



Skipton Town Council

Date: 9th June 2021

To: Members of the Finance & Policy Committee

Dear Councillors W Feather, R Heseltine, E Jaquin, R Judge, P Madeley, R Mahmood, C Nash and D Painter

You are summoned to the Finance & Policy Committee Meeting which will be held in the Council Chamber **on Thursday 17th June at 6.30pm**

Yours sincerely,

A handwritten signature in blue ink that reads "LClose".

Louise Close Clerk to the Council

louise@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings)

Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

SKIPTON TOWN COUNCIL

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A copy of the agenda is available in larger print upon request.

A G E N D A

1. Chairman's Remarks

2. Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

3. Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the CDC Monitoring Officer.

4. Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

5. Representations from public

RESOLUTION to adjourn the meeting in order to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Each member of the public is entitled to speak for 3 minutes.

- Questions / observations from members of the public

6. Minutes of the Previous Meeting

To approve the minutes of the Finance & Policy Committee 26th April 2021.

7. Vice Chairman

To resolve to appoint a Vice Chairman

8. Finance- Budget Headings

To receive and note the Budget Headings

9. Policies and Procedure

To receive and note the current STC Policies requiring updating

10. Complaints Procedure

To approve an amendment to the complaints procedure to include the process for complaints regarding the Chief Officer and agree to membership of the Council's Complaints panel for 2021/22

11. Sustainability Goals

To discuss how the Finance and Policy Committee can assist in implementing the four goals as set out by the Sustainability working group

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12. Capital Projects working group

To consider whether to reconvene meetings of the Capital Projects working group

13. Notification of Business for Future Agenda

The Clerk should be given seven clear days' notice of items for the Agenda of the next meeting although the absolute statutory minimum notice period is three clear days

The next meeting of the Finance & Policy Committee is 19th August 2021