



Skipton Town Council

10th Jan 2025

Agenda

Meeting: Full Council

Members: All Members of Skipton Town Council

Dear Councillors Bentley, Madeley, McDaid, Morton, Nash, Noland, Morgan, Feather, McIntyre, A Heseltine, R Heseltine, Harbron, Judge, Kettu, Higgins & Pickard

You are hereby summoned to attend the Ordinary Meeting of Skipton Town Council:

Date: Thursday 16th January 2025

Time: 7:00pm

Venue: North Yorkshire Council Office, Belle Vue Square, Broughton Road, BD23 1FJ

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

Mrs Louise Close

Clerk to the Council

louise@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Members of the public are entitled to attend this meeting, *by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1*, as observers for those items taken in open session. Please contact the Town Council for further details if you would like to find out more.

This meeting is being held as an in-person meeting that will be recorded, Full Council meetings will also be videoed and live streamed. Recording is allowed at Council and Committee meetings please give due regard to the Councils procedure on the recordings of meetings. Please contact the Council for further information.

A copy of this agenda is available in larger print on request.

Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.

Business

2425/108 ITEM 1 – Chairman’s Remarks

To receive the Chairmans remarks

To receive and note the engagements attended by the Mayor to date. [Page 5](#)

2425/109 ITEM 2 – Reasons for Absence

To resolve to accept the reasons for absence for any members unable to attend the meeting.

2425/110 ITEM 3 – Declarations of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days.

Members are to ensure that their Register of Interests form is kept up to date with the Monitoring Officer.

2425/111 ITEM 4 – Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2425/112 ITEM 5 – Representations from the public

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.

Questions / observations from members of the public

2425/113 ITEM 6 – Minutes [Pages 6-12](#)

To approve the minutes of the Full Council meeting held on the 14th November 2024 and the 5th December 2024.

2425/114 ITEM 7– Reports and Minutes from Committee and Sub committees Meetings

To receive and note the minutes of the following committees and subcommittees. These minutes are for information, and have been approved by the relevant committee:

- Public Services Committee 26th September 2024 [Page 13-17](#)

2425/115 ITEM 8 – Finance reports [Appendix 1](#)

To resolve to approve the schedule of payments, receipts, bank reconciliations and the budget to date.

- 2425/116** **ITEM 9– Annual Town Meeting**
To resolve to agree a date for the annual town meeting.
- 2425/117** **ITEM 10– New Policies**
To resolve to adopt the following new policies:
Co-option Policy-Recommended by Audit, Scrutiny and Planning [Appendix 2](#)
Appraisal Policy- Recommended by Management & Staffing [Appendix 3](#)
- 2425/118** **ITEM 11- Co-option timeline**
To resolve to agree the timeline for the co-option of a Councillor to the East Ward. Proposed advertisement of the position from the 17th January to the 28th February 2025, with the co-option taking place at the Full Council Meeting on the 20th March 2025.
- 2425/119** **ITEM 12 – North Yorkshire Councillors**
To receive any reports or updates from the North Yorkshire Councillors representing Skipton.
- 2425/120** **ITEM 13– Outside Bodies**
To receive written reports prior to this meeting from representatives on outside bodies and to answer any queries under this item.
- 2425/121** **ITEM 14- Community Safety**
To receive an update from Cllr McDaid, the Chair of the working group.
- 2425/122** **ITEM 15 – Community Hub**
To receive an update regarding the Community Hub.
- 2425/123** **ITEM 16 – Land Registration** [Page 18-19](#)
To receive the information regarding the registering of Town Council land, and resolve to move forward with the proposals to complete the registration.
- 2425/124** **ITEM 17 – Active Travel Plan** [Page 20-22 and additional slides](#)
That Skipton Town Council will establish a time limited Active Travel Working Group including key partners who attended our Active Travel Workshop in October 2024.
The Working Group will consider both low-cost options that might be introduced fairly quickly and longer term more ambitious (possibly, more costly) options aimed at increasing active travel within Skipton.

