



# Skipton Town Council

## **Minutes of the Ordinary Meeting of Skipton Town Council held in the Council Chambers on Thursday 14<sup>th</sup> September 2023, 7.00pm**

### **Those Present.**

Chairman: Councillor S Bentley

Councillor P Madeley (Deputy), Councillor L Morgan, Councillor K McIntyre, Councillor B McDaid, Councillor D Noland, Councillor S Morton, Councillor C Nash & Councillor W Feather

Officers: Mrs L Close (Chief Officer), Mrs J Dean (Deputy Clerk)  
2 members of the public

### **2324/067 ITEM 1 – Mayors Remarks**

Councillor S Bentley welcomed everyone to the meeting. The Mayoral attendance to date and future appointments and events was received and noted.

### **2324/068 ITEM 2 - To accept apologies for absence.**

Councillor R Heseltine who had health complications

Proposed by Councillor L Morgan

Seconded by Councillor P Madeley

**Resolved** to not approve Councillor Heseltine's reason for absence from the Town Council meeting as he is able to attend meetings for his County and National Park roles.

*6 in favour, 3 against & 1 abstention.*

Councillor M Courcier was busy with his business commitment.

Councillor A Higgins had prior work commitments.

Councillor A Heseltine & Councillor C Harbron had a prior engagement.

*7 in favour, 2 abstentions.*

Councillor R Judge was absent from the meeting.

Proposed by Councillor Madeley, seconded by Councillor Morton and resolved to write to the Councillors who were missing meetings to advise them of the responsibilities.

It was further asked to circulate and publish the attendance record.

**2324/069    ITEM 3 – Disclosures of Interest**

None declared.

**2324/070    ITEM 4 – Dispensations Requests**

None received.

**2324/071    ITEM 5 – Representations from the Public**

Members of the public advised that they did not want to raise anything at this point.

**2324/072    ITEM 6 – Minutes of the previous meeting**

Proposed by Councillor P Madeley

Seconded by Councillor K McIntyre

**Resolved 8 votes in favour, Councillor Nash abstained from voting.**

**2324/073    ITEM 7 – Reports and Minutes from Committee and Subcommittee meetings.**

Proposed by Councillor P Madeley

Seconded by Councillor Kettu

**Resolved** to accept the minutes of the Market & Events Committee meeting held on the 7<sup>th</sup> June 2023 *9 votes in favour*

Proposed by Councillor K McIntyre

Seconded by Councillor W Feather

**Resolved** to accept the minutes of the Finance Committee meeting held on 15<sup>th</sup> June 2023 *9 votes in favour*

Proposed by Councillor S Bentley

Seconded by Councillor S Morton

**Resolved** to accept the minutes of the Audit, Scrutiny & Planning meeting held on 6<sup>th</sup> July 2023 *9 votes in favour*

**2324/074    ITEM 8 – Chief Officers update (ca)**

The following updates were circulated.

Raikes road recreational Ground, Petyt Library Trust, and the Videoing of Council meetings.

The Chair opened the floor to a representative from Stirton who advised that this was their closest recreational ground and should have been consulted on the matter. Councillor McDaid advised that all minutes of all the meetings should be available on the website. This would be actioned.

**2324/075 ITEM 9 – North Yorkshire Councillors**

Councillor D Noland addressed the meeting in his capacity as a North Yorkshire Councillor. He advised there was a bi election imminently which doesn't affect the area but could change the political balance. He also discussed the Gateway project, removal of the trees and the plans that were passed for the proposed service station. He advised that Craven District Council should have objected strongly to this development.

**2324/076 ITEM 10 – Community Safety**

Councillor McDaid gave the meeting an update of the Community Safety Working Group, reminding that there was a visual audit due to be held on Monday 18<sup>th</sup> September and the next working group meeting would be held on 28<sup>th</sup> September.

**2324/077 ITEM 11 – Finance**

The Bank Reconciliation, Bank Statements and the Schedule of Payments and Receipts were received and noted.

**2324/078 ITEM 12 – Annual Governance and Accountability record**

Proposed by Councillor P Madeley

Seconded by Councillor W Feather

**Resolved** that the amendment of Assertion 4 on the Annual Governance Statement of our AGAR 2022/23 *unanimous*

**2324/079 ITEM 13 – Outside Bodies reports**

An update was circulated from the Clerk of Tarn Moor Trust.

Councillor Nash asked for the following points be raised regarding the new set up proposed of the trust. Will the Town Council still appoint two representatives, how will the changes effect Skipton and what are the implications for the Tarn Moor Trust and who will hold the shares of the new company.

The Chief Officer would submit those questions and update at the next meeting.

**2324/080 ITEM 14 – Chair of Market & Events Committee**

Proposed by Councillor Madeley

Seconded by Councillor McDaid

**Resolved** that Councillor Kettu be appointed as Chair of the Market and Events Committee. *Unanimous*

**2324/081    ITEM 15 – Outlook and Meeting Recordings**

Councillor Madeley discussed the use of Outlook for Members and the recordings of Council meetings. He stated that there was very poor attendance at meetings, and he would like a text message sending to all members at the start of the day of the meeting.

Councillor McIntyre asked the Chief Officer if this would be possible, it was confirmed that the text message could be sent from the Events or Market mobile, however, the office was not in receipt of all mobile numbers. Councillor Madeley advised that it was clear this would not happen so he withdrew his request. The Chief officer confirmed that she had worked with Councillor Morton and the strategic plan in offering an informal meeting for a Saturday morning to try and ask members how to engage more.

Councillor Kettu confirmed that the office was very particular in asking for reasons of absence and meeting dates were fixed for the year.

Councillor Madeley stated that recordings of the meetings should be fixed to the minutes and available for the public.

Councillor Nash advised that there were several details that needed to be decided about this, the Chief Officer confirmed that the detail would be looked into and will be presented at the next meeting for decision.

Proposed by Councillor P Madeley

Seconded by Councillor B McDaid

**Resolved** to attach recordings to the minutes on the website.

*8 votes in favour, 1 abstention.*

**2324/082    ITEM 17 – Notification of business for a Future Agenda.**

No items were given, and members were reminded they had up to 7 days before the next meeting although the absolute statutory minimum notice was 3 days.

Items for the next agenda.

Skipton Station trees to be added to Public Service Committee.

Councillor P Madeley – To reduce the number of finance meetings to three meetings per year.

Councillor W Feather – To look at ways and take action to promote local foods as the Town is a centre of local agriculture.

Councillor S Morton – Template for placing an agenda item.

Library of things

Craven District of Sanctuary

With no further business to be transacted the meeting was closed at 20.16pm.  
The next ordinary meeting of the Council will be held on 16<sup>th</sup> November 2023.