



Skipton Town Council

Minutes of the Ordinary Meeting of Skipton Town Council
held in the meeting room of the Craven Community Hub (Old Craven
College building), Skipton High Street ,
Wednesday 19th November 2025, 7.00 pm

Those Present.

Chairman: Councillor W Feather (Mayor)

Councillor K McIntyre, Councillor L Morgan, Councillor S Bentley, Councillor D Noland, Councillor B McDaid, Councillor C Nash, Councillor R Heseltine, Councillor S Morton & Councillor P Madeley

Officers: Mrs L Close (Chief Officer)

Mrs J Dean (Deputy Clerk)

2526/030 ITEM 1 – Chairman's Remarks

Councillor Feather welcomed everybody to the meeting and the Engagements that he had attended were received and noted.

2526/031 ITEM 2 – Reasons for absence

Councillor A Heseltine, Councillor C Harbron, Councillor A Higgins, Councillor V Kettu all had prior commitments – reasons accepted.

Councillor J Woollacott missed the date – reasons accepted.

Councillor M Pickard was absent.

2526/032 ITEM 3 – Declaration of Interest

Councillors Madeley, McDaid, Morton – All members of the Broughton Road Community Centre which is a non-pecuniary interest in relation to the Finance Minutes.

2526/033 ITEM 4 – Dispensation requests

None requested

2526/034 ITEM 5 – Representations from the public

A member of the Civic Society had hoped to attend the meeting to raise concerns regarding the Chamber and mouse man furniture which is in the Town Hall and the lack of access and use of it. It was confirmed this was an agenda item further into the meeting.

2526/035 ITEM 6 – Minutes

Proposed by Councillor L Morgan, seconded by Councillor P Madeley, and resolved in favour that the minutes of the meeting held on 25th September

2025 were a true and accurate record of the meeting.

2526/036 ITEM 7 – Reports and minutes from Committee and Sub-committee meetings

Proposed by Councillor L Morgan, seconded by Councillor W Feather and resolved in favour to accept the minutes of the Market and Events Committee meeting on the 2nd July 2025.

Proposed by Councillor B McDaid, seconded by Councillor P Madeley and resolved in favour to accept the minutes of the Management and Staffing Committee meeting on the 14th August 2025.

Proposed by Councillor L Morgan, seconded by Councillor C Nash and resolved in favour to accept the minutes of the Finance Committee meeting on the 14th August 2025.

Proposed by Councillor K McIntyre, seconded by Councillor P Madeley and resolved in favour to accept the minutes of the Public Services Committee on 10th July 2025.

2526/037 Item 8 - Finance reports

The Chief Officer was asked to confirm the Election costs for the forthcoming budget meeting.

A meeting for next year's Gala would also be booked.

Discussions were held regarding the increasing need for Hostile Vehicle Mitigation systems to be provided for all road closure events and the budget implications of providing them. Councillor Madeley advised that he had completed research for concrete blocks to be used. The matter would be discussed further at the budget meeting.

The Chief Officer also advised members of the importance of ear marking any reserves that they intended to carry forward.

Proposed by Councillor L Morgan, seconded by Councillor B McDaid and resolved in favour to approve the schedule of payments, the budget to date, the receipts and the bank reconciliations.

2526/038 ITEM 9 – Saturday Road closures

A Saturday Road closure was discussed, and the Chief Officer presented potential costs of implementing. It was all agreed not to pursue this idea further currently.

2526/039 ITEM 10 – Petyt Library

Councillor Nash advised that there is 24 boxes of Sylvester Petyt archives with the Petyt Library that she had catalogued. These might be moved to North Yorkshire Archives or if not stay with York University.

The Chief Officer confirmed that North Yorkshire Council had written to confirm that Skipton Town Council is recognised as the appropriate body for the library

and this had been submitted to the Charity Commission. There would be a meeting called in January which will be held online.

2526/040 ITEM 11 – Town Hall Council Chamber

It was confirmed that Sir Julian Smith MP had approached both the Mayor and the Chief Officer at the remembrance parade to ask for an update of the situation of the use of the Chamber. He has since confirmed that he would like a meeting early next year to discuss approaching NYC to ask for it's availability.

Members agreed that it should be used and it was proposed by Councillor P Madeley, seconded by Councillor K McIntyre and resolved in favour to write to North Yorkshire Council.

2526/041 ITEM 12 – North Yorkshire Councillors

Councillor D Noland gave an update of matters relating to North Yorkshire Council which at the time included budget provision for the next fiscal year.

2526/042 ITEM 13 – Outside Bodies

Councillor C Nash gave a verbal update regarding the Sylvester Petyt Library which had met recently to award a list of grants.

Councillor C Nash missed the last Selrap meeting, Councillor J Woollacott attend in her place but was not present at the meeting to provide a verbal update.

Councillor S Morton advised that the Climate Action group had some activities in the pipe line for 2026.

2526/043 ITEM 14 – Community Safety working group

Councillor McDaid gave an update on the working group, which mainly focused on the potential installation of a new temporary CCTV camera. Thanks were passed to Stacey Reffin and Sarah Howsen who had worked tirelessly on this matter.

Councillor L Morgan gave an update of the recent community meeting that he had chaired.

2526/029 ITEM 15 – Notification of business for a future agenda

Councillor K McIntyre advised that there were elderly and disabled people present at the meetings and requested we no longer held them at the Community hub as the rooms were too cold. The Officers advised that they would do their best to find an alternative accessible venue to use.

With no further business transacted, the meeting was closed at 20.20pm. The next meeting of Full Council will be the Budget and Precept setting on 4th December at 7.00 pm. The venue to be confirmed.