



Skipton Town Council

Thursday 30th November 2023

All Members of Skipton Town Council

Dear Councillors,

You are hereby summoned to attend to an ordinary meeting of Skipton Town Council which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on **Thursday 7th December 2023 at 19:00pm.**

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

Mrs Louise Close
Chief Officer
cheifofficer@skiptontowncouncil.gov.uk
www.skiptontowncouncil.gov.uk

The side access and lift will be available 15 minutes prior to the start of the meeting for anyone who requires the use of the lift.

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.

*The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.
Skipton Town Council exercises the General Power of Competence (Localism Act 2011)*

A Copy of this agenda is available in larger print on request.

2324/107 ITEM 1 – Welcome and Reasons for Absence

2324/108 ITEM 2 – Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the NYC Monitoring Officer.

2324/109 ITEM 3 – Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2324/110 ITEM 4 – Representations from public

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes. Questions / observations from members of the public

2324/111 ITEM 5– Minutes

To approve the minutes of the Full Council Meeting held on 16th November 2023

2324/088 ITEM 6 – Town Hall Office Accommodation

To hear of any updates from Councillor P Madeley with regard to discussions held with North Yorkshire Councillors.

To resolve to agree next steps of action for the facilities for staff to work.

2324/104 ITEM 7 – The Exclusion of the press and public.

Member are asked to consider the draft budget and supporting documents issued with this agenda and therefore may wish to discuss staff structure, in which case this will be confidential, and members will resolve to exclude press and public.

The Committee and its sub-committees will be considering business of a confidential nature, and the press and public will therefore be excluded by resolution from meetings (Public Bodies Admissions to Meetings Act 1960, s1 [2]).

2324/105 **ITEM 8 – Budget for Fiscal Year 2024/2025**

To discuss and agree the budget for fiscal year 2024 / 2025

2324/106 **ITEM 9 – Precept Demand**

Following the resolution of an agreed budget, the Precept demand will be resolved ready for submission to the Principal Authority.

2324/106 **ITEM 24- Notification of Business for a Future Agenda**

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

The next meeting of Full Council is the 18th January 2024 at 7.00pm