2425/125 ITEM 18 – Wilderness Wall [Page 23-24](#)

To note the update on the wall in the Wilderness that collapsed on the 6th January 2025

2425/126 ITEM 19 - Notification of Business for a Future Agenda

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

The next meeting of Full Council is the 20th March 2025

Agenda Item 1

The following Dates events were attended or have been scheduled to be attended by the Mayor or Deputy Mayor since the Full Council on the 14th November:

19th November 2024- Thanksgiving Dinner at Menwith Hill attended by Deputy Mayor

24th November 2024- Great Santa Fun Run and Christmas Light Switch On

1st December 2024- Advent Carol Service Ripon Cathedral

7th December 2024- 100 Years of the Cenotaph ceremony and Gala Dinner, Keighley.

Attended by the Deputy Mayor

13th December 2024- Ermysteds Founders' Day Service

12th January 2024- Plough Service Ripon Cathedral

Minutes of the Ordinary Meeting of Skipton Town Council held in the meeting room of North Yorkshire Offices at Belle Vue Square on Thursday 14th November 2024, 7.00pm

Those Present.

Chairman: Councillor C Nash (Mayor)

Councillor K McIntyre, Councillor L Morgan, Councillor W Feather, Councillor P Madeley, Councillor R Heseltine, Councillor A Heseltine, Councillor C Harbron, Councillor S Morton, Councillor A Higgins, Councillor D Noland & Councillor S Bentley.

Officers: Mrs L Close (Chief Officer), Mrs J Dean (Deputy Clerk),
Mrs H Marshall (Finance Manager)

Press: A reporter from the Craven Herald

2425/084 ITEM 1 – Chairmans Remarks

Councillor Nash welcomed everybody to the meeting.

Councillor Nash asked for members to speak with her regarding a possible trip to the twin town or any other ideas.

The events attended by the mayor to date were received and noted.

2425/085 ITEM 2 – Reasons for absence

Councillor V Kettu absence with illness

Councillor B McDaid was delayed due to work commitments.

The reasons for absence given were resolved to be accepted.

Cllr R Judge – Absent

2425/086 ITEM 3 – Declaration of Interest

None

2425/087 ITEM 4 – Dispensation requests

None received.

2425/088 ITEM 5 – Representations from public

None

2425/089 ITEM 6 – Minutes

Proposed by Councillor P Madeley, seconded by Councillor L Morgan and resolved in favour, that the minutes of the full council meeting held on the 14th of September 2024 was a true record of the meeting.

2425/090 ITEM 7 – Reports and minutes from the Committee and Subcommittee meetings

The minutes of the following committees and subcommittees were received, noted And approved.

Public Services Committee - Proposed by Councillor K McIntyre, seconded by Councillor D Noland and resolved in favour.

Events and Market Committee – Proposed by Councillor P Madeley, seconded by Councillor A Higgins and resolved in favour.

Management and Staffing Committee – Proposed by Councillor P Madeley, seconded by Councillor S Morton and resolved in favour.

Finance Committee – Proposed by Councillor L morgan, seconded by Councillor P Madeley and resolved in favour.

2425/091 ITEM 8 – Finance reports

Proposed by Councillor P Madeley, seconded by Councillor K McIntyre and resolved in favour to approve the schedule of payments, receipts, bank reconciliations and the budget to date.

2425/092 ITEM 9 – Civic Insignia

The meeting was advised of the cost for purchasing new shields for the Mayoral chain.

To resolve not to purchase new shields for the Mayoral Chains to be engraved with the mayor's name, until budget provisions allow.

SO1b, Proposed by Councillor S Morton, seconded by Councillor A Higgins.

This motion was then debated.

Councillor R Hesletine proposed the following amendment to the original motion, *to give serious consideration in next years budget*, second by Councillor D Noland, resolved in favour.

