



Skipton Town Council

DRAFT

Audit & Scrutiny Committee
Thursday 12 November 2015 at 7pm

Present: Cllrs: P Madeley, Mrs. W E Clark, M Emmerson, C Clark,
Mrs. P Heseltine

Officers: Dave Parker (Chief Officer) Jill Peacock (Administration and Finance
Officer)

1. To accept representations from the Public between 7.00pm and 7.15pm.

None.

2. To accept apologies for absence.

Cllrs: E Jaquin - Holiday

3. To record declarations of pecuniary and non pecuniary interests items on the agenda.

None.

4. To consider the recommendations of the Chief Officer relating to requests for dispensations to Members on items requiring a declaration of pecuniary and non pecuniary interests.

None.

5. To approve the minutes from the previous meeting held on 8 October 2015.

It was **RESOLVED** to accept the minutes from the Audit and Scrutiny Committee meeting held on 8 October 2015 as a true and accurate record of what transpired at that meeting.

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6. To report information arising from the minutes of items not on the agenda from Members and the Chief Officer.

Item 6 - Councillor C Clark was co-opted onto the Financial Transactions Working Group – Pending the filling of the casual vacancy in the North Ward at which time the membership of the Working Group will be reviewed.

7. To continue a review of the Council's Policies and Procedures.

Members **NOTED** the progress with the revised Complaints Procedure and that the final version will go to Full Council on 19 November 2015 for adoption.

Members approved changes to the draft Disciplinary and Grievance procedures and agreed the final version to go to Full Council for adoption.

Members reviewed and approved changes to the draft Child Protection Policy and agreed the final version to go to Full Council for adoption.

Members agreed that a 'Whistleblowing Policy' should be drafted and discussed at the next meeting of the Committee.

8. To consider any Freedom of Information requests/complaints/compliments received by the Council.

Members expressed their thanks to the Chief Officer and the rest of the Town Centre Management Team for their good work in the planning and execution of the Remembrance Sunday Parade.

9. To consider excluding press and public for consideration of item 10 on the grounds that they relate to confidential matters.

It was **RESOLVED** that in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 that in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the press and public be asked to withdraw.

10. To

It was **RESOLVED** to readmit the press and public.

11. To receive notification on matters that members would like included on a future agenda.

None

Meeting Closed at 7.50 pm.