

**Minutes of the Public Services Committee meeting, Held on Thursday 22nd February 2024,
at 6.30pm in the Town Council Chamber, Town Hall Skipton**

Present: Councillor McIntyre (Chairman), Councillor P Madeley, Councillor B McDaid,
Councillor S Bentley, Councillor C Nash & Councillor L Morgan
Louise Close – Chief Officer,
Helen Marshall – Finance Manager
Mark Robinson – Estates Supervisor
2 members of the public

2324/049 ITEM 1 – Chairmans Remarks

Councillor McIntyre welcomed everyone to the meeting.

2324/050 ITEM 2 – Apologies for Absence

Councillor A Hesletine who had a prior commitment at work.
Councillor R Judge was absent.

2324/051 ITEM 3 – Disclosures of Interest

None

2324/052 ITEM 4 – Dispensations

None

2324/053 ITEM 5 – Representations from public

Members of the public requested they could speak at items 14 & 16, this was accepted by the Chair and members.

2324/054 ITEM 6 – Minutes

Proposed by Councillor P Madeley

Seconded by Councillor S Bentley

Resolved unanimously approved that the minutes of the meeting held on 30th November 2023 was a true and accurate record of the meeting.

2324/055 ITEM 7 – Estates Team update

The Estate team update was circulated, and no further questions were asked. Members thanked the estate team for their work.

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2324/056 ITEM 8 – Budget

There were a 2 typing errors on the budget which were highlighted and would be corrected.
The budget was received and noted.

2324/057 ITEM 9 – Park Strategy

The park strategy was accepted and recommended to move to full council for adoption.

2324/058 ITEM 10 – Park Equipment Quotes

Proposed by Councillor P Madeley

Seconded by Councillor B McDaid

Resolved to move forward with the quotation from Streetscape for the park equipment.

6 votes in favour, 1 abstention

2324/059 ITEM 11 – Tenders for Shortbank Recreation ground and Lytham Gardens

Proposed by Councillor L Morgan

Seconded by Councillor S Bentley

Resolved subject to some date changes the tenders were accepted and the Chief Officer would move forward with the tender process. *Unanimous*

2324/060 ITEM 12 – Grounds Maintenance tender

Proposed by Councillor L Morgan

Seconded by Councillor S Bentley

Resolved to move forward with the tender process. *Unanimous*

2324/061 ITEM 13 – Christchurch Wall

Proposed by Councillor C Nash

Seconded by Councillor L Morgan

Resolved subject to the availability of the contractor and the permission to complete work in the conservation area, the wall should be fixed urgently using Council reserves to fund this work. *Unanimous*

2324/062 ITEM 14 – Wall Measurements

The measurements of the wall at Holy Trinity were received and no movement was to be significant. They will be measured again in July 2024.

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2324/063 ITEM 15 – Allotment pricing

Members of the public were invited to speak and they advised that they were pleased that the pricing structure was being considered again at the allotments to make it fairer for tenants.

Proposed by Councillor P Madeley

Seconded by Councillor L Morgan

Resolved to make a system for fairness for all allotment holders, pricing will be adjusted to calculate against measurements of plots so that tenants only pay for the size plot they have.

This would not raise extra costs for the Council.

Unanimous

2324/064 ITEM 16 – Allotment Tree Maintenance Policy

Proposed by Councillor K McIntyre

Seconded by Councillor P Madeley

Resolved to adopt the tree policy with the adjustment of the height of the fruit tree changed.

Unanimous

2324/065 ITEM 17 – Skipton in Bloom

Proposed by Councillor B McDaid

Seconded by Councillor P Madeley

Resolved that the Town Council move forward with plans to take on the watering contract for Skipton in Bloom at no cost to the Council.

Unanimous

2324/066 ITEM 18 – Notification of business for a future agenda

Coach street toilet tender.

The meeting closed at 19.33pm