



Skipton Town Council

Tuesday 6th February 2024

All Members of the Finance Committee

Dear Councillors A Higgins, K McIntyre, P Madeley, W Feather, L Morgan, R Judge and R Heseltine

You are hereby summoned to attend an ordinary meeting of the **Finance Committee** which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on Tuesday 13th February 2023 at 6.30pm.

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

Mrs Louise Close

Clerk to the Council

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www.skiptontowncouncil.gov.uk

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

Skipton Town Council exercises the General Power of Competence (Localism Act 2011)

A Copy of this agenda is available in larger print on request

2324/032 ITEM 1 – Chairmans Remarks

2324/033 ITEM 2 – Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

2324/034 ITEM 3 – Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the Monitoring Officer.

2324/035 ITEM 4 – Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2324/036 ITEM 5 – Representations from public

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.

Questions / observations from members of the public

2324/037 ITEM 6 – Minutes

To resolve to approve the minutes of the Finance Committee held on the 19th October 2023.

2324/038 ITEM 7 – Budget

To receive and note the budget report to date.

To review the budget.

To make any recommendations for virements if required.

2324/039 **ITEM 8 – Strategic Plan**

To receive an update on the strategic plan and confirm that the draft will be presented to Full Council in March.

2324/040 **ITEM 9 – Office accommodation**

To receive an update on the ongoing issue with the office accommodation at the Town Hall, including the arrangements in place for work continuity.

2324/041 **ITEM 10- Community Grants Scheme**

To approve draft proposals for the application process for the community grant scheme, to go to Full Council for adoption in March.

2324/042 **ITEM 11- Tenders**

To note that the following tenders will be considered by the Public Services Committee:

Parks Play Equipment

Grass Cutting and Bin Emptying

Cleaning of the Public Toilets

2324/041 **ITEM 10- Notification of Business for a Future Agenda**

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

18th April 2024