



Skipton Town Council

Thursday 25th April 2024

All Members of the Audit, Scrutiny and Planning Committee

Dear Councillors C Harbron, S Bentley, B McDaid, S Morton, C Nash, A Heseltine, V Kettu & M Courcier

You are hereby summoned to attend an ordinary meeting of the **Audit, Scrutiny & Planning Committee** which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on Thursday 2nd May 2024 at 6.30pm.

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

Mrs Louise Close

Clerk to the Council

louise@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

Skipton Town Council exercises the General Power of Competence (Localism Act 2011)

A Copy of this agenda is available in larger print on request

2324/064 ITEM 1 – Chairmans Remarks

2324/065 ITEM 2 – Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

2324/066 ITEM 3 – Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the Monitoring Officer.

2324/067 ITEM 4 – Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2324/068 ITEM 5 – Representations from public

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.

Questions / observations from members of the public

2324/069 ITEM 6 – Minutes

To resolve to approve the minutes of the Audit, Scrutiny and Planning Committee on the 1st February 2024.

2324/070 ITEM 7 – Highways

To receive and note the verbal update on the road safety issues raised regarding the High Street and the warning signage.

North Yorkshire Highways Officer will be in attendance.

2324/071 ITEM 8 – Internal Audit Report

To receive and note an update on any actions taken following the report from the Internal Auditor.

2324/072 ITEM 9 - Planning and Licensing Applications

To consider the below planning applications and resolve any comments to be submitted.

Full details of the Planning Applications can be found on:

<https://publicaccess.cravendc.gov.uk/online-applications/>

| | | |
|----------------|--|--|
| ZA24/25906/HH | Proposed conservatory to rear elevation | 12 Alders Road, Skipton, BD23 2NR |
| ZA24/25833/HH | Two storey front and side extensions and alterations | 150 Moorview Way, Skipton, BD23 2LN |
| ZA24/25919/HH | Single storey rear extension | 23 Regent Road, Skipton, BD23 1AT |
| ZA24/25915/TPO | T1 Pine- 2-3 meter reduction off heavily weighted lateral branches to reduce the risk of snapped branches in the future. T2 Pine- Sympathetic Thin in the canopy to reduce sail., T3 Pine - Crown lift lower branches and Sympathetic Thin in canopy to reduce sail., T4 Maple - 1-2 meter crown reduction away from property, to still retain the shape of the tree | 1 Pine Close, Granville Street, Skipton, BD23 1PR |
| ZA24/25797/FUL | Erection of five holiday lodges with associated access, parking, landscaping and infrastructure. | Land At High Laithe Farm, Keighley Road, Skipton, BD23 2TB |

| | | |
|----------------|--|--|
| ZA24/25876/VAR | Application for variation of condition no 2 (Approved Plans) to approved planning application referenced 2022/24212/HH for the relocation of the double french doors from the rear elevation to the side elevation of the proposed extension | 1 Windsor Avenue, Skipton, BD23 1HS |
| ZA24/25928/HH | Construction of area deck to rear, at first floor level | 7 Spindle Mill, Skipton, BD23 1NY |
| ZA24/25952/HH | Loft conversion with dormer windows to front and rear | 23 Marina Crescent, Skipton, BD23 1TR |
| ZA24/25958/HH | Two storey side extension and single storey front and rear extensions and alterations to existing access | 72 Raikeswood Drive, Skipton, BD23 1LY |
| ZA24/25918/FUL | The erection of a new 217m ² extension to an existing manufacturing facility and alterations to the existing building. Reconfiguration of existing car parking arrangement | Dechra Pharmaceuticals Manufacturing, Building 3 Manufacture, Snaygill Industrial Estate, Keighley Road, Skipton, BD23 2RW |
| ZA24/25866/HH | Demolish existing garage and link to the side of the property and construct a two storey side extension with path down the side | 12 Regent Road, Skipton, BD23 1AU |

2324/073 **ITEM 10–Scrutiny of Policies**

To scrutinise and resolve any recommendations for amendments to The Data Protection Policy and Privacy Notice, Publication Scheme, Information Systems Policy, Freedom of Information Policy, Records Management Policy & Security Incident Policy

To resolve which two policies to scrutinise at the next meeting.

2324/074 ITEM 11- Notification of Business for a Future Agenda

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

Next Meeting TBC following the Council Annual Meeting