land	0	700	700			0.0%	
1200 Service Recharge HP	(42)	2,000	2,042			(2.1%)	
1265 Income from Town Hall	0	400	400			0.0%	
Income :- Income	292,685	581,500	288,815			50.3%	0
Net Income	292,685	581,500	288,815				
200 Administration							
1300 Other/Miscellaneous Income	607	0	(607)			0.0%	
Administration :- Income	607	0	(607)				0
4000 Staff Salaries	56,288	142,698	86,410		86,410	39.4%	
4060 Staff Training & Conferences	91	4,500	4,409		4,409	2.0%	
4090 Rent and Services	25,199	33,500	8,301		8,301	75.2%	
4100 Communications	3,005	5,400	2,395		2,395	55.7%	
4110 Office Maintenance & Cleaning	1,707	2,300	593		593	74.2%	
4120 Office Stationery & Other Cons	804	1,300	496		496	61.8%	
4130 Office Equipment & Maintenance	1,791	5,700	3,909		3,909	31.4%	
4140 Office Equipment/IT Support	8,709	9,500	791		791	91.7%	
4150 Insurance	4,831	9,000	4,169		4,169	53.7%	
4160 Professional Charges & Subs	4,318	5,000	682		682	86.4%	
4170 Bank Charges	778	2,000	1,222		1,222	38.9%	
4180 Postage	205	500	295		295	41.0%	
4200 Mayoral Allowance	213	1,250	1,037		1,037	17.1%	
4220 Election Costs	0	10,000	10,000		10,000	0.0%	
Administration :- Indirect Expenditure	107,939	232,648	124,709	0	124,709	46.4%	0
Net Income over Expenditure	(107,332)	(232,648)	(125,316)				
210 Estates							
1078 Public Conveniences Donations	452	1,500	1,048			30.1%	
1079 S106	111,555	0	(111,555)			0.0%	
1284 Skipton BID (Skipton in Bloom)	2,248	0	(2,248)			0.0%	
Estates :- Income	114,255	1,500	(112,755)			7617.0%	0
4000 Staff Salaries	31,054	77,000	45,946		45,946	40.3%	
4259 S106 Expenditure	111,555	0	(111,555)		(111,555)	0.0%	
4260 Recreation Grounds Maint	7,636	36,500	28,864		28,864	20.9%	
4261 Wildflowers	0	500	500		500	0.0%	

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Cashbook 1

User: HELEN

Current Bank A/c

Payments made between 09/08/2024 and 12/09/2024

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
30/08/2024	Document Solutions (UK) Ltd	DD	45.11	45.11		500			Photocopying charges July 2024
30/08/2024	Bank Charges for August	DD	89.27			4170	200	89.27	Bank Charges for August
30/08/2024	Sum Up Bank Charges	DD	4.41			4170	200	4.41	Sum Up Bank Charges
30/08/2024	Fuel Genie Business Account	DD3	176.10	176.10		500			July monthly fuel charges
31/08/2024	Ilkley IT Services Ltd	dd4	919.20	919.20		500			IT/ com charges for July
03/09/2024	North Yorkshire County Council	bacs	372.00	372.00		500			Rates for armoury House Otley
03/09/2024	North Yorkshire County Council	Bacs	175.00	175.00		500			P/Ledger Electronic Payment
03/09/2024	Share Skipton	BACS	1,999.00			1283	220	1,999.00	Share Skipton
03/09/2024	Craven Gymnastics	BACS	1,792.80			4467	220	1,792.80	Craven Gymnastics
03/09/2024	Selfa	BACS	1,250.00			4468	220	1,250.00	Selfa
03/09/2024	O2 Telefonica Uk Limited	dd	55.39	55.39		500			Monthly charges
04/09/2024	Fuel Genie Business Account	DD1	186.67	186.67		500			Fuel charges for the month
08/09/2024	British Telecom	DD	1,346.53	1,346.53		500			Final BT account
11/09/2024	Petty Cash	011045	100.00			230		100.00	Petty Cash
11/09/2024	Natwest Credit Card	Trf	1,177.15			215		1,177.15	Natwest credit card
12/09/2024	Blackburn Skips	Bacs	442.78	442.78		500			General mied waste
12/09/2024	Bypass	Bacs	60.00	60.00		500			Skipton Snapshot Sets
12/09/2024	Yorkshire Fence Hire	Bacs	231.00	231.00		500			Yorkshire Day Hire
12/09/2024	Prudential AVC	BACS	150.00			540		150.00	Prudential AVC
12/09/2024	Carrs Billington Agriculture	Bacs1	14.34	14.34		500			Gloves for emptying estates bi
12/09/2024	Drax Power Station	Bacs1	45.73	45.73		500			Final August account
12/09/2024	Multi - Task Cleaning Ltd	Bacs10	1,822.80	1,822.80		500			Cleaning charges for August
12/09/2024	North Yorkshire County Council	Bacs11	1,502.82	1,502.82		500			MT Alloment replace column
12/09/2024	Skipton Hire Centre	Bacs12	45.00	45.00		500			Repair for events generator
12/09/2024	Chevron Traffic Management Ltd	Bacs3	1,980.00	1,980.00		500			Traffic management Snapshot
12/09/2024	Oliver Spencer Plumbing and He	Bacs3	192.00	192.00		500			Install sink tap Otley St
12/09/2024	Gibsons Garden Machinery Ltd	Bacs4	25.34	25.34		500			Monthly service contract
12/09/2024	Avanti Pest Solutions Ltd	Bacs4	220.00	220.00		500			Removal wasp nest MR & BR

