

Date: Thursday 30th June 2022

To: All Members of the Audit, Scrutiny & Complaints Committee

Dear Councillors B McDaid, D Noland, S Bentley, A Heseltine, V Kettu, S Morton, L Morgan & M Courcier

You are summoned to a meeting of Skipton Town Council's **Audit, Scrutiny & Complaints Committee** which will be held in the Council Chamber on **Thursday 7<sup>th</sup> July 2022 at 18:30**.

Yours sincerely,



Louise Close Clerk to the Council

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[www.skiptontowncouncil.gov.uk](http://www.skiptontowncouncil.gov.uk)

**Note:** Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings)

Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

# SKIPTON TOWN COUNCIL

7<sup>th</sup> July 2022 18:30

A copy of the agenda is available in larger print upon request.

## A G E N D A

**1. Chairman's Remarks**

**2. Apologies for Absence**

**3. Disclosures of Interest**

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest.

**4. Dispensations**

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

**5. Representations from public**

RESOLUTION to adjourn the meeting in order to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Each member of the public is entitled to speak for 3 minutes.

- Questions / observations from members of the public

**6. Vice Chairman**

To appoint a Vice Chairman for the Audit, Scrutiny & Complaints Committee

**7. Minutes of the Previous Meeting**

To approve the minutes of the Audit & Scrutiny Committee held on the 3<sup>rd</sup> March 2022

**8. To report and receive information arising from the minutes of items not on the agenda**

**9. Internal Audit**

To receive and note the Internal Audit and consider if any scrutiny is required.

**10. Policies and Procedures**

To scrutinise the Health and Safety and Data Protection Policy and select two policies to scrutinise at the next meeting.

**11. Sustainability Goals**

To note the Sustainability Goal actions to be circulated to each Committee

## **SKIPTON TOWN COUNCIL**

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### **12. Notification of Business for Future Agenda**

The Clerk should be given seven clear days' notice of items for the Agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

Next Meeting 8<sup>th</sup> December 2022