

## Minutes of the Public Services Committee meeting, Held on Thursday 28<sup>th</sup> July 2022, at 6.30pm in the Town Hall, Skipton

**Present:** Councillor K McIntyre, Councillor C Harbron, Councillor R Heseltine, Councillor L Morgan, Councillor C Nash and Councillor P Madeley

Jenny Dean – Deputy Clerk  
Helen Marshall- Finance Manager  
Mark Robinson- Estate Supervisor  
Dale Wilkinson- Estates Assistant  
Lesley Tate- Craven Herald  
7 members of the public including Councillors S Bentley and A Heseltine

**2223/001 Item 1 – Chairman’s Remarks**

Councillor McIntyre welcomed everyone to the meeting

**2223/002 Item 2 - Apologies for Absence**

Apologies accepted from Councillors Judge and McDaid.  
Councillor Courcier was absent

**2223/003 Item 3 – Disclosures of Interest**

None received

**2223/004 Item 4 – Dispensations**

None requested

**2223/005 Item 5 – Representations from public**

Lesley Higgson and Marie Hickman attended to ask Members of the Committee to support their proposals for the Fairtrade signs on routes into Skipton. Skipton Fairtrade Initiative would be willing to contribute to the cost of signs, once the Council had confirmed its support of the idea and investigated options and costs.

Lorraine Hemmingway wished to ask Members of the Committee why some grass verges had been cut and some hadn't. She felt that areas where grass had been left to grow looked a mess. She thanked Members who had replied to her email enquiries about this and was pleased with the update supplied from the Estate Supervisor regarding the verges and parks, excluding the wildflower seed trail sites being cut.

**2223/006 Item 6 – Vice Chairman**

Proposed by Councillor P Madeley  
Seconded by Councillor C Nash

**RESOLVED** that Councillor L Morgan be the Vice Chairman of the Public Services Committee  
*(Unanimous)*

## SKIPTON TOWN COUNCIL

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2223/007

### Item 7 – Minutes

Proposed by Councillor P Madeley

Seconded by Councillor K McIntyre

**RESOLVED** that the minutes of the meeting held on 7<sup>th</sup> April 2022 be a true and accurate record.

Under SO1a, The Chairman of the meeting moved Item number 14 to this part of the meeting. All Members unanimously agreed to moving this item.

2223/008

### Item 14- Fairtrade Signage

Proposed by Councillor L Morgan

Seconded by Councillor P Madeley

**RESOLVED** that the Public Services Committee supports the request from the Skipton Fairtrade Initiative to work together to put signage regarding the Towns Fairtrade status on routes into Skipton.

Officers to provide further information on costings, locations and type of signs to the next meeting for consideration. Officers to also liaise with CDC and NYCC to ascertain if they have any plans for signage in Skipton.

Under SO1a, The Chairman of the meeting moved Item number 17 to this part of the meeting. All Members unanimously agreed to moving this item.

2223/009

### Item 17 – Grass Cutting

Proposed by Councillor P Madeley

Seconded by Councillor C Harbron

**RESOLVED** that Members would like further information on the areas of grass cut for NYCC, clarification on the costs to STC on cutting this grass, and whether NYCC have any plans to increase the amount of funding they provide for the cutting of the visibility grass in the future.

*(4 in favour, 1 abstention)*

Councillor Heseltine asked the Estates Staff if they could remove the ragwort growing on the verges.

2223/010

### Item 8- Matters Arising

Members noted the update from Cllr Madeley on his proposal for a road sweeper. A full report on this will be provided at the next meeting, the Deputy Clerk will aid Cllr Madeley with this report.

Members noted the update on the use of the Community Payback Scheme. Officers to provide information at the next meeting regarding proposed work to be carried out.

Members noted the update on the Wildflower project.

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Members noted the update on the War Memorial application submitted by the Chief Officer. Councillor Morgan offered to assist the Chief Officer if required when the outcome of this application is known.

Members noted the update on the Church Wall, and that it would be on the agenda of the next meeting.

### 2223/011 **Item 9- Finance Update**

Members received and noted the Public Services Budget, and noted the £15,000 s106 money available for allotment improvements

Councillor Harbron left the meeting due to a prior commitment at 19:16pm

### 2223/012 **Item 10- Allotment Measuring**

Proposed by Councillor P Madeley

Seconded by Councillor L Morgan

**RESOLVED** to make enquiries with Pear Technology about having the sites mapped and measured to have an up to date PDF map produced. At this time the full software package is not required.

*(3 in favour, 2 abstentions)*

### 2223/013 **Item 11-Allotment Update**

Members received and noted the Allotment Update

### 2223/014 **Item 12- Broughton Road Pigeon Plot**

Proposed by Councillor P Madeley

Seconded by Councillor L Morgan

**RESOLVED** to arrange the clearance of the Pigeon Guano at the plot at Broughton Road using Dream Environmental Services.

*(3 in favour, 2 abstentions)*

### 2223/015 **Item 13- Burnside Chapel Allotment Water**

Members of the Committee wanted to maintain a positive relationship with the Church. Member noted the information provided, and the recommendations from Yorkshire Water.

Proposed by Councillor R Heseltine

Seconded by Councillor P Madeley

**RESOLVED** to approve applying for a new water supply to separate the allotment supply from the church, and to delegate the decision on the most appropriate course of action following the application to the Officers.

*(Unanimous)*

### 2223/016 **Item 15- Burnside Park**

Proposed by Councillor P Madeley

Seconded by Councillor K McIntyre

**RESOLVED** to approve Streetscape to carry out the proposed work on the new play area at Burnside.

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Councillor Nash requested that at the next meeting there be a discussion on the Council having a strategy for its parks, and forward planning on when improvements are required.

**2223/017 Item 16- Church Clock**

Proposed by Councillor P Madeley

Seconded by Councillor R Heseltine

**RESOLVED** to not use the Council budget to fund the repairs required to the chiming mechanism of the Church Clock, but to continue to investigate other opportunities for funding the repairs.

*(unanimous)*

Committee Members did not want to re-establish the working group that had been investigating this.

**2223/018 Item 18- The Exclusion of the press and public**

All members of the press and public left the meeting.

**2223/019 Item 19- ...**

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**2223/020 Item 20- Notification of Business for Future Agenda**

- Street Lighting
- Church Wall
- Fairtrade signs- costings and proposals
- Street Sweeper- report with costings
- Community Payback
- Park Strategy

The meeting closed at 8:12pm

Date of next meeting – 29<sup>th</sup> September 2022