



Skipton Town Council

Minutes of the Extra Management and Staffing Committee Meeting of Skipton Town Council held at the Council Offices, Otley Road, Skipton
Tuesday 13th January 2026 at 6.00 pm

Those Present.

Chairman: Councillor B McDaid (Chairman), Councillor K McIntyre, Councillor L Morgan, Councillor W Feather, Councillor S Morton & Councillor P Madeley.

Officers: Mrs L Close (Chief Officer),

2526/041 ITEM 1 – Chairman's Remarks

The Chairman welcomed everybody to the extra meeting and thanked members for attending.

2526/042 ITEM 2 - To accept reasons for absence.

Councillor A Higgins and Councillor S Bentley were absent.

2526/043 ITEM 3 – Disclosures of Interest

None declared.

2526/044 ITEM 4 – Dispensations Requests

None received.

2526/045 ITEM 5 – Representations from the Public

There were no members of the public present.

2526/046 ITEM 6 – The Exclusion of the press and public

None present

2526/047 ITEM 7 – A member of the Staff's performance and conduct

A Review of performance and conduct was reported.

Proposed by Councillor B McDaid, seconded by Councillor L Morgan, and resolved in favour to appoint a Councillor to complete an investigation with terms of reference agreed into recent conduct.

If the selected Councillor cannot complete this, then the Chief Officer was given delegated authority to appoint a person outside of the Council.

Members advised that they did not want a recommendation from the Investigator, despite this being stated in the Disciplinary policy.

2526/048 ITEM 8 – Notification of Business for a Future Agenda.

None at the time of the meeting.

With no further business to be transacted, the meeting was closed at 18.45 pm

The next meeting date is to be advised.