

**Minutes of the Finance & Policy Committee of Skipton Town Council held in the
Council Chamber, Town Hall on Thursday 20th April 2023 at 18.30pm**

Those Present.

Chairman: Councillor C Nash
Councillor C Harbron, Councillor K McIntyre, Councillor P Madeley &
Councillor W Feather
Officers: Mrs L Close (Chief Officer), Mrs H Marshall (Finance Manager)
1 member of the public

- 2223/080** **ITEM 1 – Chairman’s remarks**
Councillor C Nash welcomed everyone to the meeting and thanked them
for attending.
- 2223/081** **ITEM 2 – To accept reasons for absence.**
Councillor R Heseltine & Councillor A Higgins (prior engagements)
Councillor R Judge was absent.
Reasons accepted.
- 2223/082** **ITEM 3 – Declarations of Interest**
None declared.
- 2223/083** **ITEM 4 – Dispensations Requests**
None received.
- 2223/084** **ITEM 5 – Representations from the public**
None
- 2223/085** **ITEM 6 – Minutes of the previous meeting**
The minutes of the meeting held by Finance and Policy Committee on
15th March 2023 were unanimously resolved as a true and accurate
record, proposed by Councillor C Nash.
- 2223/086** **ITEM 7 – Chief Officers Report**
The Chief Officer advised that the expression of interest for grant funding
to the prosperity fund had been submitted. Councillor P Madeley advised
that if this expression was successful then a meeting needed to be held
with Councillor S Myers to discuss the way forward.
- 2223/087** **ITEM 8 – Budget Report**
The budget report was reviewed, received and noted with no further
virements or recommendations.

Chairman’s signature

2223/088

ITEM 9 – Policies

The following policies were recommended by Management and Staffing Committee and sent to Finance and Policy Committee for recommendation for adoption at Full Council,

- Performance Management Policy
- Disciplinary Policy
- The Grievance Policy
- Training Policy
- Annual Leave Policy
- Sickness / Absence Policy

3 in favour, 1 abstention

2223/089

ITEM 10 – Town Hall Office Accommodation

The loss of office space and heating by the Town Council due to water ingress and flooding of 3 rooms making them unusable for 3 months was discussed.

Craven District Council has advised that they would not be making any compensation payments or reduction in rent payments because of previous amounts being written off in the past for the same issue and that these amounts compensated for the incident happening again. The Chief Officer has rejected this action and asked members to discuss the next steps.

The Chief Officer advised that legal advice had been sought and rental payments were not being withheld so that we were not in breach of our lease, but members needed to decide how this could be resolved.

The Chief Officer was asked how she would like it to be resolved in the first instance and it was confirmed that she would like to approach a district Councillor initially to see if this could be resolved amicably without the need to involve our legal representation. *4 votes in favour*

2223/090

ITEM 11 – Strategic Plan

An overview of the update of the strategic plan was given and discussions were held.

Councillor K McIntyre proposed that the invitation for all Councillors to assist at the community events was circulated. *Unanimously resolved.*

2223/091

ITEM 12 – Draft Parish Charter

Proposed by Councillor C Nash to give delegated power to the Chief Officer to submit the responses for the parish charter.

Unanimously resolved.

2223/082

ITEM 13 – Notification of Business for a future agenda

Meeting with Cllr Myers

The meeting was closed at 19.42pm

The next committee meeting of Finance and Policy Committee to be agreed.

Chairman's Initials.....