



Full Council
Thursday 4 June 2015 at 7.00 pm

Present: Councillors G Bell, C Clark, Mrs W Clark, J W Dawson, C J Harbron, R G Heseltine, Mrs. P Heseltine, Hickman, E Jaquin, P Madeley, K McIntyre & P H Whitaker.

Officers: Dave Parker (Chief Officer), Jill Peacock (Administration & Finance Officer) & Wendy Allsopp (Administration Assistant).

1. To accept representations from the Public between 7.00 pm and 7.15 pm.

None.

2. To accept apologies for absence.

Apologies were accepted from Councillors Emmerson, Dow, Paton & Rankine.

3. To record declarations of pecuniary and non pecuniary interests items on the agenda.

None.

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non pecuniary interests.

None.

5. To note and approve the Council's Annual Financial Statements and Annual Return.

The Chief Officer introduced his report.

After discussion and various questions from Members it was **RESOLVED** to approve the Financial Statements for the year ending 31 March 2015.

In line with the Internal Auditor's recommendations it was agreed that, as part of the Staffing Review, Contracts of Employment should be updated for all staff including those currently employed on a temporary basis.

It was further **RESOLVED** to approve the Annual Return documents and to authorise the Chairman (Mayor) and Chief Officer to sign the documents on behalf of the Council and forward the completed return to the External Auditor, PKF Littlejohn LLP.

6. To receive an update on progress towards the proposed move of the Council's offices to Skipton Town Hall and to approve the signing of the associated Heads of Terms.

The Chief Officer advised that the final version of the Heads of Terms agreement was still to be received from the District Council due to the re-evaluation of the floor space area measurements.

It was **RESOLVED** that Council should consider signing of the Heads of Terms Agreement, assuming it is available, at the next Full Council meeting. In the meantime delegated authority would be given to the Chief Officer, Leader of the Council and Deputy Leader to discuss matters with Councillor Myers and his Chief Executive at Craven District Council.

7. To consider a recommendation from the Yorkshire Local Councils Association to amend the Council's adopted protocol for the recording of the proceedings of the Council.

Members **RESOLVED** to approve the proposed amendments and to adopt the revised protocol with immediate effect.

Meeting closed at 7.55 pm