



Skipton Town Council

Thursday 11th January 2024

All Members of Skipton Town Council

Dear Councillors,

You are hereby summoned to attend to an ordinary meeting of Skipton Town Council which will be held in the Council Chamber at Skipton Town Hall, High Street, Skipton, on **Thursday 18th January 2023 at 19:00pm.**

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

Mrs Louise Close
Chief Officer
cheifofficer@skiptontowncouncil.gov.uk
www.skiptontowncouncil.gov.uk

The side access and lift will be available 15 minutes prior to the start of the meeting for anyone who requires the use of the lift.

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.

*The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.
Skipton Town Council exercises the General Power of Competence (Localism Act 2011)*

A Copy of this agenda is available in larger print on request

Please note that the meetings of Full Council will be videoed and live streamed.

2324/107 ITEM 1 – Welcome

Welcome from the Mayor.

To note the list of events attended by the Mayor.

To receive a presentation from Councillor Madeley

2324/108 ITEM 2 – Apologies for absence

To resolve to accept the reasons of absence for any Members unable to attend.

To receive and note the attendance record.

2324/109 ITEM 3 – Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the NYC Monitoring Officer.

2324/110 ITEM 4 – Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2324/111 ITEM 5 – Representations from public

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.
Questions / observations from members of the public

2324/112 ITEM 6– Minutes

To approve the minutes of the Full Council Meeting held on 18th December 2023.

- 2324/113** **ITEM 7 – Reports and Minutes from Committee and Sub committees Meetings**
To accept the minutes of the following committee meetings:
Public Services Committee 21st September 2023
- 2324/114** **ITEM 8- Chief Officers Update**
To receive an update from the Chief Officer regarding issues raised.
- 2324/115** **ITEM 9- Finance**
To receive and note the Bank Reconciliation
To receive and note the Bank Statements
To receive and note the schedule of payments / receipts
To receive and note the budget
- 2324/116** **ITEM 10 – Committee Member Substitution**
To consider the appointment of substitute members of committees with full voting rights, and a list of the substitute members be held by the clerk. If clerk has a list of substitutes when a member gives apologies and reasons for absence from a meeting the clerk can inform the substitute, if the councillor has not already done so, to come along to the meeting.
- 2324/117** **ITEM 11- Finance Committee & Management and Staffing Committees**
To resolve to reduce Finance and staffing meetings by 50% and for the Chair and Vice Chair to call extra meetings if needed- proposal from Cllr P Madeley.
- 2324/118** **ITEM 12-Cashless Markets**
To resolve to move the market to a cashless operation by April 2024- proposed by Cllr P Madeley.
- 2324/119** **ITEM 13- Christmas Lights Tender**
To resolve to approve the Tender Process for the Christmas Lights
- 2324/120** **ITEM 14- Double Devolution- Business Case**
To resolve to not progress to full business case for the Public Toilet block in the Town Hall Car Park.

- 2324/121** **ITEM 15- License for the use of the office at Belle Vue**
To receive an update on a license for the temporary use of office space at Belle Vue, and to resolve to agree on next actions.
- 2324/122** **ITEM 16– North Yorkshire Councillors**
To receive any reports or updates from the North Yorkshire Councillors representing Skipton.
- 2324/123** **ITEM 17- Community Safety**
To receive an update from Cllr McDaid, the Chair of the working group.
- 2324/124** **ITEM 18- Outside Bodies**
To receive written reports prior to this meeting from representatives on outside bodies and to answer any queries under this item.
- 2324/125** **ITEM 19- Ripon Cathedral Rural Forum**
To resolve for the Council to become a member of the Ripon Cathedral Rural Forum.

To resolve to nominate one of its members to be a point of contact and representative at the Forum
- 2324/126** **ITEM 20- Contacts for Staff**
To confirm that all staff are employed under an appropriate contract.
- 2324/127** **ITEM 21-Local Council Award Scheme**
To resolve that all documentation and information is in place for the Council to apply for the Foundation Award on the Local Council Accreditation Scheme
- 2324/128** **ITEM 22- Notification of Business for a Future Agenda**
The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

Skipton Town Council
18th January 2024 at 19.00pm

The next meeting of Full Council is the 14th March 2024