



# Skipton Town Council

## Minutes of the Public Services Committee meeting of Skipton Town Council held in the Council Chambers on Thursday 29<sup>th</sup> July 2021 at 6.30pm.

### Those Present.

Chairman: Councillor E Jaquin  
Councillors: Councillor P Madeley, Councillor R Mahmood, Councillor K McIntyre, Councillor C Nash, Councillor R Judge & Councillor D Shaw  
Officers: Mrs L Close (Chief Officer)

2021/009

### ITEM 1 – Chairman’s remarks

Councillor E Jaquin welcomed everybody to the meeting.

2021/010

### ITEM 2 – Apologies for Absence

Councillor Robert G Heseltine who had a previous engagement  
(accepted)

2021/011

### ITEM 3 – Disclosures of Interest

None declared.

2021/012

### ITEM 4 – Dispensations Requested

None requested.

2021/013

### ITEM 5 - Representations from public

Proposed by Councillor D Shaw

Seconded by Councillor P Madeley

**Resolved** to adjourn the meeting to invite representations from the public

A member of the Broughton Road Allotment Association thanked the staff and Councillors for the newly completed road work at the allotments which was a huge improvement. Overall, the new systems and communications in place were welcomed and appreciated. It was asked if the association could have an input into any future tenancy agreement.

2021/014

### ITEM 6 – Minutes of the previous meeting

Proposed by Councillor P Madeley

Seconded by Councillor C Nash

**RESOLVED** that the minutes of the Public Services Committee meeting held on 17<sup>th</sup> June 2021 are a true and accurate record.

(unanimous)

2021/015

### ITEM 7 - To receive the Budget to date for this committee

The budget for the allotments was discussed and it was asked if the salary element of the different sections of the budget could be identified, in particular to determine the amount of money that is re invested into the allotments.

The Chief Officer advised she would discuss with the finance manager. It was also confirmed that maintenance money from the 106 agreements

were to be received and re-entered into the software, which would then show a lower percentage against budget.  
It was asked that the Chief Officer confirm who is responsible for the wall and trees of the Raikes Road Memorial ground.

2021/016

**ITEM 8 – Allotment Tenancy Agreement**

The draft allotment agreement was issued with the agreement of this item being confirmed at the next meeting.

2021/017

**ITEM 9 – Allotment Officer Update**

Members received an update from the Allotment Officer. It was agreed that the allotments should be promoted more on social media and that an allotment vision should be agreed, and this would be discussed at the next meeting.

2021/018

**ITEM 10 – Pollinator Plan**

Proposed by Councillor D Shaw

Seconded by Councillor R Mahmood

It was **RESOLVED** that this council adopts and will implement the Pollinator plan presented. *(unanimous)*

2021/019

**ITEM 11 – Electric Van**

Proposed by Councillor R Judge

Seconded by Councillor E Jaquin

It was **RESOLVED** to ask the Finance & Policy to vire any funds over into the Estates budget, followed by approval from Full Council for the leasing of an electric van for the Estates department. *(unanimous)*

2021/020

**ITEM 12 - Skipton Environment Group**

Members received information regarding a new group formed and how they could work with the Town Council.

It was agreed to invite Skipton Environmental Group (SEG) to attend the next meeting of this committee and to discuss with them the Wildflowers along Broughton Road.

2021/021

**ITEM 13 - Millennium Green Play area**

Proposed by Councillor E Jaquin

Seconded by Councillor P Madeley

**RESOLVED** to move forward with the Streetscape play area quotation from Streetscape for the Millennium Green Play area *(unanimous)*

2021/022

**ITEM 14 - Millennium Green Pathway**

This item was adjourned for discussion at the next meeting of this committee.

- 2021/023**                    **ITEM 15 - Trinity Churchyard Wall**  
Proposed by Councillor P Madeley  
Seconded by Councillor D Shaw  
**RESOLVED** that the advice given by the YLCA regarding the responsibility of the Church Wall is accepted and passed over to the Church to advise them that liability of repairs does not lie with the Town Council. *(unanimous)*
- 2021/024**                    **ITEM 16 - Agreement of a bollard**  
Proposed by Councillor D Shaw  
Seconded by Councillor K McIntyre  
**RESOLVED** to agree the installation of a bollard at Back Walton Street which will be funded and organised by District Councillor Solloway. *(unanimous)*
- 2021/025**                    **ITEM 17 - Pasture Close complaint**  
A complaint had been received. The Estate supervisor and Councillors Shaw and Jaquin would visit site and report their findings back to Council.
- 2021/026**                    **ITEM 18 - Ash Tree Survey**  
It was confirmed that the trees on the estate were checked on a Monday, however this was for all trees and not just Ash. It was agreed that a quote would be sought for the survey of the ash trees.
- 2021/027**                    **ITEM 19 - Sustainability Goals & Estates Equipment becoming greener**  
Councillor Shaw discussed with Estates the possibility of introducing battery powered equipment to use instead of petrol. Mark Robinson confirmed that this had been looked into previously, however, it was resolved that the batteries were too heavy to use all day. Councillor Nash confirmed she would meet with the Chief Officer to discuss the Sustainability Goals of the Council.
- 2021/028**                    **ITEM 20 - Middletown Allotments Track – Ownership**  
Proposed by Councillor P Madeley  
Seconded by Councillor R Judge  
**RESOLVED** that responsibility would not be taken for this track from Craven District Council. *(unanimous)*
- 2021/**                         **ITEM 21 - Notification of Business for Future Agenda**  
The vision of the Allotments  
What assets of Craven District Council will come to Skipton Town Council following the announcement of one large Council.

With no further business discussed the meeting was closed at 20:06  
**The Next Meeting is to be held on the 28<sup>th</sup> October 2021 at 6.30pm**