Members confirmed that Officers would bring further options to the budget meeting in December, following SO 1s, the Chair then took the vote for the substantive motion which was resolved in favour.

Resolved not to purchase new shields for the Mayoral Chains to be engraved with the mayor's name, until budget provisions allow and to give serious consideration in next year's budget for this.

Proposed by Councillor P Madeley, seconded by Councillor A Higgins and **resolved in favour to purchase 10 past Mayor badges.**

2425/093 ITEM 10 – New Policies

Proposed by Councillor P Madeley, seconded by Councillor A Higgins, resolved in favour to adopt the following policies, Sexual and General Harassment policy, Treasury policy and Menopause policy.

2425/094 ITEM 11 – Amendments to existing Policies and Procedures.

Proposed by Councillor A Higgins, seconded Councillor L Morgan and resolved in favour to accept the updated Financial regulations.

Proposed by Councillor A Higgins, seconded by Councillor P Madeley and resolved in favour to accept the updated Risk Management schedule.

2425/095 ITEM 12 – North Yorkshire Councillors

Councillor D Noland advised he would take questions from the floor for any North Yorkshire related business. Councillor P Madeley asked Councillor Noland to look at the cost of hiring the Town Hall. Councillor Noland then discussed the proposed changes and development for recycling across the county.

Councillor Heseltine had no further updates.

2425/096 ITEM 13 – Outside Bodies

There were no written reports submitted.

Councillor L Morgan advised that there was a Greatwood Community sale recently which coincided with the organised litter pick. He reported the day was a success.

Councillor K McIntyre advised that she had attended the Fairtrade meetings and there was some great work being completed.

2425/097 ITEM 14 – Community Safety Working Group

In the absence of Councillor B McDaid, the Deputy Clerk, Mrs J Dean gave the meeting an update of the groups work and meetings.

2425/098 ITEM 15 – Community Hub

The meeting was updated of the results of the Community hub survey.

The following motion was submitted on to the agenda, to resolve to present this information to potential investors. In accordance with standing order 1b, this motion was not moved and seconded and therefore was not progressed and the Chair confirmed this motion fell.

Skipton Town Council
16th January 2025 at 7.00pm

It was confirmed that this item would come back to the next full council meeting with further options, data and information for members.

With no further business transacted the meeting was closed at 20.21pm.

The next meeting of Full Council will be held on 16th January 2025, at the North Yorkshire Council offices at Belle Vue Square.

Minutes of the Budget Ordinary Meeting of Skipton Town Council held in the meeting room of North Yorkshire Offices at Belle Vue Square on Thursday 5th December 2024, 7.00pm

Those Present.

Chairman: Councillor C Nash (Mayor)

Councillor K McIntyre, Councillor L Morgan, Councillor W Feather, Councillor P Madeley, Councillor R Heseltine, Councillor S Morton, Councillor A Higgins, Councillor D Noland, Councillor S Bentley & Councillor M Pickard.

Officers: Mrs L Close (Chief Officer), Mrs H Marshall (Finance Manager)

2425/099 ITEM 1 – Chairmans Remarks

Councillor Nash welcomed everybody to the meeting, and advised the meeting she had attended Ripon Cathedral for the Advent Carol service and procession and had completed a reading on behalf of the people of Skipton. Councillor Nash also reminded members of the need for respectful behaviour at meetings.

Councillor C Nash welcomed Councillor M Pickard to the Council.

Proposed by Councillor L Morgan, seconded by Councillor P Madeley and resolved in favour to appoint Councillor Pickard to Public Services Committee and Audit, Scrutiny and Planning Committee.

2425/100 ITEM 2 – Reasons for absence

Councillor C Harbron & Councillor A Heseltine had prior engagements

Councillor V Kettu absence with illness

The reasons for absence given were resolved to be accepted.

2425/101 ITEM 3 – Declaration of Interest

None

2425/102 ITEM 4 – Dispensation requests

None received.

2425/103 ITEM 5 – Representations from public

None

2425/104 ITEM 6 – Draft Budget

Discussions were held regarding the draft budget.

It was advised that there was likely to be a hit to the events with the cancellation of the market and moving forward insurance would be needed to cover this.

It was advised that a social media campaign needed to be completed to advise of the remaining Community grant available.

Discussions were held regarding the Mayoral chain. The cost for the gold shields to be added to the chain would be in the region of £10,000. Councillor Nash suggested that the purchase of the gold shields be discontinued and the council will instead acquire an honours board and in future add names to this providing a more public way to recognise past mayors and a saving of almost £1,000 a year.

Proposed by Councillor A Higgins, seconded by Councillor L Morgan and resolved in favour by 9 votes supporting to 2 votes against, that an amount for aboard of £2500 be added to the budget.

Proposed by Councillor L Morgan, seconded by Councillor D Noland and resolved in favour to adopt the draft budget.

2425 ITEM 7 – Precept demand 2025/2026

Proposed by Councillor B McDaid, seconded by Councillor P Madeley, and resolved in favour to set the precept at the amount of £572,500 which according to the tax base provided by North Yorkshire Council gives a band property a reduction in Council tax of 2.07% which equates to £2.08 per household.

With no further business transacted the meeting was closed at 19.50pm.

The next meeting of Full Council will be held on 16th January 2025, at the North Yorkshire Council offices at Belle Vue Square.

Minutes of the Public Services Committee meeting, Held on Thursday 26th September 2024, at 6.30pm in the Baptist Church, Otley Street, Skipton

Present: Councillor McIntyre (Chairman), Councillor C Nash, Councillor P Madeley, Councillor L Morgan, Councillor B McDaid & Councillor S Bentley.
Mrs Louise Close, Chief Officer
Mrs Helen Marshall, Finance Manager
4 members of the public

2425/013 ITEM 1 – Chairmans Remarks

Councillor McIntyre welcomed everyone to the meeting and thanked those that had attended.

2425/014 ITEM 2 – Apologies for Absence

Cllr A Heseltine was absent.

Cllr Judge was absent.

2425/015 ITEM 3 – Disclosures of Interest

None

2425/016 ITEM 4 – Dispensations

None

2425/017 ITEM 5 – Representations from public

A member of the Broughton Road Allotment association thanked the staff for all the work they do and complemented them on the new style of agenda and associated documents. They also thanked the Councillors for the hours of unpaid work they contribute to the Town.

3 members of the public were in attendance for the Raikes Road item but did not wish to speak at this point.

Standing order 1a - the Chairman moved item 11 to the next part of the meeting.

2425/018 Item 11 – Raikes Road Recreation Ground

The Chief Officer gave her report of the football club using the recreation ground for their matches.

In accordance with the license granted to the Football Club, the following dates have been confirmed as match days, KO, 10.00am and 11.45am.

22nd September – 2 games

6th October – 2 games

20th October – 1 game

3rd November – 1 game

10th November – 1 game

24th November – 1 game

It is suspected that as the weather turns, these games may not be played at Raikes and will have to move to the Sandylands 4G pitch.

Training is on a Wednesday until October half term and the light is then lost and obviously the pitch cannot be used.

8th September

I was in attendance on the 8th of September. The Football club had placed signs for no parking at the entrance as promised and signs asking the dog walkers to collect dog mess.

White Hills Lane was used for parking and the police were in attendance carrying out a speed survey, they confirmed that the road had no restrictions and was being used in a sensible manner.

The Football Club confirmed that they had recirculated a message asking anyone who was visiting by car to park further up the road and to use the driving range as agreed.

7th September

The Football club cut the grass for us prior to the match on the 8th. This was a Saturday and the small garden ride on lawn mower was used. Most of the parents work during the week therefore the grass cutting took place on a Saturday, the day before the match.

The Estates team do not collect the grass cuttings from any parks due to the time and machinery needed.

The Football club have noted the comment from a resident of Higher Raikes regarding grass cuttings and a discussion will take place with the Estates team regarding tipping of grass cuttings into an agreed location.

Wildflowers

The Wildflower area is the opposite side to the park.

Saplings

Unfortunately, the nettles at the back of the park overpowered some of the saplings and they were removed. I have had discussions with Rotary who are looking for some hedgerows

to plant along with some more saplings to plant in the area, now we have the nettles under control. The football club helped us out with this work due to being short staffed at the time.

Travel plan / Dates

The travel plan and dates of the fixtures are uploaded to the website.

[Raikes Road Recreation Ground Meetings - Skipton Town Council](#)

Access points

There are various sections of the hedgerow that have been boarded up to prevent access into the park.

People attending the football pitch did use this already trodden route, however, wood has been placed back there to prevent. Unfortunately, residents are still using a short cut into the park, whilst players, who a lot are of course residents, are using the main entrance as promised.

Signs

Despite the best efforts of the club by placing signs in the area, these have been removed and vandalised.

Pictures

Pictures are attached showing the parking before and during the game on the 8th.

The lawnmower used to cut the grass.

Pictures showing the gaps that have been made before the football club made improvements to the pitch.

Drainage

Drainage of the pitch will continue to be monitored by the club and drainage points installed next year if necessary. The hedgerow will then be re-instated.

Councillor Nash raised the subject of an official route being used through White Hills lane but advised that this previous idea did not progress because NYC owned the ditch that needed to be crossed. Councillor Madeley asked for the opinion of the Chief Officer of how things were progressing, she advised that she thought it was a fantastic sight to see, the

children who all live directly in the area being able to use such a facility that the football club have created, through their hard work and dedication, and for the town Council to be

proud to support them when we are facing so many cuts to children's services, and only in the news this week, that more young people are reaching mental health crisis point and with the number of children admitted to hospital between 2017 – 2023 rising to around 150,000. What a joy to see the children being outside in all weathers playing a sport they love without any worries.

It was confirmed that investigations would take place again regarding the throughway from White Hills Lane and for the plans of thickening and relaying the hedgerows. The Chief Officer would continue to be in attendance when matches are played.

2425/019 ITEM 6 – Minutes

Proposed by Councillor B McDaid

Seconded by Councillor P Madeley

Resolved in favour that the minutes of the meeting held on the 13th of June 2024 were a true and accurate record of the meeting.

2425/020 ITEM 7 – Wall Monitoring

The results of the wall monitoring points at Raikes Road burial ground and Holy Trinity church wall were presented. Both sites had shown no movement present and therefore no concerns. Discussions were held regarding ring fencing a budget provision for the walls moving forward and this would be discussed in further detail at the next meeting.

2425/021 ITEM 8 – Budget

The finance manager spoke regarding the budget which was received and noted. Discussions were held regarding the signage for donations at Coach Street toilets, it was advised that officers would look at the signs and upgrade where necessary. It was also decided that a QR code for making donations online would be a good implementation, Officers would action.

2425/022 ITEM 9 – Estate Team update

The Estate team update was received and noted.

2425/023 ITEM 10 – Broughton Road Bus Shelter

Proposed by Councillor K McIntyre and seconded by Councillor L Morgan, and resolved in favour to move ahead with the repainting of the Broughton Road Bus Shelter at a cost of £1684 to be used from the street furniture budget heading.

2425/024 ITEM 11 – Raikes Road Recreation ground

See minute number 2425/018

2425/025 ITEM 12 – Double yellow line request

A request was received from a resident to support their application to North Yorkshire Council for double yellow lines installed at Burnside Crescent to maintain access to Burnside Avenue.

