



**Full Council**  
**Thursday 19 November 2015 at 7pm**

Present: Councillors G Bell, J W Dawson, C J Harbron, R G Heseltine, Mrs. P Heseltine, P Madeley, Mrs. K McIntyre, Mrs. W E Clark, P Whitaker, C Clark, M Emmerson and A Hickman.

Officers: Dave Parker (Chief Officer), Jill Peacock (Finance and Administration Officer) and Wendy Allsopp (Administration Assistant).

Other attendees: Lesley Tate (Press - Craven Herald).

There were 2 members of the public in attendance.

1. To accept representations from the Public between 7.00 pm and 7.15 pm.

None.

2. To accept apologies for absence.

Apologies were accepted from Cllr E Jaquin due to him being on holiday leave and Cllr A Rankine due to family commitments.

Absent: C Dow.

3. To record declarations of pecuniary and non-pecuniary interests items on the agenda.

Councillors Harbron, R G Heseltine, Dawson and Madeley each declared a non-pecuniary interest with regard to agenda item 12 as they are members of Craven District Council.

Councillor Hickman declared a non-pecuniary interest with regard to agenda item 16 as he is a member of the Trinity Methodist Church and matters to be discussed relate to an event at the Church which he is heavily involved with organising.

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non pecuniary interests.

None.

5. To approve the minutes from the Full Council meetings held on 17 September 2015.

It was **RESOLVED** to accept the minutes from the Full Council meeting held on 17 September 2015 as a true and accurate record of what transpired at that meeting.

6. To report and receive information arising from the minutes of items not on the agenda from Members and the Chief Officer.

It was **NOTED** that the secret ballot relating to the use of a bollard at the Middletown Allotment site was under-way and approaching its deadline date.

7. To receive and consider minutes, recommendations and reports of the Environment and Planning Committee.

It was **RESOLVED** to accept the minutes of the Environment and Planning Committee meetings held on the 30 July and 24 September 2015 as a true and accurate record of what transpired at those meetings.

8. To receive and consider minutes, recommendations and reports of the Public Services Committee.

It was **RESOLVED** to accept the minutes of the Public Services Committee meetings held on the 6 August and 1 October 2015 as a true and accurate record of what transpired at those meetings.

9. To receive and consider minutes, recommendations and reports of the Audit and Scrutiny Committee.

It was **RESOLVED** to accept the minutes of the Audit and Scrutiny Committee meetings held on the 9 July and 8 October 2015 as a true and accurate record of what transpired at those meetings.

10. To receive and consider minutes, recommendations and reports of the Finance and Policy Committee.

It was **RESOLVED** to accept the minutes of the Finance and Policy Committee meeting held on the 20 August 2015 as a true and accurate record of what transpired at that meeting.

11. To receive a report of the Mayoral Engagements for September until November 2015.

Members **NOTED** various engagements which the Mayor, Councillor Gordon Bell, had attended. Councillor Bell stated that he had enjoyed visiting the Menwith Hill Air Force base and he felt that it was a shame that many of the American residents were returning home.

12. To approve the signing of a lease for the occupation of offices at Skipton Town Hall.

The Chief Officer reported that the outstanding issues surrounding the proposed lease for the occupation of offices at the Town Hall had now been resolved.

Members noted the proposed timetable for the move and;

**RESOLVED** to complete the lease arrangement and authorise the Chairman, Leader and Chief Officer to sign and seal the lease documentation on behalf of the Council.

13. To approve amendments to the Council's formal Complaints Procedure.

It was **RESOLVED** to adopt the revised Complaints Procedure and nominate a total of six Members of the Council to form the Council's Complaints Panel. The Chief Officer would invite nominations in due course.

14. To formally note a Casual Vacancy for a Councillor in the North Ward of the Council.

The Casual Vacancy in North Ward was noted. The Chief Officer reported that the elections office at Craven District Council has received the required number of signatories from Electors demanding an election – and that a by-election would now take place, most likely in January 2016.

It was agreed that former Councillor Paton should be thanked for his contribution to Skipton Town Council.

15. To note and approve the timetable for completion of the Council's Budget Process for 2016-2017.

Council **NOTED** the proposed timetable for the 2016-2017 budget and Precept-setting process.

16. To consider a request for grant funding for an event at Trinity Methodist Church, Skipton.

Councillor Hickman left the meeting whilst this item was being discussed.

Members considered the application and **RESOLVED** that, as there was no provision in the current budget for grant funding of this nature, the Methodist Church should be advised to apply for funds from the John Rimington Bequest, a Trust managed by the Town Council.

Cllr Hickman returned to the meeting.

17. To consider excluding press and public for consideration of item 18 on the grounds that it relates to confidential matters.

It was **RESOLVED** that in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the press and public be asked to withdraw.

Lesley Tate and the members of the public left the meeting.

18. To.....

19. Questions for the Leader of the Council.

None.

20. To receive notification of matters that members would like including on a future agenda.

None.

The meeting closed at 8.00 pm