**Broughton Road Allotment Association Quarterly Meeting 21/01/25**

**1.The lawnmower and strimmer are to be made available to members of the BRAA only in the spring after servicing.**

BRAA are going to look at adding this into the information leaflet as one of the benefits of joining BRAA. Need to check insurance and liability details first.

**2. The members of the U3A are to be asked to double park on top car park town side especially on Sundays.**

U3A currently has about 20 members and this is a lot of vehicles to park at the allotments, so parking this way still enables other allotment holders to park their vehicles on site where needed.

**3. Should tenant on Plot 4 wish to fence between Plots 4 and 5, BRAA has no objection.  (just in case they check with STC)**

Fencing around plots is entirely optional for tenants and permission from STC is not required before doing so. We will check the boundaries of the plots in question and note if fences are added so we know is responsible for the maintenance of them.

**4. Further dumps of manure on top car park will be referred to STC – if manure is ordered it should be removed to tenant's plot without delay after delivery.**

Signs have been placed in repeat drop areas around the allotments to advise that fly tipping is not permitted, this includes leaving manure. Any vehicle found leaving manure on public areas of the site will be reported to the police.

**5. Could bottom town side car park be cleared and wood chip bay built by STC (community payback), and tree surgeons advised to dump there as well as at front of site.**

Yes. Community payback are not working with us at the moment so we do not have a time frame for when this can be done. We do not know who leaves the woodchip on site, but we can build a drop bay where suggested. We will also look at scheduling in the clearance of overgrown vegetation in this area to assist with parking.

**6. If STC can get Community Payback to undertake work can tenants be advised so aware presence.  (it is understood that there was unpleasantness directed towards CP for which BRAA can only apologise)**

Community Payback have a list of jobs that they are kindly working through for us, however, this is done as and when their location rotas allow. We are not always made aware of when they will be working around our estate, but they have our full permission and thanks for doing so. Any unpleasantness towards them, or anyone else on site, please report this to STC to be dealt with.

**7. The tone of communications from STC has upset some tenants whilst it is appreciated that all such need to be clear, concise, correct and non-ambiguous they need to be friendly and courteous. Some people are more sensitive than others.**

Complaints regarding these communications have been looked at and responded to. The emails referred to relates to actions that broke the law and the tone used in the email totenants was informative and professional, whilst also highlighting the severity of the issues we needed to raise. Any concerns regarding conduct can be sent to chiefofficer@skiptontowncouncil.gov.uk

**8. The removal of the tap on Plot 18 has proved inconvenient could STC consider installing tap on opposite side roadway.**

Unfortunately, this is not possible as previously discussed. There are other taps in the vicinity that can be used.

There is concern that the tap at the bottom of the site on the right-hand side is falling over. Mark and Dale will fix this and conduct a full inspection of all taps on the site.

**9. Water butts are compulsory for all structures it is considered that all should have lids safely attached to ensure safety for animals and people and to discourage breeding biting insects.**

This is correct. We will look to implement this clause within the tenancy agreement (lids) and make tenants aware of this when sending out tenancy agreement renewals in March.

**10. It is understood that there has been some flooding of lower plots (102 & 101 ish) could STC have a look at railway ditch and refer to them if evidence blockage.**

Mark and Dale will assess this area and look to clear if possible.

**11. Flooding plots 97 to 108 (please see BR Facebook site for pictures)**

We do not have access to BR Facebook site. It is believed that the flooding could be for the same reason as mentioned above, which we will look to clear.