Councillor McDaid asked if Brooklands school had been consulted regarding this request. Councillor L Morgan and S Bentley both advised that parking by a drop kerb was illegal and the prevention of this needed supporting.

It was confirmed that Councillor B McDaid would speak to Brooklands to ask their opinion of the request and Councillor P Madeley would speak with North Yorkshire Councillor A Solloway to confirm if he also agreed to the proposal.

This item would be brought back to the next meeting for resolution after these enquiries had been made.

2425/026 ITEM 13 – Bold Venture Recreation ground

An update was received regarding actions taken after a visiting community left Bold Venture Recreation ground.

The Chief officer thanked the residents near the park for their support whilst the site was cleared of rubbish and garden waste.

Proposed by Councillor Madeley, seconded by Councillor K McIntyre and resolved in favour that the Chair would write to North Yorkshire Council to confirm what the process is for any member of the public to enter and set up camp on our recreation grounds and what support is given.

The meeting closed at 19.13pm
Date of next meeting – 28th November 2024

Skipton Town Council
16th January 2025 at 7.00pm

Meeting:	Full Council Meeting				Date:	16 th January 2025
Paper Title:	First Registration of Land				Agenda Item:	16
Author of Paper:	Mrs Louise Close					
Purpose of Paper:	Information to note		Draft policy for feedback		Motion for Decision	X

If For Decision then give the Proposer and Seconder and the wording of the Substantive Motion that is to be considered:	<p><i>Proposer:</i></p> <p><i>Seconder:</i></p> <p><i>Motion wording for the agenda:</i></p> <p>To receive the information regarding the registering of Town Council land, and resolve to move forward with the proposals to complete the registration.</p>
Implications: (if needed)	<p><i>Financial: Costing between £3000 - £4000</i></p> <p><i>Provide a short statement about any positive or negative implications for either the Town Council or for our area or region</i></p> <p>The Town Council has areas of land that have not been registered.</p>

<p>Executive Summary:</p> <p>Why is this coming to the Council or Committee?</p> <ul style="list-style-type: none"> - Context - Timing (why now?) 	<p><i>Summary: 3- 4 sentences</i></p> <p><i>Provide a concise statement on why the paper is being presented along with any necessary background to the context and timing.</i></p> <p>This paper is being presented to enable Council to understand that there are areas of land belonging to the Council that remain unregistered.</p>
<p>Key points:</p> <p>To include</p> <ul style="list-style-type: none"> - Options - Challenges (including risks and threats) - Opportunities (including income, reputation, strategic intent and wider benefits e.g. local community or environment) 	<p>There are areas of land that belong to the Town Council that are not registered. The Solicitor has advised that they are in possession of various documents in relation to the following pieces of land;</p> <p>Greatwood Grazing Land</p> <p>Middletown Allotments</p> <p>Middletown Rec</p> <p>The Ginnel Play Area</p> <p>Shortbank Rec</p> <p>Burnside Allotments</p> <p>Lytham Gardens Play Area</p> <p>Land at Carleton Road, Carleton New Road</p> <p>Pasture Close</p>

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	<p>Raikes Road Rec</p> <p>Carleton Road Grazing Land</p> <p>Broughton Road Allotments</p> <p>Burnside Chapel</p> <p>The registration of these areas remains outstanding, and it would be prudent for the Council to register their interests so as to prevent any third parties from seeking to claim portions of the Council land.</p> <p>The estimated costs for this work to be completed would be between £3000 - £4000 and would be undertaken by a junior member of the legal team to keep costs to a minimum.</p> <p>I would recommend to vire the funds from the Recreation Grounds Maintenance budget, 4260, as this has a large underspend and the land in question is largely the recreation grounds.</p>
Recommendation:	<p><i>Specify what outcome or response is needed from the Council/Committee to this paper or motion.</i></p> <p>To complete the registration of the Recreation grounds using the budget provision line number 4260</p>
Appendices:	<p><i>List in numerical order.</i></p>

