

Minutes of the Public Services Committee meeting, Held on Thursday 9th October 2025, at 6.30pm at the Town Council Offices, Otley Street, Skipton.

Present: Councillor K McIntyre (Chair), Councillor P Madeley, Councillor C Nash, Councillor L Morgan, Councillor M Pickard, Councillor J Woollacott, Councillor S Bentley and Councillor A Heseltine

Mrs J Dean – Deputy Clerk
Mrs H Marshall – Finance manager

2526/015 ITEM 1 – Chairman's Remarks

Councillor McIntyre welcomed everyone to the meeting and thanked those who had attended.

2526/016 ITEM 2 – Apologies for Absence

Councillor B McDaid had a work commitment- reasons accepted.

2526/017 ITEM 3 – Disclosures of Interest

None

2526/018 ITEM 4 – Dispensations

None

2526/019 ITEM 5 – Representations from the public

None present

2526/020 ITEM 6 – Minutes

Proposed by Councillor P Madeley

Seconded by Councillor M Pickard

Resolved in favour that the meeting minutes held on the 10th July 2025 were a true and accurate record of the meeting.

2526/021 ITEM 7 – Budget

The Finance Manager gave an overview of the budget to date. This was received and noted.

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The Finance Manager also explained the proposed Public Services Budget for 2025/2026, which will be discussed at the Finance Committee and then approved at Full Council in December.

Councillor Madeley asked if adequate provision was put in for the rising cost of insurance, which the Finance Manager confirmed there was. There were no further questions.

2526/022 ITEM 8 – Estate Team Update

The Estate Team Update was received and noted.

2526/023 ITEM 9 –Ginnel Park Public Survey & Equipment Replacement

Proposed by Cllr P Madeley, seconded by Cllr M Pickard and resolved to approve the purchase of an inclusive flyer saucer, supplied by Streetscape.

Proposed by Cllr P Madeley, seconded by Cllr L Morgan and resolve to approve the replacement of the cradle swing seats, supplied by Streetscape.

2526/024 ITEM 10 – Pasture Close Recreation Ground Improvements

Proposed by Cllr P Madeley, seconded by Cllr M Pickard and resolved to approve the required works at Pasture Close with the quote from Streetscape being accepted. *Streetscape: Supply only cost for two new cradle seats and two new flat seats £462 +VAT, Patch repair wet pour £550 + VAT*

2526/025 ITEM 11 – Burnside Recreation Ground Improvements

Proposed by Cllr L Morgan, seconded by Cllr M Pickard and resolved to approve the required works at Burnside Recreation Ground, accepting the quote from Streetscape. s106 funding to be utilised, and any shortfall to come from the recreation ground budget Streetscape:

Supply only cost for two new cradle seats £280 +VAT.

Replace and install multi-play unit with a stainless-steel multi-play, delivery and removal of old unit £10,400 + VAT.

Post installation inspection (required) £475 + VAT.

Extend wet pour for new play frame and patch required area £3510 + VAT.

2526/026 ITEM 12- Middletown Recreation Ground Improvement Works

There was a discussion on the park at Middletown and the work required. There has been some vandalism to the wooden swing frame, and the proposal is to replace this with a steel frame. Cllr Nash asked if other options for funding could be explored.

Proposed by Cllr P Madeley, seconded by Cllr L Morgan and resolved not to approve the proposed improvement works to Middletown Recreation Ground, but to reconsider the proposal with more information towards the end of the financial year.

Officers to explore other options for funding this work.

2526/027 ITEM 13 – Estates Tree Inspections & Mapping

Members reviewed the options for a full inspection of the Estates Trees and mapping future tree works and monitoring required.

Proposed by Cllr M Pickard, seconded by Cllr L Morgan and resolved to approve moving forward with option 2.

Option 2 was: Fee for a walk over of all the trees on the Tree Locations Spreadsheet provided, condition survey each tree, update (where required) tree species and populate/W3W for Holy Trinity & Christ Church, record any obvious defects that need attention, high/medium/low £1,440

2526/028 ITEM 14 –Development of additional parking area at Middletown Allotment

Proposed by Cllr P Madeley, seconded by Cllr L Morgan and resolved to move forward with the quote from WS Groundworks priced at £6,100 + vat, to install the additional parking area at Middletown Allotments, requested by allotment tenants.

2526/029 ITEM 15 - Middletown Allotment Path Construction

Proposed by Cllr P Madeley, seconded by Cllr L Morgan and resolved to move forward with the development of an access path at Middletown Allotments, accepting the quote from Chris Brown (option 2): *Dig off vegetation, lay timber*

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edging, lay weed membrane. Bring to level with Mot type 1 and compact. Surface with tarmac. Price £2,500

2526/030 ITEM 16 – Cenotaph

Members received the report and noted the queries already made with Hirst Conservation. Cllr Madeley gave an overview of what the cenotaph could look like once the work was completed.

Cllr Nash asked for further clarification on whether the inspections by structural engineers mentioned in the report are included in the costs, or if that would be in addition. Clarification would be sought on that issue.

No Further questions for Hirst Conservation were raised.

Cllr A Hesletine left the meeting at 19:40pm

There was a discussion about the planting and lighting at the cenotaph that would also need consideration.

Proposed by Cllr P Madeley, seconded by Cllr M Pickard and resolved to recommend the works required, with full details on the costings involved, to Full Council.

2526/031 ITEM 17 - Notification of Business for a Future Agenda

Items for the next agenda were Bog Wood, removal of the old surfacing at Raikes Road Recreation Ground, a policy on the use of drones on Council owned land.

Cllr Nash also raised that several of the finger posts are pointing in the wrong direction and that there is no finger post for Craven Arts House. The Deputy Clerk advised that the fingerposts are owned by Skipton BID, but we have assisted with the positioning of the fingers in the past. She would look into this.

Meeting closed with no further business transacted at 19:45pm

The next meeting will be held on the 22nd January 2026.