

Skipton Town Council Action Plan 2025/26
Updates in RED when available

Strategic Plan		Target Date	Responsible Committee	Budget line	Lead Officer
Objective Ref	Action				
	Action				
P1	Explore oppurtunities to increase attendance at the Annual Town Meeting. Annual Town Meeting to be on the 15th May 2025- To encourage more people to attend there are planned guest speakers and a presentation of certificates.	May-25	Full Council	4420	Chief Officer
P1&P4	To continue with streaming of Full Council Meetings, and increase publicity around Council meetings and the contents of meetings	Ongoing	Full Council		Chief Officer
P4	Develop a schedule of exisiting locations, both physical and online where posters/notices can be displayed	By June 2025	Full Council		Deputy Clerk
P2	Increase number of wards carrying out Councillor Surgeries	By Sep 2025	East, West and South Ward		Councillors, Chief Officer
P3	Following successful Foundation application, to submit an application for the Silver Award	By June 2025	Full Council		Chief Officer
P3	Complete all actions required of the Council in relation to the AGAR, publishing accounts and Internal Audits	Inline with legislation	Full Council		Chief Officer
P5	Investigate potential new traders for the market	Ongoing	Market & Events	4190	Market Officers
P7	Develope a schedule of promoting the Council led events and activities	Ongoing	Date of Last Appraisal Jan 2025		Events Supervisor
P13	Continue with implementation of the Park Strategy looking for potential funding options for further upgrades to the Councils Parks	Ongoing	Public Services Committee	4260	Estate Supervisor
P14	To continue to develope a list of all the council's trees, and implement the Tree Policy. Plant 200 saplings, and plant hedge at Raikes Road Rec	By Sep 2025	Public Services Committee	4260	Estate Supervisor
P15 & P16	To ensure that Audit, Scrutiny and Planning Committee Members have the details of planning applications and consultations, and that comments are submitted as per the committee terms of reference	Ongoing	Audit, Scrutiny and Planning		Chief Officer
P15 & P17	To investigate what training and development Members require to respond to Planning Applications effectively	Ongoing	Audit, Scrutiny and Planning	4060	Chief Officer
P17	To position bird boxes and bug hotels in appropriate locations on the Council Estate	By April 2026	Public Services Committee	4260	Estate Supervisor
P17	To further develope the wildflower scheme	Ongoing	Public Services Committee	4261	Estate Supervisor
P20	Develope the Skipton-wide sustainability map	Ongoing	Full Council		Chief Officer
P21	Increase use of the Park and Rides during the Christmas events	Dec-26	Market & Events	4450 & 4456	Events Supervisor
P22	Proactively work with the Youth Council, inviting them to participate in meetings and offering them space at appropriate events	Ongoing	Market & Events		Events Supervisor
P23	Implement the new allotment rent pricing structure of a price per m2	Rents due Apri/May 2025	Public Services Committee	4250	Allotments Officer
P23	Implement a system for the recording of livestock ownership	By April 2026	Public Services Committee	4250	Allotments Officer
P24	Deliver the Christmas Light Switch On Event	Nov-25	Market & Events	4450	Events Supervisor
P24 & P4	Deliver the Christmas Markets- looking for options to make the event more weather resilient	By Dec 2025	Market & Events	4456	Events Supervisor
P25	Conduct research, via councillor surgeries and council meetings to understand what the service needs of the community are	Ongoing	Full Council		Chief Officer
P26	Deliver events that are free of charge to attend over the summer holidays	By Sep 2025	Market & Events	4463	Events Supervisor
P26	Investigate free activites to be included in the Christmas Light Switch On events such as rides	By Nov 2025	Market & Events	4450	Events Supervisor

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P27	Deliver Sheep Day with a renewed focus on the heritage of Skipton	Jun-25	Market & Events	4459	Events Supervisor
P28	Implement the watering for Skipton In Bloom	Continuing for summer 26	Public Services Committee	1284	Estate Supervisor
P28	Be a proactive member in the planning and delivery of the community day at Sandylands potentially combining with Skipton Snapshot	Aug-25	Market & Events	4457	Events Supervisor
P28	Continue to support the Friends of the Wilderness and Raikes Road Burial Ground	Ongoing	Public Services Committee	4270	Deputy Clerk
P29	Continue to host the Community Safety Working Group, with monthly litter picks to be carried out	Montly	Community Safety Working group reporting to FC	4467 & 1310	Deputy Clerk
P29	Proactively work with Community Payback to identify opportunities for work to be carried out on the Council's Estate	Ongoing	Public Services Committee		Estate Supervisor
P30	Increase applications to the Community Grants Scheme by 30%	Ongoing	Finance	4468	Chief Officer
P31	Investigate how we can maintain links with the Twin Towns, with a minimum of one Twin Town activity per year.	Ongoing	Full Council	4440	Chief Officer