



Public Services Committee
Thursday 3 March 2016 - 7.00 pm

Present: Councillors R G Heseltine [Chairman], Mrs W Clark, C Dow, Mrs P Heseltine, E Jaquin, P Madeley and Mrs K McIntyre.

Also present: Councillor J Kerr.

Officers: Dave Parker [Chief Officer] and Les Chandler [Estate Manager]

The Chairman welcomed Members to the Council's new accommodation in the Town Hall and observed that the Council is now in a position to serve the public in Skipton to an even higher standard than previously.

The Chairman also welcomed Councillor Kerr who, as a newly elected Member, was attending the meeting as an observer.

1. To accept representations from the Public between 7.00 pm and 7.15 pm.

None.

2. To accept apologies for absence.

Apologies were accepted from Cllr J Dawson (holiday).

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None.

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None.

5. To approve the minutes from the previous meeting held on 4 February 2016.

The minutes of the meeting held on 4 February 2016 were accepted as a true and fair record of what transpired at that meeting.

6. To report and receive information arising from the minutes of items not on the Agenda from Members and the Chief Officer.

Flooding on Roughaw Road: Members noted that North Yorkshire County Council, with financial support from Yorkshire Housing, has now agreed to construct a series of soakaways in the area affected by surface water on Roughaw Road.

Access track from East Castle Street garages site to Middletown Allotments: Craven District Council has agreed in principle to enforce the 'no vehicular traffic' restriction on the footpath.

Holy Trinity churchyard: North Yorkshire County Council has agreed to put together and deliver a scheme to widen The Bailey footpath and restore the adjoining churchyard wall marginally further back from its current line. For its part the Town Council is arranging for the completion of the necessary surveys and trial holes, and addressing the administrative procedures and physical work required to relocate the trees further into the churchyard and away from the boundary wall.

90th birthday of HM The Queen: the Royal Pageant Master has advised that the beacon being lit on 21 April to mark The Queen's 90th birthday should be ignited at 7.30 pm; the Church has arranged an event in the churchyard to coincide with the lighting of the beacon.

7. To note and approve the proposed schedule of events and festivals for 2016.

Members **APPROVED** the schedule of events and festivals in 2016, noting the extent to which the Town Council would be committing resources to the programme.

In particular Members noted that while it has assumed responsibility for running this year's *Waterway Festival* in order to keep the event going, the Town Council will need to determine the extent to which it should be involved in future years.

8. To consider issues concerning two public rights of way which pass through Town Council land.

Given that it has been used as a public footpath for more than 20 years it was **RESOLVED** that the Town Council should ask North Yorkshire County Council to add the route between Newmarket Street and Devonshire Street, via The Ginnel, to the Definitive Map and Statement of Public Rights of Way.

Because pedestrians using the footpath between Upper Sackville Street and East Castle Street have not followed the recorded line of the footpath through the allotments for more than 20 years, it was **RESOLVED** that the Town Council should ask North Yorkshire County Council to modify the legal line on the Definitive Map and Statement of Public Rights of Way from its current route (SD 99264 51135 to SD 99186 51026 via SD 99223 51025) to SD 99264 51135 to SD 99184 51041 ie taking it through the strip of woodland adjoining the allotments.

9. To consider the system of monitoring the Council’s Non-Routine Maintenance Schedule.

To ensure Members are able to properly review the Council’s Non-Routine Maintenance Schedule it was **RESOLVED** that:

- the Schedule should continue to be reviewed quarterly by the Public Services Committee but as the first item on the agenda; and
- a pdf copy of the Schedule should be posted on the Council’s website at the same time as it is issued with the agenda for each Public Services Committee meeting at which it is considered.

Given that it represents the vast bulk of the Council’s grounds maintenance responsibility it was **RESOLVED** that an up to date copy of the Council’s Routine Maintenance Schedule should also be posted on the Council’s website.

10. To receive notification on matters that members would like included on a future agenda.

Update on the restoration of the churchyard wall at Holy Trinity.

Regular reports on:

- current projects and initiatives being supported Skipton Town Partnership; and
- the activities of the Market Working Group.

Meeting closed at 8.01 pm.

Chairman:

Signature:

Date: