



Skipton Town Council

MARKET COMMITTEE Terms of Reference

Under the Local Government Act (s101), Skipton Town Council discharges its functions relating to all market issues, to this Committee.

The Committee to meet quarterly without prejudice to the three clear days' notice required under the Local Government Act (schedule 12, para 10 [2] [a]) and in accordance with the relevant procedures and protocols of the Council.

Four trader representatives, elected by traders and covering the three key areas of the market may be in attendance. These attendees will not be permitted to take part in any vote.

The Chief Officer or Market Team will provide secretariat services to the Committee, unless they both have a prejudicial interest in the business being considered by the Committee.

When the Chief Officer and the Market Team all have a prejudicial interest in the business being considered by the Committee, secretariat services will be bought in from the Principal Authority or from another parish or town council.

Functions of the Committee

- To consider, on an annual basis, a budget covering the Council's Market functions and to recommend the budget to the Finance & Policy Committee
- To approve and monitor expenditure against budget to ensure spending during the course of the year remains on target
- To oversee the operation and control of Skipton Market
- To monitor income from the Market and to oversee credit control
- To consider matters relating to the ongoing development and promotion of the Market.
- To monitor and uphold the terms of the Market Charter and to protect the Market against unauthorised competition.
- To consider representations from Market Trader Representatives
- To consider any matters relating to trader conduct referred by the Market Manager

- To oversee and monitor any lease, license or other agreements in place relating to the operation of the Market.
- To oversee the Market's links with NABMA and the NMTF
- To consider any other matters relating to the Market as appropriate or as directed by the Finance & Policy Committee or Full Council.

Committee membership

Six councillors

Quorum

One half of members shall constitute a quorum.