



# Skipton Town Council

16/

## Finance and Policy Committee Thursday 20 April 2017 at 6.30 pm

Present: Cllrs: C J Harbron (Chairman), R G Heseltine, P H Whitaker, J W Dawson, A F Hickman, Mrs K M<sup>c</sup>Intyre and A Rankine

Also present: Cllr: J Kerr

Officers: Dave Parker (Chief Officer) and Wendy Allsopp (Committee Services Officer).

1. To accept representations from the Public between 6.30 pm and 6.45 pm.

None

2. To accept apologies for absence.

Cllr C Dow – Absent

3. To record declarations of pecuniary and non-pecuniary interests in items on the agenda.

None

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non-pecuniary interests.

None.

5. To note the minutes from the previous meeting held on 16 February 2017.

It was **RESOLVED** to accept the minutes from the Finance and Policy Committee meeting held on 16 February 2017 as a true and accurate record of what transpired at that meeting.

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6. To report information arising from the minutes of items not on the agenda from members and the Chief Officer.

Due to the confidential nature of the discussion to follow it was **RESOLVED** that in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the press and public be asked to withdraw.

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It was **RESOLVED** to re-admit press and public to the meeting.

7. To note the Council's Revenue Budget position at 31st March 2017

Members accepted and **NOTED** the current position of the Council's revenue budget, as at 31 March 2017.

8. To note the Annual Return and Audit timetable for 2017.

**NOTED.**

9. To confirm arrangements for the annual Town Meeting and the Council's Annual Meeting.

**NOTED.** It was understood that the meetings would take place at Belle Vue Mills.

10. To receive any updates from the Chief Officer regarding the Council's accommodation in Skipton Town Hall.

The Chief Officer informed Members that Town Council staff had been working from the Meeting Room in the Town Hall since the beginning of April as the main office was unsafe due to the work being undertaken by the District Council's contractors.

It was agreed that firstly the Chief Officer, Chairman and Vice Chairman of this Committee should consider seeking professional advice with regard to negotiating relevant compensation from Craven District Council.

It was further agreed that Members and the Chief Officer should discuss matters with senior Craven District Council officer(s) asking them to visit the Town Hall site to observe working conditions.

Members expressed their thanks to Chief Officer and his staff for working under 'trying circumstances'.

11. To approve a small number of end-of-year accountancy write-offs relating to the following:

- a. Skipton Market – Consent Fees – **NOTED**
- b. Skipton Christmas Market – Coach Parking Fees – **NOTED**
- c. Twinning – Erquinghem-Lys Exchange Rate differences – **NOTED**

12. To receive notification of matters that members would like including on a future agenda.

None

The meeting closed at 7.12 pm.