

EVENTS AND TOURISM COMMITTEE

Terms of Reference

Under the Local Government Act (s101), Skipton Town Council discharges its functions relating to all Events and Tourism issues, to this Committee.

The Committee to meet quarterly without prejudice to the three clear days' notice required under the Local Government Act (schedule 12, para 10 [2] [a]) and in accordance with the relevant procedures and protocols of the Council.

The Chief Officer or Events Team will provide secretariat services to the Committee, unless they both have a prejudicial interest in the business being considered by the Committee.

When the Chief Officer and the Events Team all have a prejudicial interest in the business being considered by the Committee, secretariat services will be bought in from the Principal Authority or from another parish or town council.

Functions of the Committee

- To consider, on an annual basis, a budget covering the Council's Events & Tourism functions and to recommend the budget to the Finance & Policy Committee
- To approve and monitor expenditure against budget to ensure spending during the course of the year remains on target
- To oversee and encourage revenue generation from and the sourcing of grant funding towards the Council's Events & Tourism functions
- To oversee the planning, promotion and delivery of an appropriate range of events and festivals within the Town
- To oversee the promotion of Skipton as a tourist destination
- To oversee the Council's social media and website facilities
- To oversee the planning, promotion and delivery of appropriate civic events and projects
- To oversee support to the Mayoralty
- To oversee support to the Council's Twinning arrangements

- To consider any other matters relating to Events & Tourism as appropriate or as directed by the Finance & Policy Committee or Full Council.

Committee membership

Six councillors

Quorum

One half of members shall constitute a quorum.

Sustainability Goals

To ensure that the Sustainability goals adopted by Skipton Town Council are actively promoted and adhered to through this Committee.

- Promote sustained, inclusive, and sustainable economic growth, full and productive employment, and decent work for all.
- Ensure sustainable consumption and production patterns.
- Take urgent action to combat climate change and its impacts.
- Protect, restore, and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss.