

Minutes of the Public Services Committee meeting, Held on Thursday 22nd January 2026 at 6.30pm at the Town Council Offices, Otley Street, Skipton.

Present: Councillor K McIntyre (Chair), Councillor P Madeley, Councillor C Nash, Councillor L Morgan, Councillor M Pickard, Councillor J Woollacott, Councillor S Bentley & Councillor B McDaid.

Mrs L Close – Chief Officer
Mrs H Marshall – Finance manager
Mr M Robinson – Estate Supervisor

2526/032 ITEM 1 – Chairman's Remarks

Councillor McIntyre welcomed everyone to the meeting and thanked those who had attended.

2526/033 ITEM 2 – Apologies for Absence

Councillor A Heseltine - Absent.

2526/034 ITEM 3 – Disclosures of Interest

None

2526/035 ITEM 4 – Dispensations

None

2526/036 ITEM 5 – Representations from the public

None present

2526/037 ITEM 6 – Minutes

Proposed by Councillor P Madeley

Seconded by Councillor M Pickard

Resolved in favour that the meeting minutes held on the 9th October 2025 were a true and accurate record of the meeting.

2526/038 ITEM 7 – Budget

The Finance Manager gave an overview of the budget to date. This was received and noted.

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2526/039 ITEM 8 – Estate Team Update

The Estate Team Update was received and noted.

The path at Middletown was discussed and it was asked if quotes for funding for accessibility paths could be sought. This would be actioned.

Councillor Madeley advised that the association had been to a Councillor surgery and would like the car park at the bottom to be completed with hardcore. Quotes for this would be sought and brought back to the next meeting. Councillor McDaid advised that new tenants were not advised of the associations, the Chief Officer confirmed that all new tenants were given association contact details and of the membership they offered.

Councillor Madeley requested a quotation was sought from a contractor who could be employed to enter a plot once vacant and make it ready for the next tenant, this would be brought back to the next meeting.

2526/040 ITEM 9 – Surface at Raikes Road Recreational ground

Proposed by Councillor L Morgan, Seconded by Councillor C Nash and resolved in favour to agree to the proposal of the removal of the surfacing at Raikes Road recreational ground.

2526/041 ITEM 10 – Drone use on Council land

Information was presented to members from NYC and NYP to advise of the situation of drones. Councillor Nash confirmed that it was illegal to use drones on any recreational area. No other resolutions were made.

2526/042 ITEM 11 – Bog Wood

Councillor P Madeley would like the full history of Bogg Wood, any covenants and timeline of events presenting to the next meeting.

A request had been received from the Scouts for the use of Bogg Wood and a representative would be asked to the next meeting.

The Chief Officer would before the next meeting look for examples of lease or licenses that could be used for the Scouts.

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2526/043 ITEM 12- Leaves on Pavement

Councillor P Madeley would like to bring back his proposal for the Council to purchase a road sweeper to the next meeting.

The Chief Officer would investigate the route, times and schedule of works of NYC road sweeping and the schedule of when issues are reported and how they are addressed.

2526/044 ITEM 13 - Notification of Business for a Future Agenda

Middletown – Accessibility path and funding options

Broughton road – car park quotes

Gardening quote for preparing allotment plots

Bogg Wood – full history, lease, license options

Road sweeper – Cllr Madeley proposal

NYC – road sweeping schedule and reports programme.

Meeting closed with no further business transacted at 19:16pm

The next meeting will be held on the 23rd April 2026.