



Skipton Town Council

10th Sep 2026

Agenda

Meeting: Full Council

Members: All Members of Skipton Town Council

Dear Councillors Bentley, Madeley, McDaid, Morton, Nash, Noland, Morgan, Feather, McIntyre, A Heseltine, R Heseltine, Harbron, Woollacott, Pickard, Kettu & Higgins.

You are hereby summoned to attend an Ordinary Meeting of Skipton Town Council:

Date: 17th September 2026

Time: 7:00 pm

Venue: Craven College, Ingleborough Building, Gargrave Road, Skipton

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

Mrs Louise Close

Clerk to the Council

admin@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Members of the public are entitled to attend this meeting, *by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1*, as observers for those items taken in open session. Please contact the Town Council for further details if you would like to find out more.

This meeting is being held as an in-person meeting that will be recorded, Full Council meetings will also be videoed and live streamed. Recording is allowed at Council and Committee meetings please give due regard to the Councils procedure on the recordings of meetings. Please contact the Council for further information.

A copy of this agenda is available in larger print on request.

Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.

Business

2627/083 ITEM 1 – Chairman’s Remarks

To receive the Chairmans remarks

2627/084 ITEM 2– Reasons for Absence

To accept the reason(s) for the absence of any Members from the meeting.

2627/085 ITEM 3 – Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the Monitoring Officer.

2627/086 ITEM 4 – Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2627/087 ITEM 5 – Representations from public

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.
Questions / observations from members of the public

2627/088 ITEM 6- Double devolution [Appendix 1](#)

To receive an update from Claire Wilson- Parish Liaison,
Devolution & Community Rights Manager North Yorkshire Council
on double devolution.

To resolve whether to continue to pursue devolvment of the
Ginnel Wood and the Canal Basin to STC inline with the
Community Transfer Policy.

- 2627/089** **ITEM 7- Minutes of previous meetings** [Appendix 2](#)
To approve the minutes of the meeting held on the 16th July 2026
- 2627/090** **ITEM 8- Reports and Minutes from Committee and Sub committees Meetings** [Appendix 3](#)
To accept the minutes of the following committee meetings:
Finance Committee 2nd July 2026
Management & Staffing Committee 2nd July 2026
- 2627/091** **ITEM 9- Finance reports** [Appendix 4](#)
To resolve to approve the schedule of payments, receipts, bank reconciliations and the budget to date.
- 2627/092** **ITEM 10- Internal Auditor** [Appendix 5](#)
To appoint the Internal independent Auditor for the 2026/2027 financial year.
- 2627/093** **ITEM 11- Town Council Meetings** [Appendix 6](#)
To resolve which location to use for Town Council meetings and update on the Council Chamber and resolve whether to change the time of Full Council Meetings to 18:30pm.
- 2627/094** **ITEM 12- Office Lease**
To note that the lease for the Office at 45a Otley Street is due for renewal in May 2027, and to authorise the Chief Officer to renew the agreement.
- 2627/095** **ITEM 13- Christmas Carol Service**
To resolve to hold a Civic Christmas Carol Service on the 9th December.

2627/096 ITEM 14- Skipton Market Proposal [Appendix 7](#)

To consider the proposal from Into Places for the initial strategic work will establish a clear direction of travel and provide the evidence needed to attract further external investment for detailed consultation, business planning and market development.

To resolve to move forward with the proposal and associated cost of £4000.00

2627/097 ITEM 15- Outside Bodies

To receive written reports before this meeting from representatives on outside bodies and to answer any queries under this item.

2627/098 ITEM 16-North Yorkshire Councillors

North Yorkshire Councillors To receive any reports or updates from the North Yorkshire Councillors representing Skipton.

2627/099 ITEM 17-Skipton Gala Charitable Trust

Due to no responses, other than Cllr Madeley, to take part in the trust. Members are asked to agree that invitations should be re-issued more widely to include key town stakeholders and the business community.

2627/100 ITEM 18-Community Safety

To receive a verbal update from Cllr McDaid, the Chair of the working group. Minutes from the working group are available on the Council website.

2627/101 ITEM 19- School Parking

Item requested by Cllr Pickard

To resolve to agree to clarify with NYC whether parents and carers are still able to park free of charge in NYC-owned car parks for up to 15 minutes when dropping off or collecting children from school, particularly following the introduction of the new parking machines.

2627/102 ITEM 20- Insurance [Appendix 8](#)

To receive and note the annual renewal of the Council's insurance.

2627/103 ITEM 21- Support of Community Asset Transfer

To support the potential application by Share Skipton for the Community Asset Transfer of 46-48 Newmarket Street.

2627/104 ITEM 22- Notification of Business for a Future Agenda

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days

The next meeting of Full Council is 19th November 2026