



Minutes of the Finance Committee of Skipton Town Council held in the Council Meeting Room, Town Hall on Tuesday 13th February 2024 at 6.30pm

Those Present.

Chairman: Councillor A Higgins
Councillor R Heseltine, Councillor P Madeley, Councillor W Feather & Councillor K McIntyre.

Officers: Mrs L Close (Chief Officer)
1 member of the public

2324/030 ITEM 1 – Chairman’s remarks
Councillor A Higgins welcomed everyone to the meeting and thanked them for attending.

2324/031 ITEM 2 – To accept reasons for absence.
Councillor L Morgan had a prior commitment - accepted.
Councillor R Judge was absent.

2324/032 ITEM 3 – Declarations of Interest
None declared.

2324/033 ITEM 4 – Dispensations Requests
None received.

2324/034 ITEM 5 – Representations from the public
None

2324/035 ITEM 6 – Minutes of the previous meeting
The minutes of the meeting held by Finance Committee on the 19th October were unanimously resolved as a true and accurate record, proposed by Councillor K McIntyre and seconded by Councillor P Madeley.

2324/036 ITEM 7 – Budget
The budget to date was received and noted.
Councillor R Heseltine asked why the market had an income of HAZ money. The Chief Officer would confirm exactly what this entry was and did confirm that this did not affect the Market Income in anyway and that budget was not being supported by HAZ.
Proposed by Councillor A Higgins
Seconded by Councillor P Madeley
Resolved to vire any underspend of line 4260 *unanimous*

Chairman’s signature

2324/037

ITEM 8 – Strategic Plan

The Chief officer confirmed the Strategic Plan was on track to be presented in draft form at the March full council meeting.

2324/038

ITEM 9 – Office Accommodation

An update of the offices was given. The Chief Officer confirmed alternative accommodation had been sought and plans were underway to organise the heads of terms. Councillor Madeley advised that staff should move in as soon as possible and all expenditure should be charged back to North Yorkshire Council.

2324/039

ITEM 10 – Community Grants Scheme

The draft proposal for the application process was presented to members.

The following changes were asked to be made;

Remove amount of grant fund from terms of reference (1.5)

Change minimum amount to £200 and maximum amount to £2000

Change point 6 to within 4 months (6)

Remove wording ‘normally’ and wording in brackets (17)

Add to grant agreement, attending Town meeting (6)

Ensure clause states for stand alone projects and not revenue costs.

With this changes to be made, the documents will be presented at the April meeting to be agreed.

The Community Grant scheme would be advertised on social media pages, Craven Herald and the council website.

All uncommitted grant funding would be returned to reserves as per the Council’s financial regulations.

2324/040

ITEM 11 – Tenders

No changes were brought to the tenders to be presented at PSC committee for Parks play equipment, Grass cutting and bin emptying and the cleaning of the public toilets.

2324/041

ITEM 12– Notification of Business for a future agenda

Community Grant documents

The meeting was closed at 19.14pm

The next committee meeting of Finance committee is Thursday 18th April 2024.

Chairman’s Initials.....