Skipton Town Council
16th January 2025 at 7.00pm

Meeting:	Full Council				Date:	16 January 2025
Paper Title:	Active Travel in Skipton				Agenda Item:	17
Author of Paper:	Stephen Morton					
Purpose of Paper:	Information to note		Draft policy for feedback		Motion for Decision	X

If For Decision then give the Proposer and Seconder and the wording of the Substantive Motion that is to be considered:	<p><i>Proposer:</i> Stephen Morton</p> <p><i>Seconder:</i></p> <p><i>Motion wording for the agenda:</i></p> <p>That Skipton Town Council will establish a time limited Active Travel Working Group including key partners who attended our Active Travel Workshop in October 2024.</p> <p>The Working Group will consider both low-cost options that might be introduced fairly quickly and longer term more ambitious (possibly, more costly) options aimed at increasing active travel within Skipton</p>
Implications: (if needed)	<p><i>Financial:</i></p> <p>Minimal costs, at this stage, for STC</p> <p><i>Staffing:</i></p> <p>Input from Chief Officer and from North Yorkshire Council Staff</p> <p><i>Stakeholders & Reputation:</i></p> <p>Having run a successful workshop with very positive stakeholder input, there is a clear expectation that Skipton Town Council will share the outputs from this workshop and lead on the next stage of this active travel initiative. We have had a number of queries from attendees about the output and next steps.</p> <p><i>Provide a short statement about any positive or negative implications for either the Town Council or for our area or region:</i></p> <p>The leadership from Skipton Town Council on this initiative was warmly welcomed by stakeholders including those from the private, voluntary and public sectors. A number of other organisations are also pursuing active travel initiatives and will hope that the STC work will complement this.</p>

Executive Summary: Why is this coming to the Council or Committee?	<i>Provide a concise statement on why the paper is being presented along with any necessary background to the context and timing.</i>
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<ul style="list-style-type: none"> - Context - Timing (why now?) 	<p>This work has arisen directly from the STC Strategic Plan for 2024-2027. It reflects our mission statement (to make Skipton a better place to live, work and visit) and key elements of our vision (revitalising the High Street, protecting the environment and ensuring sustainability as well as working with others on big challenges such as transport and community safety).</p> <p>It particularly addresses the objectives under Place for 'Traffic and Transport' such as 'to overcome the difficulties and encourage active travel, improve rural transport links and make areas for pedestrians safer'.</p> <p>We secured funding from North Yorkshire Council through the UK Shared Prosperity Fund to run a workshop as part of an active travel audit and this took place on 10 October 2024. An abbreviated version of the slide pack produced from this workshop is attached to this paper. The main recommendations are included in key points below.</p>
<p>Key points: To include</p> <ul style="list-style-type: none"> - Options - Challenges (including risks and threats) - Opportunities (including income, reputation, strategic intent and wider benefits e.g. local community or environment) 	<p><i>The main paper: 1 side of A4 max</i></p> <p>The workshop report covers the following areas:</p> <ol style="list-style-type: none"> 1. <i>Introduction to the project and priorities for Skipton</i> 2. <i>Overview of Skipton.</i> 3. <i>Key transport statistics for Skipton</i> 4. <i>Public transport options</i> 5. <i>Active travel options</i> <p>It considered a wide range of options from areas across the UK including innovative schemes for car and bike sharing, schemes for improving safety for pedestrians, cyclists and other vulnerable road users and options for establishing a local travel or journey hub.</p> <p>The main recommendations for further action in Skipton are as follows:</p> <p>Local Engagement:</p> <ul style="list-style-type: none"> ➤ Skipton Town Council to work with North Yorkshire Council and York and North Yorkshire Combined Authority to share transport information and to understand what people in the area are doing and what they are thinking. ➤ Skipton Town Council to use this as an opportunity to test ideas and gain consensus for activities. ➤ Skipton Town Council should seek to pull together information on sustainable travel activities already happening in Skipton <p>Collaboration:</p> <ul style="list-style-type: none"> ➤ Skipton Town Council to work with partners in local government (see above) and others such as Skipton Building Society, BID (business improvement district), Craven College and the Yorkshire Dales NPA. All have

