

**Minutes of the Market Committee meeting, Held on Wednesday 10th August 2022, at 5.30pm
in the Town Hall, Skipton**

Present: Councillor P Madeley, Councillor C Nash, Councillor L Morgan, Councillor B McDaid,
Councillor D Noland & Councillor M Courcier
S Mohammed - Trader Representative
Mrs H Marshall – Finance Manager
Mrs L Close – Chief Officer

2223/015 Item 1 – Chairman’s Remarks

Councillor P Madeley welcomed everyone to the meeting

2223/016 Item 2 - Apologies for Absence

Councillor W Feather who has a prior engagement – accepted

2223/017 Item 3 – Disclosures of Interest

None received

2223/018 Item 4 – Dispensations

None requested

2223/019 Item 5 – Representations from public

None received

2223/020 Item 6 – Minutes

Councillor C Nash advised that the minutes quoted her incorrectly, she advised that she would not have used the term ‘employ’ but would have used the term ‘appoint’

With the above amendment agreed the minutes of 8th June 2022 were **RESOLVED** to be accepted as a true and accurate record.

2223/021 Item 7 – Finance update

Confirmed all payments were up to date

Mr S Mohammed arrived at this point of the meeting

2223/022 Item 8 – Market Officers update

The market officer update was circulated with the agenda papers prior to the meeting and the market officer gave a briefing of the update in person.

A discussion was held regarding vehicles illegally parked on a market pitch on a market day. Mr Saghir advised it was a problem and a solution needed to be sought. The market officer confirmed

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that the market staff do manage the situation as it happens, and signs are now placed around the high street advising of the market days and restricted parking.

Councillor Courcier asked if we could clamp any offending vehicles, however it was advised this would solve the situation as the vehicle would still be in situ.

Councillor Nash advised that it does break a byelaw of the group and what power did the Council have to enforce this.

The Chief officer confirmed that the breaking of a byelaw is to issue a fine and as far as everyone was aware this has never been enforced.

Promotional activity was discussed along with the Loyal free app that had recently been launch. Councillor Madeley advised that he feels an option for an app to film inside the stalls to show what goods are available is needed. Councillor Morgan would look at any possible options for this.

Councillor Madeley confirmed that the Monday market incentive is going well and this will continue to be promoted.

2223/023 Item 9 – Market Safety

Councillor Madeley advised that the biggest problem with the market is the safety of the setts. He further advised that some are in great condition, and some are not, and the council should make sure the setts are safe before issuing a consent to trade. The frontages have the responsibility of the setts and Councillor Madeley would like all stake holders to pay for a risk assessment.

Councillor Nash went into more detail regarding the setts and the ownership of them. She further advised that a meeting had been requested at the last meeting.

Councillor Madeley advised that help from the District Councillors would be beneficial to secure a meeting.

Councillor C Nash suggested that everybody report every damaged sett on the Highways online portal system.

Councillor Noland advised he would contact Area 5 and this was supported by members.

2223/024 Item 10 – Market Byelaws Working Group

The Byelaws working group meeting date was advised as Wednesday 21st September at 6.30pm

2223/025 Item 11 – Recycling

An update was given from the Market officer about recycling. Councillor P Madeley went into more detail, and it was resolved that this would be brought back to the next meeting, or the one after for a definite plan of how to implement this scheme.

2223/026 Item 12 – Market Charter

Councillor Madeley advised that the Charter was due for renewal next April 2023 and members were asked to look at the detail and comeback by the end of the year to advise if anything was asked to be changed. Members were asked to come back to the November meeting with suggestions and an extra ordinary meeting date would be arranged.

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2223/027 Item 13 - Sustainability Goals

The examples given by Councillor Nash were read out and it was confirmed how the officers had actioned some of them.

It was confirmed that Councillor L Morgan was giving an update of sustainability at the next F&P meeting.

2223/028 Item 14 - Notification of Business for Future Agenda

The meeting closed at 18.54pm

Date of next meeting – 16th November 2022