

Objective Ref	Action	Target Date	Responsible Committee	Lead Officer
Action				
P1	To review the format of the Annual Town Meeting to increase the amount of community engagement through that meeting	April/May 2024		Clerk/ Deputy
P1&P4	To continue with streaming of Full Council Meetings, and increase publicity around Council meetings and the contents of meetings		May-24 Full Council	Clerk
P4	Develop a schedule of existing locations, both physical and online where posters/notices can be displayed		Jun-24 Full Council	Deputy
P2	Set up a calendar of ward meetings and Councillor Surgeries to be published.		May-24 Full Council	Clerk
P3	Following outcome of the Foundation application to the Local Council Award Scheme to investigate the criteria for the Quality Standard if foundation is achieved.		Sep-24 Full Council	Deputy
P3	Complete all actions required of the Council in relation to the AGAR, publishing accounts and Internal Audits	Ongoing	Full Council	Clerk/RFO/ Finance Manager
P5	Investigate potential new traders for the market		Dec-24 Events & Market	Market Officer
P6	Develop contacts made at the BTTS and produce a schedule of contacts for events and market activities		Jun-24 Events & Market	Events Supervisor/Admin
P7 & P12	Build on links with the national Youth Market Awards- host the regional finals		Aug-24 Events & Market	Events Supervisor/Admin
P7	Develop a schedule of promoting the Council led events and activities		Jun-24 Events & Market	Events Supervisor/Admin
P13	Implement the Park Strategy with improvements to be made in Broughton Road Recreation Ground, Shortbank Recreation Ground and Lytham Gardens from s106 funds		Sep-24 Public Services	Estate Supervisor
P14	To continue to develop a list of all the council's trees, and implement the Tree Policy. Find new locations for the planting of new trees on the Council Estate		Sep-24 Public Services	Estate Supervisor
P15 & P16	To ensure that Audit, Scrutiny and Planning Committee Members have the details of planning applications and consultations, and that comments are submitted as per the committee terms of reference	Ongoing	Audit, Scrutiny and Planning	Clerk
P15 & P17	To investigate what training and development Members require to respond to Planning Applications effectively		Sep-24 Audit, Scrutiny and Planning	Clerk
P17	To position bird boxes and bug hotels in appropriate locations on the Council Estate		Sep-24 Public Services	Estate Supervisor
P17	To further develop the wildflower scheme	Ongoing	Public Services	Estate Supervisor
P20	Develop the Skipton-wide sustainability map		Dec-24 Full Council	Clerk
P21	Increase use of the Park and Rides during the Christmas events		Dec-24 Events & Market	Events Supervisor
P22	Proactively work with the Youth Council, inviting them to participate in meetings and offering them space at appropriate events	Ongoing	Full Council	Clerk
P23	Implement the new allotment rent pricing structure of a price per m2		Apr-25 Public Services	Allotment Officer
P23	Implement a system for the recording of livestock ownership		Apr-25 Public Services	Allotment Officer
P24	Deliver the Christmas Light Switch On Event		Nov-24 Events & Market	Events Supervisor/Admin
P24 & P4	Deliver the Christmas Markets		Dec-24 Events & Market	Events Supervisor/Admin

P25	Conduct research, via councillor surgeries and council meetings to understand what the service needs of the community are	Ongoing	Full Council	Clerk
P26	Deliver events that are free of charge to attend over the summer holidays		Aug-24 Events & Market	Events Supervisor/Admin
P26	Investigate free activities to be included in the Christmas Light Switch On events such as rides		Nov-24 Events & Market	Events Supervisor/Admin
P27	Deliver Sheep Day with a renewed focus on the heritage of Skipton		Jun-24 Events & Market	Events Supervisor/Admin
P28	Implement the watering for Skipton In Bloom		May-24 Public Services	Estate Supervisor
P28	Be a proactive member in the planning and delivery of the community day at Sandylands		May-24 Full Council	Events Supervisor/Deputy
P28	Continue to support the Friends of the Wilderness and Raikes Road Burial Ground	Ongoing	Public Services	Deputy
P29	Continue to host the Community Safety Working Group, with at least 3 visual audits conducted in 2024/25		Mar-25 Full Council	Deputy
P29	Proactively work with Community Payback to identify opportunities for work to be carried out on the Council's Estate	Ongoing	Public Services	Estate Supervisor
P30	Implement the Community Grants Scheme		Mar-25 Finance	Clerk
P31	Investigate how we can maintain links with the Twin Towns, with a minimum of one Twin Town activity per year.		Mar-25 Full Council	Clerk