



Minutes of the Finance Committee of Skipton Town Council held in Town Council offices, Otley Street, Skipton on Thursday 16th October 2025 at 6.30pm

Those Present.

Chairman: Councillor L Morgan
Councillor R Heseltine, Councillor K McIntyre, Councillor C Nash,
Councillor S Morton, Councillor J Woollacott & Councillor P Madeley.
Officers: Mrs L Close (Chief Officer) & Mrs H Marshall (Finance Manager)

2526/021 ITEM 1 – Chairman’s remarks

Councillor Morgan welcomed everybody to the meeting.

2526/022 ITEM 2 – To accept reasons for absence.

Councillor A Higgins was absent.

2526/023 ITEM 3 – Declarations of Interest

None declared

2526/024 ITEM 4 – Dispensations Requested

None requested.

2526/025 ITEM 5 – Representations from the public

None

2526/026 ITEM 6 – Minutes of the previous meeting

Proposed by Councillor S Morton, seconded by Councillor K McIntyre, and unanimously resolved that the minutes of the Finance committee meeting held on 14th August 2025 were an accurate record of the meeting.

2526/027 ITEM 7 – Finance Reports

Proposed by Councillor S Morton, seconded by Councillor K McIntyre, and resolved in favour to approve the schedule of payments, bank reconciliations, and the budget to date.

2526/028 ITEM 8 – Vehicle Mitigation

Discussions were held regarding budgets, events, and vehicle mitigation needed for future events. The finance committee had full delegation to re-allocate funds and adjust budgets.

Proposed by Councillor L Morgan, seconded by Councillor P Madeley, and in accordance with points 3.3 and 3.8 of the Terms of reference, resolved to vire 5k from earmarked event reserves to fund vehicle mitigation for Remembrance Sunday parade.

Chairman’s signature

2526/029

ITEM 9 – Budget 2025/2026

A draft budget was circulated for the committee to consider in preparation for the full council meeting. Discussions were held regarding the strategic plan. It was advised that a meeting would be held on 25th November to look at the information sheets and the strategic direction.

2425/030

ITEM 10 – Community Grant Criteria

Proposed by Councillor Nash, seconded by Councillor L Morgan, and resolved that Councillors Morgan, Heseltine & Madeley would form a working group to look at the criteria line by line. Councillor Morgan would circulate dates for the meeting.

2425/031

ITEM 11 - Community Grant application

A grant application was received from Brooklands School.

Proposed by Councillor P Madeley, seconded by Councillor K McIntyre, and resolved in favour to refuse the application due to incomplete financial information as previously advised.

Discussions were held as to the advertisement of the scheme and advertising some deadline dates for applications.

2425/032

ITEM 12 – Notification of business for a future agenda

Capital Working group

Reserves

Strategic Plan

Future budget proposal

The meeting was closed at 19.37pm

The next meeting of the Finance Committee will be held on
Tuesday 25th November 2025 at 6.30pm