

**Minutes of the Ordinary Audit, Scrutiny & Planning Committee meeting, Held
on Thursday 2nd November 2023, at 6.30pm in the Town Hall, Skipton**

Present: Councillor C Harbron (Chairman), Councillor A Heseltine, Councillor S Bentley, Councillor S Morton & Councillor V Kettu

Mrs J Dean- Deputy Clerk

Mrs H Marshall

1 member of the public.

2324/026 Item 1 – Chairman’s Remarks

Councillor C Harbron welcomed everyone to the meeting and thanked everybody for attending. Councillor Harbron expressed his thanks to staff for putting the agenda together under difficult circumstances due to the situation with the office.

2324/027 Item 2 - Apologies for Absence

Councillor B McDaid due to family commitments.

Councillor M Courcier due to work commitments.

Resolved to accept the reasons given.

Councillor Nash was absent.

2324/028 Item 3 – Disclosures of Interest

None received.

2324/029 Item 4 – Dispensations

None requested.

2324/030 Item 5 – Representations from public

A member of the public spoke regarding Road Safety measures in the area, with particular reference to Agenda Item 7. They felt that North Yorkshire Council had missed an opportunity to extend the traffic island on the High Street when the road was resurfaced. He also noted that there are signs on Broughton Road warning of a 30mph zone ahead, and could these signs be positioned on other routes into Skipton, warning of the reduced speed limit ahead.

2324/031 Item 6 – Minutes of the previous minutes

Proposed by Councillor C Harbron

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Seconded by Councillor A Heseltine and **RESOLVED** that the Audit, Scrutiny and Planning Meeting of the 7th of September 2023 are a true and accurate record of the meeting held. *Unanimous*

2324/032 Item 7 – Response from NYC Highways

Members received and noted the response from NYC Highways.

Proposed by Councillor C Harbron

Seconded by Councillor S Morton and **RESOLVED** to write back to NYC Highways, thanking them for their response, asking how much the kerbed traffic island mentioned would cost, and if NY Councillors locality budget could be used to fund the kerbed traffic island. To also ask if 30mph limit ahead signs could be installed on Otley Road and The Bailey. County Councillors for Skipton to be cc'd into the letter.

Unanimous

2324/033 Item 8 – Internal Audit

The Deputy Clerk gave an update on the actions already taken regarding the recommendations on the audit report.

Members received and accepted the Internal Audit with no further actions resolved. Councillor Harbron thanked the staff for their work.

Councillors Bentley and Morton agreed a date with the Finance Manager to meet and complete the Internal Control Checklist.

2324/034 Item 9 – Planning Applications

Planning Applications were discussed.

Proposed by Councillor C Harbron

Seconded by Councillor A Heseltine, and **RESOLVED** to submit no comments for the following applications: ZA23/25408/FUL, ZA23/25413/FUL, ZA23/25379/FUL, ZA23/25441/TCA, ZA23/25426/TCA, ZA23/25435/HH. For application ZA23/25351/FUL, to comment that adequate refuse collection space should be provided with bin storage. *Unanimous*

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2324/035 Item 10 – Traffic Regulations Order Update

Proposed by Councillor C Harbron

Seconded by Councillor S Bentley and **RESOLVED** to delegate authority to the officers to submit a response of no objection to the amendments to the TROs, including the introduction of the way system on Carleton Street, but to include comments from Members based on the correspondence from Cllrs Noland and Solloway, and to include Cllr Nash's comments regarding a parking space on Manville Street to allow maintenance vehicles to park. *Unanimous*

2324/036 Item 11 – North Yorkshire Council Housing Consultations

Members had received the details of the Five Year Housing Strategy.

Proposed by Councillor C Harbron

Seconded by Councillor S Morton and **RESOLVED** to bring the item to the Full Council Meeting on the 16th Nov, to allow all Council Members to comment.

Unanimous

Members had received the details of the Self Build and Custom Housebuilding Register Consultation.

Proposed by Councillor S Morton

Seconded by Councillor A Hesletine and **RESOLVED** to submit no objection to the recommendations set out in the consultation, but to comment that the area of North Yorkshire remains a very broad area, and could it be restricted to constituency areas. *Unanimous*

2324/037 Item 12 – Jerry Crofts resident request

Members discussed correspondence received from a resident asking for the Council's comments on safety at Jerry Croft. There was a discussion about the issues in this area, Councillor Kettu suggested that encouraging pedestrians to use Museum Walk could be an option to look at. Councillor Bentley has spoken with the resident, who has agreed to provide her with further information on their concerns, she has not yet received the additional information.

Proposed by Councillor C Harbron

Seconded by Councillor A Heseltine and **RESOLVED** to write to the resident, inviting them to the next meeting to explain their concerns to Members, by which time the additional information can also have been considered. *Unanimous*

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2324/038 Item 13 – 20mph zones outside schools

Members reviewed the proposal for a 20mph 'Safer Schools Zone' in the following locations- Gargrave Road / Water Street (from Rockwood Drive mini roundabout to B6265). Brook Street (from Gargrave Road to below Canal Bridge / Tow Path).

Proposed by Councillor C Harbron

Seconded by Councillor S Bentley and **RESOLVED** to agree to support the application to be made, by a resident, to North Yorkshire Council to create a 'Safer Skipton Schools Zone' in the proposed locations.

Unanimous

2324/039 Item 14 – Parking Space at Cawder Green

Proposed by Councillor S Morton

Seconded by Councillor V Kettu and **RESOLVED** to not support the request to support an application to North Yorkshire Council for a parking space on Cawder Green.

Unanimous

Whilst Members were sympathetic to the reasons given for a parking space, it was felt that it would be a loss of some green space in the area. Members felt that a disabled parking bay may be more appropriate in the right location.

2324/040 Item 15 – Scrutiny of Policies

The Severe Weather Policy was scrutinised.

Proposed by Councillor S Morton

Seconded by Councillor V Kettu and **RESOLVED** that no amendments are required to the policy.

Unanimous

The Safeguarding Policy was scrutinised.

Proposed by Councillor A Heseltine

Seconded by Councillor S Bentley and **RESOLVED** that no amendments are required to the Policy.

Unanimous

The Deputy Clerk would look into what Safeguarding training is available for Members, and will circulate the details.

Proposed by Councillor S Bentley

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Seconded by Councillor S Morton and **RESOLVED** to scrutinise the Market Policy at a future meeting.

Unanimous

Proposed by Councillor C Harbron

Seconded by Councillor S Bentley and **RESOLVED** to scrutinise the Council's Data Protection Policies at the next meeting.

Unanimous

2324/041 Item 16 – Notifications for a future agenda

Data Protection Policies

Audit of the Council's links with Charities.

With no further business the meeting closed at 19.45pm

Date of next meeting –1st February 2024