



# Skipton Town Council

**Thursday 13<sup>th</sup> July 2023**

**All Members of Skipton Town Council**

Dear Councillors,

You are hereby summoned to attend to an ordinary meeting of Skipton Town Council which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on **Thursday 20<sup>th</sup> July 2023 at 19:00pm.**

*The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972*

Yours sincerely,

Mrs Louise Close  
Chief Officer  
cheifofficer@skiptontowncouncil.gov.uk  
www.skiptontowncouncil.gov.uk

**The side access and lift will be available 15minutes prior to the start of the meeting for anyone who requires the use of the lift.**

*Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.*

*The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.  
Skipton Town Council exercises the General Power of Competence (Localism Act 2011)*

**A Copy of this agenda is available in larger print on request**

- 2324/050**    **ITEM 1 – Mayor’s Remarks**  
To receive the Mayor’s remarks and note the Mayoral event attendance to date.
- 2324/051**    **ITEM 2 – Apologies for Absence**  
To accept the reason(s) for the absence of any Members from the meeting.
- 2324/052**    **ITEM 3 – Disclosures of Interest**  
To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the CDC Monitoring Officer.
- 2324/053**    **ITEM 4 – Dispensations**  
To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.
- 2324/054**    **ITEM 5 – Representations from public**  
Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.  
Questions / observations from members of the public
- 2324/055**    **ITEM 6 – Minutes**  
To approve the minutes of the Full Council Meeting held on 18<sup>th</sup> May 2023 and the 22<sup>nd</sup> June 2023.
- 2324/056**    **ITEM 7 – Reports and Minutes from Committee and Sub committees Meetings**  
To accept the minutes of the following committee meetings:  
Planning 12<sup>th</sup> Jan 2023  
Audit & Scrutiny 2<sup>nd</sup> March 2023  
Events Committee 27<sup>th</sup> April 2023  
Market Committee 10<sup>th</sup> May 2023

Finance Committee 20<sup>th</sup> April 2023  
Public Services Committee 13<sup>th</sup> April 2023

- 2324/057**    **ITEM 8 – Request to use the football pitch at Raikes Road**  
To consider a request from Embsay Juniors Football Club to use the pitch at Raikes Road Recreation Ground.
- 2324/058**    **ITEM 9 – North Yorkshire Councillors**  
To receive any reports or updates from the North Yorkshire Councillors representing Skipton.
- 2324/059**    **ITEM 10- Community Safety**  
To receive an update from Cllr McDaid, the Chair of the working group.
- 2324/060**    **ITEM 11- Finance**  
To receive and note the Bank Reconciliation  
To receive and note the Bank Statements  
To receive and note the schedule of payments / receipts
- 2324/061**    **ITEM 12- BID**  
To receive information from the Chief Officer on the Town Council’s relationship with BID, and to resolve how to vote in the upcoming BID Ballot.
- 2324/062**    **ITEM 13- Videoing and streaming of Council Meetings**  
To receive an update on the investigations into the equipment required and costs for the recording and streaming of Council Meetings.
- 2324/063**    **ITEM 14- Outside Bodies**  
To receive written reports prior to this meeting from representatives on outside bodies and to answer any queries under this item.
- 2324/064**    **ITEM 15- Committee Membership**  
To resolve to appoint Councillor R Heseltine onto the Finance Committee

To resolve to appoint Councillor M Courcier onto the Audit,  
Scrutiny & Planning Committee

**2324/065** **ITEM 16- Local Transport Plan Survey**

To resolve to delegate authority to the Chief Officer to respond to  
the Local Transport Plan Survey on behalf of the Council.

**2324/066** **ITEM 17- Notification of Business for a Future Agenda**

*The Clerk should be given seven clear days' notice of items for the  
agenda of the next meeting although the absolute statutory  
minimum notice period is three clear days.*

*The next meeting of Full Council is the 14<sup>th</sup> September*