



Skipton Town Council

Date: Friday 10th September 2021

To: All Members of Skipton Town Council

Dear Councillors,

You are summoned to an **ORDINARY MEETING** of Skipton Town Council which will be held in the Council Chamber at Skipton Town Hall **on Thursday 16th July 2021 at 7.00pm**

Yours sincerely,

Mrs Louise Close
Clerk to the Council

louise@skiptontowncouncil.gov.uk

www.skiptontowncouncil.gov.uk

Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website.

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

SKIPTON TOWN COUNCIL
16th September 2021 7.00pm

A copy of the agenda is available in larger print upon request.

A G E N D A

1. Mayor's Remarks

2. Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

3. Disclosures of Interest

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the CDC Monitoring Officer.

4. Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

5. Representations from public

RESOLUTION to adjourn the meeting in order to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Each member of the public is entitled to speak for 3 minutes.

- Questions / observations from members of the public

6. Minutes of the previous meeting

To approve the minutes of the Full Council Meetings held on the 15th July and 30th July 2021

7. Reports and Minutes from Committee and Sub committees Meetings

To accept the minutes of the following committee meetings:

- Management and Staffing 27th May 2021
- Public Services 17th June 2021
- Finance and Policy 17th June 2021
- Events and Tourism 24th June 2021
- Market 5th July 2021

8. Tarn Moor Trust

To resolve to approve the renewal of the lease for Ultimate Outdoors at 1 Coach Street, and approve the Chief Officer to sign the lease on behalf of the Council.

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9. Bid Membership

To reconfirm that the Chief Officer represents STC on the BID Board as per the Chief Officers Job Description:

'To act as an ex-officio Director of the Skipton Business Improvement District (BID) in line with the terms of the BID constitution and Council policy.'

10. Local Government Re-organisation

To resolve to agree to the Council being represented, and by who, on the Local Government Re-organisation working group.

11. Asset Working Group

To consider and agree on the remit a working group of 5 members to ensure that any assets belong to the Town do not leave following the proposed Local Government reorganisation, and to agree on the members of the working group following the resolution at Finance and Policy on the 19th August 2021.

12. Standing Orders

To accept the proposed Standing Orders

13. Finance Matters

To note the Trial Balance Sheet and Bank Reconciliation

14. Marsden and Mullineux Trust

To approve the closure of the Marsden and Mullineux Trust

15. John Rimmington Trust

To approve the spend of the remaining funds in the Trust (£3066.28) on a Christmas Tea for the Elderly in Skipton, and to then approve the closure of the Trust

16. STC Housing Ltd

To confirm the closure of STC Housing Ltd. STC Housing Ltd was made dormant with the Inland Revenue and Companies House on the 5th March 2021.

17. Electric Van

To consider the lease of an electric van for the use of the Estates Team.

18. Mayors Badge

To approve the spend for the creation of a Mayor's Badge/Pendant to be used at events where the use of the full chains is not appropriate or practical.

19. Shared Drive for Councillors

To approve the creation of a shared drive on the Council's Computer System, including the costs, to allow documents to be shared and accessed by Councillors

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20. Ash Trees

To resolve to approve the spend for conducting a survey of all of the Ash Trees on the Estate to establish if any actions need taking

21. Youth Council

Resolution from Cllr Nash

Skipton Town Council wishes to increase its commitment to and involvement of young people in Skipton in town affairs and the town's sustainability and will establish a youth council to work with, and the Clerk is to draw up further proposals and a budget for this.

22. Office Furniture

To consider and approve £500.00 to be spend on storage for the office

23. Neighbourhood Plan

To resolve to create a working group to explore the creation of a Neighbourhood Plan.

The next meeting of the Full Council is 18th Novemver 2021