



# Skipton Town Council

**Thursday 7<sup>th</sup> September 2023**

**All Members of Skipton Town Council**

Dear Councillors,

You are hereby summoned to attend to an ordinary meeting of Skipton Town Council which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on **Thursday 14<sup>th</sup> September 2023 at 19:00pm.**

*The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972*

Yours sincerely,

Mrs Louise Close  
Chief Officer  
cheifofficer@skiptontowncouncil.gov.uk  
www.skiptontowncouncil.gov.uk

**The side access and lift will be available 15minutes prior to the start of the meeting for anyone who requires the use of the lift.**

*Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.*

*The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.  
Skipton Town Council exercises the General Power of Competence (Localism Act 2011)*

**A Copy of this agenda is available in larger print on request**

- 2324/067**    **ITEM 1 – Mayor’s Remarks**  
To receive the Mayor’s remarks and note the Mayoral event attendance to date.
- 2324/068**    **ITEM 2 – Apologies for Absence**  
To accept the reason(s) for the absence of any Members from the meeting.
- 2324/069**    **ITEM 3 – Disclosures of Interest**  
To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the NYC Monitoring Officer.
- 2324/070**    **ITEM 4 – Dispensations**  
To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.
- 2324/071**    **ITEM 5 – Representations from public**  
Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.  
Questions / observations from members of the public
- 2324/072**    **ITEM 6 – Minutes**  
To approve the minutes of the Full Council Meeting held on 20<sup>th</sup> July 2023
- 2324/073**    **ITEM 7 – Reports and Minutes from Committee and Sub committees Meetings**  
To accept the minutes of the following committee meetings:  
Market & Events Committee 7<sup>th</sup> June 2023  
Finance Committee 15<sup>th</sup> June 2023  
Audit, Scrutiny & Planning 6<sup>th</sup> July 2023

- 2324/074**    **ITEM 8 – Chief Officers Update**  
To receive the written reports from the Chief Officer on Raikes Road Recreation Ground, videoing of Council Meetings and the Petyt Trust.
- 2324/075**    **ITEM 9 – North Yorkshire Councillors**  
To receive any reports or updates from the North Yorkshire Councillors representing Skipton.
- 2324/076**    **ITEM 10- Community Safety**  
To receive an update from Cllr McDaid, the Chair of the working group.
- 2324/077**    **ITEM 11- Finance**  
To receive and note the Bank Reconciliation  
To receive and note the Bank Statements  
To receive and note the schedule of payments / receipts
- 2324/078**    **ITEM 12- AGAR**  
To resolve to approve the amendment of Assertion 4 on Section 1 on the Annual Governance Statement of the AGAR for 2022/23
- 2324/079**    **ITEM 13- Outside Bodies**  
To receive written reports prior to this meeting from representatives on outside bodies and to answer any queries under this item.
- 2324/080**    **ITEM 14- Chair of Market & Events Committee**  
In accordance with SO 4 d(vi) and Terms of Reference 2.4 to resolve to appoint a Chair of the Markets & Events Committee, following Councillor Madeley’s resignation. Members of this committee are Cllr Morgan, Feather, Bentley, Kettu, Noland, Harbron and McIntyre. The current Vice Chair is Councillor Kettu.
- 2324/081**    **ITEM 15- Outlook and Meeting Recordings**  
Item requested by Councillor Madeley to discuss the use of Outlook for Members and the recordings of Council Meetings.

**2324/082** **ITEM 16- Notification of Business for a Future Agenda**

*The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.*

*The next meeting of Full Council is the 16<sup>th</sup> November 2023*