

**Minutes of the Market Committee meeting, Held on Wednesday 9th February 2022, at 5.30pm  
in the Town Hall, Skipton**

**Present:** Councillor P Madeley, Councillor J Dawson, Councillor G Bell, Councillor C Nash and Councillor D Shaw

M Saghir, M Howard - Trader Rep

Vivien Mason - Craven Herald

1 x Market Trader

Mrs S Hepworth – Market Officer

Mrs H Marshall – Finance Manager

Mrs L Close – Chief Officer

**2122/056 Item 1 – Chairman’s Remarks**

Cllr Madeley welcomed everyone to the meeting.

**2122/057 Item 2 - Apologies for Absence**

Reason of absence were received from Councillors Feather and Councillor Hickman - Accepted  
Councillor Painter was absent.

**2122/058 Item 3 – Disclosures of Interest**

None received

**2122/059 Item 4 – Dispensations**

None requested

**2122/060 Item 5 – Representations from public**

None received

**2122/061 Item 6 – Minutes**

Proposed by Councillor J Dawson

Seconded by Councillor G Bell

**RESOLVED** that the minutes of the meeting held on 17<sup>th</sup> November 2021 be a true and accurate record.  
*(unanimous)*

**2122/062 Item 7 – Matters Arising**

It was confirmed that following a request to hold an Artisan Market every Sunday during the year, confirmation was needed from Craven District who issues the license for this market and for confirmation of what dates were possible. Once these had been agreed it would be confirmed with the organisers of the Artisan Market.

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**2122/063    Item 8 – Trader Representatives**

Councillor Madeley advised that it was the wish of the Committee that as many traders as possible attended the meetings and that Mr B Collins was welcome to join as the 4<sup>th</sup> trader representative. Councillor Dawson asked if the trader reps should be elected to which Mr M Howard confirmed that they previously were.

**2122/064    Item 9 – Finance Update**

The Rackham's contract and Thomas the Baker contract was discussed. It was confirmed that this was due for renewal in 2023 and there would be a renegotiation of fees and conditions.

The Committee were asked if an increase would be made to the Consent to trade agreements. It was confirmed that this matter had not been discussed.

Mr M Howard advised that he strongly suggested that the pitches were measured as there were many traders that were not paying enough for the trading space they used.

**2122/065    Item 10- Van Locations**

There was an in-depth discussion regarding the location of Van's at the market. Councillor Madeley advised that the safety of the market and all who trade and visit it are of paramount importance. He further stated that it was unfair for the vans to be then parked outside resident homes blocking views.

Councillor Madeley proposed that as a temporary measure only, if traders could fit their vans onto their pitch then they would be allowed to park them, but they must not be on the highway whatsoever.

Mr B Collins spoke in favour of the proposal and gave several benefits from keeping stock dry in bad weather to reducing carbon emissions of the vehicles being driven away and brought back again.

Councillor C Nash raised the issue of the 4ft clearance of highway on the set and the bylaw preventing vans being parked there. Councillor Madeley confirmed that this was a temporary measure while more information was sought regarding this law and that the proposal was only for pitches that had space for a van.

Mr M Saghir agreed this was the best option at this time.

Proposed by Councillor P Madeley

Seconded by Councillor C Nash

**RESOLVED** that as a temporary measure and in consultation with Market staff, if traders could fit their van onto their pitch, it could be left there, otherwise it would need to be removed from the market as in accordance with the consent to trade. *(unanimous)*

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**2122/066    Item 11 – Market Managers report**

Thanks were given to Mr Trevor Burton for his work as Market Manager and to pass very best wishes for his retirement.

Mrs S Hepworth gave an update of the managers' report that Trevor had supplied before he retired.

**2122/067    Item 12- Market Project**

The Market project managers report was circulated. Councillor Madeley spoke regarding the report and advised that it was confirmed that frontages were responsible for the setts and the best way to move forward would be to contact the frontage direct.

Mr M Howard advised that Barclays bank does not have the setts on their deeds, and they do not collect rent. He continued to advise that at least 20% of traders don't pay rent and he would suspect most of the traders would prefer to pay a contractor direct to work on the setts than for us to contact the frontage.

Mr B Collins asked that the Council negotiated with the frontage to ensure that any cost of repair was not passed back to the trader.

Councillor Nash registered concerns over ownership of some of the pitches and advised it would need further investigation.

Mr M Howard asked if he could have a meeting with the Project Manager when he returned to work.

**2122/068    Item 13 - Market Byelaws**

A working group was formed to look at and discuss the byelaws. This will consist of Councillor P Madeley, Councillor J Dawson, Councillor C Nash, Mr M Saghir & Mr B Collins.

This item would be placed on the next agenda for an update.

**2122/069    Item 14 – Monday Pitch Fees**

Councillor Madeley advised that he wanted to bring ideas forward of attracting more new traders for Mondays. His earlier suggestion of free Mondays was not viable however an option that needed to be looked at would be for 4/5 pop pitches in front of Rackham's given free for new traders. Mr M Saghir advised that would need to be Friday / Saturday so that the market was busy.

Proposed by Councillor P Madeley

Seconded by Councillor C Nash

**RESOLVED** that Councillor Madeley would prepare for the next meeting an incentive for free stalls and proposals for a Monday. How it would work and the budget implications. The current incentive scheme would remain. *(unanimous)*

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**2122/070 Item 15- The Exclusion of the press and public**

The Committee and its Sub Committees will be considering business of a confidential nature, and the press and public will therefore be excluded by resolution from meetings (Public Bodies Admissions to Meetings Act 1960, s1[2]).

**2122/071 Item 16- Staffing Update**

The Chief Officer presented the Committee with the plans of staffing and task to complete.

**2122/072 Item 17 - Notification of Business for Future Agenda**

No items were given at this time.

The meeting closed at 18.56pm  
Date of next meeting – 11<sup>th</sup> May 2022