



Skipton Town Council

Thursday 12th October 2023

All Members of the Finance Committee

Dear Councillors A Higgins, K McIntyre, P Madeley, W Feather, L Morgan, R Judge and R Heseltine

You are hereby summoned to attend an ordinary meeting of the **Finance Committee** which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on Thursday 19th October 2023 at 6.30pm.

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

Mrs Louise Close

Clerk to the Council

louise@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

Skipton Town Council exercises the General Power of Competence (Localism Act 2011)

A Copy of this agenda is available in larger print on request

2324/022 ITEM 1 – Chairmans Remarks

2324/023 ITEM 2 – Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

2324/024 ITEM 3 – Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the Monitoring Officer.

2324/025 ITEM 4 – Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2324/026 ITEM 5 – Representations from public

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.

Questions / observations from members of the public

2324/027 ITEM 6 – Minutes

To resolve to approve the minutes of the Finance Committee held on the 17th August 2023.

2324/028 ITEM 7 – Budget

To receive and note the budget report to date.

To review the budget.

To receive any requests for further information to take to the Full Council Budget Meeting.

To make any recommendations for virements if required.

2324/029 ITEM 8 – Strategic Plan

To receive an update on the strategic plan, and to resolve to form a working group.

2324/030 ITEM 9 – Office accommodation

To receive an update on the ongoing issue with the office accommodation at the Town Hall, including the arrangements in place for work continuity.

2324/031 ITEM 10- Notification of Business for a Future Agenda

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

14th December 2023