

**Minutes of the Finance Committee of Skipton Town Council held in the Hub, Town Hall, High Street, Skipton on Thursday 13<sup>th</sup> February 2025 at 6.30pm**

**Those Present.**

Chairman: Councillor L Morgan (Vice Chairman)  
Councillor R Heseltine, Councillor P Madeley, Councillor S Morton,  
Councillor K McIntyre & Councillor W Feather.

Officers: Mrs L Close (Chief Officer) & Mrs H Marshall (Finance Manager)

**2425/033 ITEM 1 – Chairman’s remarks**

Councillor Morgan welcomed everybody to the meeting and advised that he would Chair the meeting in the absence of Councillor Higgins.

**2425/034 ITEM 2 – To accept reasons for absence.**

Councillor A Higgin who had prior work commitment – reasons accepted.

**2425/035 ITEM 3 – Declarations of Interest**

Councillors McIntyre, Heseltine, Madeley who are Tarn Moor trustees.

**2425/036 ITEM 4 – Dispensations Requests**

None received.

**2425/037 ITEM 5 – Representations from the public**

None

**2425/038 ITEM 6 – Minutes of the previous meeting**

Proposed by Councillor P Madeley, seconded by Councillor K McIntyre and unanimously resolved that the minutes of the Finance committee meeting held on 16<sup>th</sup> October 2024 were an accurate record of the meeting.

**2425/039 ITEM 7 – Finance Reports**

Proposed by Councillor K McIntyre, seconded by Councillor S Morton and resolved in favour to approve the schedule of payments, bank reconciliations and the budget to date.

Proposed by Councillor K McIntyre, seconded by Councillor L Morgan and unanimously resolved in favour to ring fence the following remaining budget headings 4260, circa £18,000 Recreation grounds maintenance, 4250, circa £5900, 4291 circa £1390 Road Safety.

**2425/040 ITEM 8 – Grant award policy**

Proposed by Councillor R Heseltine, seconded by Councillor P Madeley and resolved in favour to recommend the Grant award policy for adoption by Full council.

Chairman’s signature .....

2425/041

**ITEM 9 – Community Grant scheme**

An application for funding was received from Skipton Pride.  
The following further information was asked to be submitted, and the application would be represented at Full Council.

1. Copy of governance or Terms of reference
2. 3 Estimate should be provided
3. What is the plan for offsetting carbon, the application states it can be done but not how.
4. Accessibility toilet provision
5. Governance – only the application listed as a director.
6. Large amount of transaction going in and out on the bank statement, what is this for.
7. Confirmation of the funding channels used and the outcome.

An application was received from Skipton Community Sports hub  
The following further information was asked to be submitted, and the application would be represented at Full Council.

1. Confirmation of when the Morrisons grant is awarded and the timescales against our 4-month expiry limit. Is there a contingency plan in place.
2. 3 estimates have not been submitted.
3. Councillor Hesletine advised that Page 4 of the independent examiners report did not clearly define the names of the signatures, and these needed to be confirmed.
4. Councillor Hesletine stated that Mr M Birks is a labour party member, and the criteria specifically states that any political links should be declared.

2425/042

**ITEM 10 – Bank Signatures**

Proposed by Councillor S Morton and seconded by Councillor K McIntyre and resolved in favour to remove 2 previous signatures on the account.

Proposed by Councillor P Madeley, seconded by Councillor W Feather and resolved in favour to change the Mayoral account signature to Councillors McIntyre, R Heseltine, P Madeley, H Marshall.

2425/043

**ITEM 11 – Notification of business for a future agenda**

*The meeting was closed at 19.14pm*

The next meeting of the Finance Committee will be held on  
Thursday 24<sup>th</sup> April 2025 at 18.30pm

Chairman's Initials.....