



Skipton Town Council

Date: Thursday 10th March 2022

To: All Members of Skipton Town Council

Dear Councillors, you are summoned to an **ORDINARY MEETING** of Skipton Town Council which will be held in the Council Chamber at Skipton Town Hall on **Thursday 17th March 2022 at 7:00pm**.

LClose

Yours sincerely,

Mrs Louise Close

Clerk to the Council

louise@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website. The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

SKIPTON TOWN COUNCIL

17th March 2022 7.00pm

A copy of the agenda is available in larger print upon request.

A G E N D A

1. Mayor's Remarks

2. Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

3. Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the CDC Monitoring Officer.

4. Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

5. Representations from public

RESOLUTION to adjourn the meeting in order to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Each member of the public is entitled to speak for 3 minutes.

- Questions / observations from members of the public

6. Minutes of the previous meeting

To approve the minutes of the Full Council Meeting held on 20th January 2022

7. Reports and Minutes from Committee and Sub committees Meetings

To accept the minutes of the following committee meetings (Councillor Shared drive):

- Audit and Scrutiny 8th July 2021
- Events and Tourism 30th September 2021
- Market Committee 11th August 2021
- Planning Committee 21st October 2021
- Finance and Policy 14th October 2021

- Market Committee 17th November 2021
- Events and Tourism 20th November 2021
- Events and Tourism 2nd December 2021

SKIPTON TOWN COUNCIL

17th March 2022 7.00pm

- Audit and Scrutiny 9th December 2021

8. Matters Arising from previous meetings.

- DBS / Safeguarding – Clarification awaiting from DBS to confirm the legal requirements for Market traders DBS checks. To confirm Estate staff are in the process of the DBS check.

9. Presentation from Skipton BID

To receive a presentation from Sarah Howsen of Skipton Business Improvement District

10. Sustainability Goals

To receive an update of progress so far.

11. Outside bodies

Recommendation from Audit & Scrutiny Committee to receive written reports prior to this meeting from representatives on outside bodies and to answer any queries under this item.

12. Finance Matters

To receive and note the bank reconciliation and financial report

13. Information Technology System

To resolve if members request the Chief Officer producing a report on the new IT system and how to gather historical information of salary, overtime and expenses and past expenditure – Councillor Feather

14. Whistleblowing telephone line

To receive information from the Chief Officer regarding a request from Councillor Madeley for a dedicated whistleblowing phonenumber.

15. Honorary Citizenship

To receive information for a request to provide an honorary citizenship of Skipton

16. BID office

To discuss the option for BID to rehire the office space

17. Notification of Business for a Future Agenda

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days.

The next meeting of the Full Council is the Annual Meeting on 19th May 2022