

**Minutes of the Ordinary Market & Events Committee meeting, Held on
Wednesday 7th June 2023, at 5.30pm in the Town Hall, Skipton**

Present: Councillor P Madeley (Chairman), Councillor L Morgan, Councillor S Bentley, Councillor C Harbron, Councillor K McIntyre & Councillor V Kettu

Mrs L Close – Chief Officer

Miss H Corrigan – Events Manager

Mr T Garbutt – Market Officer

2 Market trader representative

2324/001 Item 1 – Chairman's Remarks

Councillor P Madeley welcomed everyone to the meeting of the first amalgamated Market and Events Committee, and thanked Councillors for attending.

2324/002 Item 2 - Apologies for Absence

Councillor D Noland & Councillor W Feather who all had a prior engagements – Accepted.

2324/003 Item 3 – Disclosures of Interest

None received

2324/004 Item 4 – Dispensations

None requested

2324/005 Item 5 – Representations from public

No public present

2324/006 Item 6 – Minutes of the previous minutes

Proposed by Councillor Morgan, Seconded by Councillor P Madeley and
RESOLVED that the Event Committee meeting minutes are a true and accurate
record of the meeting held on the 27th April 2023. *Unanimous*

Proposed by Councillor Harbron, Seconded by Councillor Madeley and RESOLVED
that the Market Committee meeting minutes are a true and accurate record of the
meeting held on the 10th May 2023. *Unanimous*

SKIPTON TOWN COUNCIL

7th June 2023 17:30pm

2324/007 Item 7 – Budget Report.

The Market and Events budget was received, noted with no further questions raised.

2324/008 Item 8 – Market Officers Report.

The Market Officer report was received and noted (copy attached).

The market team were asked to find out the weight of the recycling completed so far – **ACTION** to be completed by MO for next meeting.

Councillor Madeley thanked the Market Officers for their hard work.

The market trader rep advised that the coach bookings are not only needed for the market but also for the town.

Councillor Bentley also advised the meeting that somebody had been interviewed on BBC Radio 2 who had been to visit Skipton and sang its praises.

2324/009 Item 9 – Youth Market

Toby Garbutt, Market Officer and Youth Market Officer gave an update of the recent youth market and the success that had been achieved.

It was confirmed that NAMTF had discussed holding the regional final of the Young Traders Market at Skipton and this would be confirmed nearer the time.

Congratulations and praise were given to Toby and the market team.

2324/010 Item 10 – The Big Conversation

The Chief Officer made the following comments;

Minute from previous meeting;

2223/094 Item 15 – Stakeholders

Details were discussed regarding holding a ‘Big Conversation’ with all stakeholders about the repair, maintenance and upkeep of the setts and the high street.

Highways, County Councillors, Julian Smith MP, Cllr S Myers, Market traders would all be asked to be involved with arranging initial discussions of how to move forward, collaboratively with the same target. An expression of interest would be sent and the ACTION - Chief Officer would draft some letters, plans, and initial thoughts to send back to committee members for their thoughts before issuing out to recipients.

Attached is the Market project managers report which goes into a lot of detail regarding the setts, frontages and the Highstreet. It is a very articulated, knowledgeable report that I suggest being used for initial conversations with stakeholders regarding the setts.

SKIPTON TOWN COUNCIL

7th June 2023 17:30pm

At the forefront of this item is the concern for the Health and Safety of all visitors and traders to the setts and for the repair and maintenance of them. I would suggest issuing this report to, Highways, NYCC officers and Councillors each frontage, Julian Smith MP and traders, perhaps with a date for a meeting in the chamber of the Town Hall to discuss further how we can work collaboratively for the good of the High Street. It would take a lot of admin and groundwork but would be the initial start to conversations. The report is a great asset to us as a starting point and rather than just send invite letters we can use the report as the introduction.

Proposed by Councillor P Madeley and seconded by Councillor C Harbron and **RESOLVED** to prepare a forward for the document, copying all members to confirm and then to issue the report to all stakeholders as aforementioned. *Unanimous.*

2324/011 Item 11 – Market Promotion

The update for market promotion, including previous request of information regarding buses. It was advised that all budgets for the Market promotion should be spent each year.

2324/012 Item 12 –Events Manager update

Councillor P Madeley expressed his thanks to Miss H Corrigan, Events Manager as this was her last meeting before she moved on to a new role with another company. The report was discussed and circulated (copy attached).

2324/013 Item 13 – Music Festival

It was decided that as BID were launching a Skipton Sounds event this year this item should be discussed when the programme of events is discussed.

2324/014 Item 14 – Premise License

Proposed by Councillor K McIntyre and seconded by Councillor P Madeley, **RESOLVED** to support the application for a premise license for the events held on the High Street and Canal basin.

2324/015 Item 15 – Notification of business for a Future Agenda

Town Crier

Town Hall Balcony and update

With no further business the meeting closed at 18.50pm

Date of next meeting – 9th August 2023