



# Skipton Town Council

**Thursday 7<sup>th</sup> March 2024**

**All Members of Skipton Town Council**

Dear Councillors,

You are hereby summoned to attend to an ordinary meeting of Skipton Town Council which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on **Thursday 14<sup>th</sup> March 2023 at 19:00pm.**

*The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972*

Yours sincerely,

Mrs Louise Close  
Chief Officer  
cheifofficer@skiptontowncouncil.gov.uk  
www.skiptontowncouncil.gov.uk

**The side access and lift will be available 15 minutes prior to the start of the meeting for anyone who requires the use of the lift.**

*Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.*

*The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.  
Skipton Town Council exercises the General Power of Competence (Localism Act 2011)*

**A Copy of this agenda is available in larger print on request**

**Please note that the meetings of Full Council will be videoed and live streamed.**

- 2324/137**      **ITEM 1 – Welcome**  
Welcome from the Mayor.
- To note the list of events attended by the Mayor.
- 2324/138**      **ITEM 2 – Apologies for absence**  
To resolve to accept the reasons of absence for any Members unable to attend.
- To receive and note the attendance record.
- 2324/139**      **ITEM 3 – Disclosures of Interest**  
To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days.  
Members are to ensure that their Register of Interests form is kept up to date with the NYC Monitoring Officer.
- 2324/140**      **ITEM 4 – Dispensations**  
To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.
- 2324/141**      **ITEM 5 – Representations from public**  
Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.  
Questions / observations from members of the public
- 2324/142**      **ITEM 6– Minutes**  
To approve the minutes of the Full Council Meeting held on 18<sup>th</sup> January 2024 and the 6<sup>th</sup> March 2024.
- 2324/143**      **ITEM 7 – Reports and Minutes from Committee and Sub committees Meetings**  
To accept the minutes of the following committee meetings:  
Market and Events Committee 8<sup>th</sup> November 2023  
Public Services Committee 30<sup>th</sup> November 2023  
Audit, Scrutiny and Planning 2<sup>nd</sup> and 23<sup>rd</sup> November 2023  
Finance Committee 19<sup>th</sup> October 2023  
Management and Staffing Committee 19<sup>th</sup> October 2023

- 2324/144**      **ITEM 8- Chief Officers Update**  
To receive an update from the Chief Officer- All issues previously raised are on the agenda.
- 2324/145**      **ITEM 9- Finance**  
To receive and note the Bank Reconciliation  
To receive and note the Bank Statements  
To receive and note the schedule of payments / receipts  
To receive and note the budget
- 2324/146**      **ITEM 10 – Internal Auditor**  
To resolve to appoint the Internal Auditor for 2024/25.
- 2324/147**      **ITEM 11-Risk Management Policy**  
To resolve to adopt the Risk Management Policy.
- 2324/148**      **ITEM 12-Cashless Markets**  
To consider the information gained from the Traders regarding the Market becoming cashless, and resolve whether to move forward with the market becoming cashless for the payment of consents.
- 2324/149**      **ITEM 13- Park Strategy**  
To resolve to adopt the Park Strategy.
- 2324/150**      **ITEM 14- Strategic Plan**  
To resolve to adopt the Town Councils Strategic Plan 2024-2028, and adopt the Action Plan for 2024/25.
- 2324/151**      **ITEM 15- Biodiversity Policy**  
To resolve to adopt the Biodiversity Policy, as required by the Environment Act 2021.
- 2324/152**      **ITEM 16– North Yorkshire Councillors**  
To receive any reports or updates from the North Yorkshire Councillors representing Skipton.
- 2324/153**      **ITEM 17- Community Safety**  
To note the update provided by Cllr McDaid.
- 2324/154**      **ITEM 18- Outside Bodies**  
To receive written reports prior to this meeting from representatives on outside bodies and to answer any queries under this item.
- 2324/155**      **ITEM 19- Councillor Surgeries**  
To confirm what plans Councillors have put in place for holding surgeries in their wards.

**2324/156**

**ITEM 20-Ice Rink**

To consider the installation of an ice rink in winter 2024. Item requested by Cllr R Judge.

**2324/157**

**ITEM 21- Tarn Moor Trust**

To consider the information received regarding the legal advice relating to the Tarn Moor Trust.

To resolve which quotation to accept.

To resolve which budget heading to allocate this spend to.

**2324/158**

**ITEM 22- Notification of Business for a Future Agenda**

*The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.*

*The next meeting of Full Council is the AGM 16<sup>th</sup> May 2024*