



Skipton Town Council

18/

Finance and Policy Committee Thursday 13 June 2019

Present: Cllrs: R G Heseltine (Chairman), A Barrett, W Feather, P Madeley & K McIntyre.

Officers: Dave Parker (Chief Officer), Samantha Poole (Finance Manager) & Jenny Dean (Administration Assistant).

In Attendance: Lesley Tate (Craven Herald)

1. To accept representations from the Public between 6.30 pm and 6.45 pm.

None

2. To accept apologies for absence.

Apologies were accepted from Cllrs J Dawson, M Emmerson and E Jaquin due to holidays.

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None

5. To note the minutes from the previous meetings held on 18 April 2019.

It was **RESOLVED** to accept the minutes from the meeting held on 18 April 2019 as a true and accurate record of what transpired at that meeting.

6. To report and receive information arising from the minutes of items not on the agenda from members and the Chief Officer.

None

7. To note a short overview from the Chief Officer into the role and work of the Finance & Policy Committee.

Chief Officer & Clerk to the Council: Dave Parker
Town Hall, High Street, Skipton BD23 1FD
Telephone 01756 700553

Email admin@skiptontowncouncil.gov.uk

Chairman:

Members **NOTED** the oral report from the Chief Officer. The Chief Officer recommended that a review of the Strategic Plan be added to the agenda of a future meeting. Members **AGREED** to this recommendation.

The Finance Manager reported that an update on spending from the first quarter and financial forecasts would be provided at the next committee meeting.

Cllr Heseltine reported that as Council Leader he will be holding quarterly meetings with the Deputy Leader and Chairs of Committees.

The Finance Manager reported that a piece of work is being undertaken to review the Council's Functions, and the true costs associated with these functions being identified. The outcome of this review will be presented to the committee at a future meeting.

Cllr Madeley requested a breakdown of the costs associated with road closures.

8. To note matters relating to the Council's Financial Statements for year ending 31st March 2019 and the timetable for the submission of the Council's Annual Governance and Accountability Return (AGAR).

Members **NOTED** the progress, arrangements and timescale for the completion of the Council's Financial Statements and the submission of the Annual Governance and Accountability Return. Members **NOTED** that the Internal Audit had been completed with no matters arising. Full details to be circulated to all Members in advance of the Full Council Meeting on the 20th June.

9. To note and consider matters relating to the use of capital receipt monies from the sale of Council land at North Parade, Skipton – and to consider reforming the associated Working Group.

The Committee **NOTED** the update on the use of capital receipt monies. Members **AGREED** to reform the Working Group. Members **AGREED** that the new members of the working group be Cllrs Heseltine and Madeley. Members **AGREED** that a meeting of the working group be convened as soon as possible.

10. To note and consider matters relating to works at the Council's depot at East Castle Street, Skipton.

Members **NOTED** the unplanned drainage works identified and undertaken as part of the Council's Depot Works Project, together with the overspend on the project.

Members **AGREED** that the North Parade Capital Reserve should be utilised to fund the unplanned work and underspend. Members **AGREED** that the Finance Manager review how funds could be put back into the Capital Reserve in the future to replace this overspend.

11. To note and consider matters and protocols relating to the Council's Mayoral Chains.

Members **NOTED** the report and the update provided by the Chief Officer. Fattorinis are providing quotes on headed paper for the Insurers, and providing information on which quote would be a like for like replacement.

Members **AGREED** that a like for like replacement would be the preferred option. Members also **AGREED** that the Mayoral Chain Protocol be reviewed, with the occasions that the

Mayor uses the full chains being reduced. The Chief Officer will explore whether a smaller pendant could be used with the full chains only be used on occasion.

12. To receive a short briefing from the Chief Officer regarding the Council's participation in the 'Sounding Board' steering group formulating a submission by the National Association of Local Councils (NALC) to the Government's Comprehensive Spending Review.

Members **NOTED** the report from the Chief Officer regarding the Council's participation on the 'Sounding Board' steering group. Members **AGREED** that the Chief Officer should continue his participation on this steering group.

13. Consider the Council's approach to a review of some of its Trust and Charitable interests.

Members **AGREED** that the monies from the John Rimmington Trust should be used for an event, organised by the Council, which would benefit residents of Skipton. This would need to be approved by the Trustees and Full Council.

Members **AGREED** that the monies in the Marsden and Mullineaux Trust should be distributed to a suitable local charity to benefit the people of Skipton. The Chief Officer will contact Members to ask for their suggestions of charities that could benefit.

14. To consider whether the Council should continue to provide placements under Apprenticeship and other similar schemes

Members **AGREED**, in principal, to continue to support apprenticeships and other similar schemes.

15. To consider excluding press and public for consideration of item 16 on the grounds that it relates to confidential matters.

It was **RESOLVED** that in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the press and public be asked to withdraw.

Lesley Tate left the meeting.

16.

17. To receive notification of matters that Members would like included on a future agenda.

Members **AGREED** that sustainability be added to a future agenda.

The meeting closed at 7:43pm