



Skipton Town Council

Minutes of the Finance & Policy Committee of Skipton Town Council held in the Council Chamber, Town Hall on Thursday 13th October at 18.30pm

Those Present.

Chairman: Councillor C Harbron (Vice Chairman)
Councillor P Madeley, Councillor R Heseltine, Councillor K McIntyre & Councillor W Feather

Officers: Mrs L Close (Chief Officer) & Mrs H Marshall (Finance Manager)
1 member of the public

2223/029

ITEM 1 – Chairman’s remarks

Councillor Harbron welcomed everybody to the meeting, confirming that as Councillor Nash was not attending, he would be the Chair of the Meeting.

2223/030

ITEM 2 – To accept reasons for absence.

Councillor Bentley (holiday) Councillor Judge (work commitment) Councillor Nash (prior engagement) & Councillor Higgins (work commitment)
Above reasons were accepted

2223/031

ITEM 3 – Declarations of Interest

None declared.

2223/032

ITEM 4 – Dispensations Requests

None received.

2223/033

ITEM 5 – Representations from the public

None

2223/034

ITEM 6 – Minutes of the previous meeting

The minutes of the meeting held by Finance and Policy Committee on 18th August 2022 were unanimously resolved as a true and accurate record.

2223/035

ITEM 7 – Chief officers report

The report was received and noted with no further questions raised.

2223/036

ITEM 8 – Budget

The Budget report was received and noted with no further questions raised.

It was confirmed that the Chief Officer and Finance Manager would start preparations for the budget process.

- 2223/037** **ITEM 9 – Council Bank Account Signatories**
Resolved that Councillor Harbron and Councillor Feather were the new signatories for the Councils bank account.
- 2223/038** **ITEM 10 – Mayor’s Charity Account Signatories**
Resolved that Councillor Madeley and Councillor McIntyre, along with the Finance manager would be the new signatories for the mayor’s charity account and the existing signatories that no longer represented the Council would be removed.
- 2223/039** **ITEM 11 – Council Reserves**
The Capital working group, which consisted of every member of F&P committee, had met before the meeting. The group unanimously agreed that it was too early to make any decisions of how to spend any capital because of the current situation and this would be reported to the committee.
RESOLVED to accept the Working group recommendation and to wait for the budget review and setting process before important decisions were taken with the Council’s capital.
- 2223/040** **ITEM 12 – Overtime**
This item was not discussed. Information would be circulated via email to Councillors.
- 2223/041** **ITEM 13 – Council Insurance**
RESOLVED to move forward with the Insurance cover.
- 2223/042** **ITEM 14 – HAZ funding**
The report on the HAZ funding was received and noted.
- 2223/043** **ITEM 15 – Citizen Advice request**
RESOLVED to ensure that during the budget process there is a budget heading for donations which would cover this request from Citizens along with any other potential requests that come forward.
- 2223/044** **ITEM 16 – Interim Strategic Plan**
The interim plan was received. It was pointed out that there were several grammatical / typo errors, and it needed more content.
Recommended to send to Full Council for more factual content.
- 2223/045** **ITEM 17 – Notification of Business for a future agenda**
Nothing was discussed at the meeting with members aware items could be sent in later.

The meeting was closed at 19.14pm