Subtotal Carried Forward:

50,490.12

16,284.39

46.06

34,159.67

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Cashbook 1

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Current Bank A/c

Payments made between 09/08/2024 and 12/09/2024

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
12/09/2024	J Harrison	Bacs5	81.00	81.00		500			5f6 Posts for banners
12/09/2024	JACS	Bacs6	8.10	8.10		500			Barrier tape for Bold Venrure
12/09/2024	Keighley Tree Services Ltd	Bacs7	720.00	720.00		500			Chip/Rem Bold Venture Rec
12/09/2024	Lyreco UK Ltd	bacs8	20.16	20.16		500			Box of Photocccoping Paper
12/09/2024	Merritt & Fryers Ltd	Bacs9	131.98	131.98		500			Cement for drop down posts
Total Payments:			51,451.36	17,245.63	46.06			34,159.67	

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Cashbook 1

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Current Bank A/c

Payments made between 09/08/2024 and 12/09/2024

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
09/08/2024	Carrs Billington Agriculture	bacs	15.99	15.99		500			P/Ledger Electronic Payment
12/08/2024	Sum Up Bank Charges	DD	0.34			4170	200	0.34	Sum Up Bank Charges
12/08/2024	Natwest Credit Card	Trf	541.64			215		541.64	Natwest CC
13/08/2024	Sum Up Bank Charges	DD	2.55			4170	200	2.55	Sum Up Bank Charges
15/08/2024	Sum Up Bank Charges	DD	4.65			4170	200	4.65	Sum Up Bank Charges
16/08/2024	Sage	dd4	144.60	144.60		500			Monthly Support Charges
19/08/2024	NY Pension Fund	BACS	5,387.78			540		5,387.78	NY Pension Fund Mth 5
19/08/2024	HMRC Mth 5	BACS	5,423.50			535		5,423.50	HMRC Mth 5
19/08/2024	Sum Up Bank Charges	DD	5.25			4170	200	5.25	Sum Up Bank Charges
19/08/2024	Sum Up Bank Charges	DD	0.01			4170	200	0.01	Sum Up Bank Charges
20/08/2024	Active Security Solutions Nort	bacs	288.00	288.00		500			Security for Snapshot
20/08/2024	Carrs Billington Agriculture	Bacs	15.99	15.99		500			Short Bank Roundabout maintenance
20/08/2024	AVC	BACS	150.00			540		150.00	Prudential AVC
20/08/2024	Blackburn Skips	Bacs1	221.39	221.39		500			Skip for Binns
20/08/2024	Merritt & Fryers Ltd	Bacs10	3.19	3.19		500			Town Hall Expenses
20/08/2024	North Yorkshire County Council	Bacs12	369.91	369.91		500			Rates for armoury House Otley
20/08/2024	Streetscape (Products & Servic	Bacs13	107,994.00	107,994.00		500			Shortbank Rec Ground
20/08/2024	Lyreco UK Ltd	Bacs14	20.16	20.16		500			Stationery
20/08/2024	Gibsons Garden Machinery Ltd	Bacs6	25.34	25.34		500			Monthly Servicing contract
20/08/2024	JACS	Bacs8	97.64	97.64		500			Blue paper towels
20/08/2024	Petty Cash	CHQ	100.00			230		100.00	Chq 011043 petty cash
20/08/2024	Streetscape (Products & Servic	correction	109,548.89	109,548.89		500			P/Ledger Electronic Payment
20/08/2024	Sum Up Bank Charges	DD	0.68			4170	200	0.68	Sum Up Bank Charges
20/08/2024	Active Security Solutions Nort	Reverse	-288.00	-288.00		500			P/Ledger Electronic Payment
20/08/2024	Streetscape (Products & Servic	Reverse	-107,994.00	-107,994.00		500			P/Ledger Electronic Payment
20/08/2024	British Gas	Reverse1	-107.16	-107.16		500			P/Ledger Electronic Payment
20/08/2024	North Yorkshire County Council	Reverse10	-369.91	-369.91		500			P/Ledger Electronic

Subtotal Carried Forward:

121,602.43

109,986.03

0.00

11,616.40

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Skipton Town Council

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Cashbook 1

User: HELEN

Current Bank A/c

Payments made between 09/08/2024 and 12/09/2024

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
									Payment
20/08/2024	Streetscape (Products & Servic	Reverse11	-109,548.89	-109,548.89		500			P/Ledger Electronic Payment
20/08/2024	Blackburn Skips	Reverse3	-221.39	-221.39		500			P/Ledger Electronic Payment
20/08/2024	Business Stream Yorkshire Wate	Reverse4	-85.41	-85.41		500			P/Ledger Electronic Payment
20/08/2024	Carrs Billington Agriculture	Reverse5	-15.99	-15.99		500			P/Ledger Electronic Payment
20/08/2024	Gibsons Garden Machinery Ltd	Reverse6	-25.34	-25.34		500			P/Ledger Electronic Payment
20/08/2024	JACS	Reverse7	-97.64	-97.64		500			P/Ledger Electronic Payment
20/08/2024	Lyreco UK Ltd	Reverse8	-20.16	-20.16		500			P/Ledger Electronic Payment
20/08/2024	Merritt & Fryers Ltd	Reverse9	-3.19	-3.19		500			P/Ledger Electronic Payment
21/08/2024	Drax Power Station	Bacs	163.80	163.80		500			Charges for July 2024
21/08/2024	Leaving Present for staff	BACS	36.65			4120	200	36.65	Leaving Present for staff
21/08/2024	Mayors Travel	BACS	56.70			4200	200	56.70	Mayors Travel Expenses York
21/08/2024	The Bailey	Bacs1	20.00	20.00		500			VJ Day
21/08/2024	Playmore Creative LLP t/a Sara	Bacs2	150.00	150.00		500			Music Set Skipton Snapshot
21/08/2024	North Yorkshire County Council	Bacs4	132.00	132.00		500			Speed Survey Grassington Road
21/08/2024	Craven Arts Charitable Trust	Bacs5	40.00	40.00		500			Room Hire for Market Meeting
21/08/2024	Accountant - Ant (Yorkshire) L	Bacs6	264.00	264.00		500			Internal audit charges
21/08/2024	PKF LittleJohn LLP	Bacs7	1,638.00	1,638.00		500			Professional services re AGAR
21/08/2024	AWB Solicitors	Bacs8	583.60	583.60		500			Legal charges to surrender TH
22/08/2024	VWFS LTd	DD	276.38		46.06	4266	210	230.32	VWFS LTd
22/08/2024	Sum Up Bank charges	DD	14.96			4170	200	14.96	Sum Up Bank charges
28/08/2024	Sum Up Bank Charges	DD	6.15			4170	200	6.15	Sum Up Bank Charges
29/08/2024	Rentokil Specialist Hygiene	Bacs	3,360.00	3,360.00		500			Specialist clean Bold Ventrue
30/08/2024	Net Salaries Mth 6	BACS	15,535.86			530		15,535.86	Net Salaries Mth 6
30/08/2024	Petty Cash	CHQ 011044	100.00			230		100.00	Petty Cash
30/08/2024	British Gas	DD	107.16	107.16		500			Electric Chgs July 2024
Subtotal Carried Forward:			34,069.68	6,426.58	46.06			27,597.04	

12/09/2024

Skipton Town Council

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Deposit Account

Cash Received between 09/08/2024 and 12/09/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
30/08/2024	Interest received August	Int	Interest received August	1,114.92
Total Receipts				<u>1,114.92</u>

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Date: 12/09/2024

Skipton Town Council

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Bank Reconciliation Statement as at 31/08/2024
for Cashbook 1 - Current Bank A/c

User: HELEN

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Bank account 03302156	30/08/2024		2,500.00
Bank account 57055424	30/08/2024		272,226.15
			274,726.15
Unpresented Payments (Minus)		Amount	
08/08/2024 Bacs Streetscape (Products & Servic		107,994.00	
30/08/2024 DD3 Fuel Genie Business Account		176.10	
31/08/2024 dd4 Ilkley IT Services Ltd		919.20	
			109,089.30
			165,636.85
Unpresented Receipts (Plus)			
08/08/2024 Bacs		89,995.00	
09/08/2024 Evo		30.00	
30/08/2024 Evo		85.00	
31/08/2024 103592		155.00	
31/08/2024 Evo		150.00	
			90,415.00
			256,051.85
Balance per Cash Book is :-			256,051.85
Difference is :-			0.00

Signatory 1:

Name CATHIE NASH Signed CN Date 19/9/24

Signatory 2:

Name L CLOSE Signed L CLOSE Date 19/9/24CN

Date: 03/09/2024

Skipton Town Council

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Bank Reconciliation Statement as at 30/08/2024
for Cashbook 2 - Deposit Account

User: HELEN

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Bank account 57185972	30/08/2024		425,015.81
			425,015.81
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			425,015.81
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			425,015.81
		Balance per Cash Book is :-	425,015.81
		Difference is :-	0.00

Signatory 1:

Name CHAREE NASH Signed [Signature] Date 19/9/24

Signatory 2:

Name LOUISE CLOSE Signed [Signature] Date 19/9/24