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	<p>expressed interest in supporting and testing some interventions to shift travel behaviour.</p> <ul style="list-style-type: none"> ➤ Skipton Town Council should form an Active Travel Working Group that can share ideas and support implementation to help advance plans. ➤ We should consider both low-cost options that could be introduced fairly quickly as well as longer term, more ambitious proposals. The former might include car and bike share schemes, area wide speed reduction, one way traffic schemes. improved signage and secure bike parking. The latter might include ideas for a mobility hub and engineering work to improve road safety on narrow streets and accessibility measures, including improvements to the Gallows Bridge. ➤ Plans for a community hub should consider how to incorporate transport and travel initiatives. This could include an information hub, links to community transport options, or bike hire, like in the examples presented here.
Recommendation:	<p><i>Specify what outcome or response is needed from the Council/Committee to this paper or motion.</i></p> <p>The most important of these recommendations for Skipton Town Council to lead on is the establishment of an Active Travel Working Group and that is the reason for the motion proposed in this paper.</p>
Appendices:	<p><i>List in numerical order.</i></p> <p>Side set of the report from the Active Travel Workshop</p>

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Meeting:	Full Council Meeting				Date:	16 th January 2025
Paper Title:	Wall at the Wilderness				Agenda Item:	18
Author of Paper:	Mrs J Dean					
Purpose of Paper:	Information to note	x	Draft policy for feedback		Motion for Decision	

If For Decision then give the Proposer and Seconder and the wording of the Substantive Motion that is to be considered:	<p><i>Proposer:</i></p> <p><i>Seconder:</i></p> <p><i>Motion wording for the agenda:</i></p> <p>To note the update on the wall in the Wilderness that collapsed on the 6th January 2025</p>
Implications: (if needed)	<p><i>Financial: Currently not known</i></p> <p><i>Provide a short statement about any positive or negative implications for either the Town Council or for our area or region</i></p> <p>Health and Safety of visitors to the Wilderness.</p>

Executive Summary: Why is this coming to the Council or Committee? <ul style="list-style-type: none"> - Context - Timing (why now?) 	<p><i>Summary: 3- 4 sentences</i></p> <p><i>Provide a concise statement on why the paper is being presented along with any necessary background to the context and timing.</i></p> <p>At approximately 10pm on the evening of the 6th January 2025 a section of the wall along the boundary of the Wilderness and Otley Road collapsed.</p>
Key points: To include <ul style="list-style-type: none"> - Options - Challenges (including risks and threats) - Opportunities (including income, reputation, strategic intent and wider benefits e.g. local community or environment) 	<p><i>The main paper: 1 side of A4 max</i></p> <p>The Deputy Clerk was made aware of the issue at approx. 08:45am on the 7th January, the Estates Team immediately visited the site to ascertain the extent of the issue.</p> <p>The wall is approximately 3m high, with some of that height being a retaining wall against the highway on Otley Road and the remainder being above ground level. The Deputy Clerk visited the site with the Estates Supervisor and David Cairns from North Yorkshire Highways. North Yorkshire Highways will be arranging for one of their engineers to visit the site an inspect the wall, and ascertain what works would be required. They would be responsible for any repairs required to parts that retain the highway.</p> <p>Once the information is received, the issue will be brought back to Members for their consideration.</p>

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	The area has been barriered off, and the Otley Road side of the Wilderness has also been closed off to the public for the time being.
Recommendation:	<i>Specify what outcome or response is needed from the Council/Committee to this paper or motion.</i> For Information
Appendices:	<i>List in numerical order.</i>