Skipton Town Council

9th July 2026

Agenda

Meeting: Full Council
Members: All Members of Skipton Town Council

Dear Councillors Bentley, Madeley, McDaid, Morton, Nash, Noland, Morgan, Feather, McIntyre, A Heseltine, R Heseltine, Harbron, Woollacott, Pickard, Kettu & Higgins.
You are hereby summoned to attend an Ordinary Meeting of Skipton Town Council:
Date: 16th July 2026
Time: 7:00 pm
Venue: Holy Trinity Church, 1A Mill Bridge, Skipton

The Local Government (Electronic Communications) (England) Order 2015 Para 2, amended LGA 1972

Yours sincerely,

LClose

Mrs Louise Close
Clerk to the Council
admin@skiptontowncouncil.gov.uk
www.skiptontowncouncil.gov.uk

Members of the public are entitled to attend this meeting, *by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1,* as observers for those items taken in open session. Please contact the Town Council for further details if you would like to find out more.
This meeting is being held as an in-person meeting that will be recorded, Full Council meetings will also be videoed and live streamed. Recording is allowed at Council and Committee meetings please give due regard to the Councils procedure on the recordings of meetings. Please contact the Council for further information.
A copy of this agenda is available in larger print on request.

Skipton Town Council
16th July 2026 at 7.00pm

Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.

Business

2627/063 **ITEM 1 – Chairman's Remarks**

To receive the Chairmans remarks

2627/064 **ITEM 2– Reasons for Absence**

To accept the reason(s) for the absence of any Members from the meeting.

2627/065 **ITEM 3 – Disclosures of Interest**

To receive any disclosable pecuniary interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest and be registered with the monitoring officer within 28 days. Members are to ensure that their Register of Interests form is kept up to date with the Monitoring Officer.

2627/066 **ITEM 4 – Dispensations**

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

2627/067 **ITEM 5 – Representations from public**

Invitation for members of the public to address the meeting. Each member of the public is entitled to speak for 3 minutes.
Questions / observations from members of the public

2627/068 **ITEM 6- Minutes of previous meetings** Appendix 1

To approve the minutes of the meeting held on the 14th May and 11th June 2026

2627/069 **ITEM 7- Reports and Minutes from Committee and Sub committees Meetings** Appendix 2

To accept the minutes of the following committee meetings:

Management & Staffing 16th April 2026

Finance Committee 16th April 2026

Market & Events Committee 25th March 2026

Public Services Committee 23rd April 2026

2627/070 **ITEM 8- Finance reports** Appendix 3

To resolve to approve the schedule of payments, receipts, bank reconciliations and the budget to date.

2627/071 **ITEM 9- Internal Control Checklist**

To appoint two Members to carry out the internal control checklist quarterly.

2627/072 **ITEM 10- Internal Auditor**

To appoint the Internal Auditor for the 2026/2027 financial year

2627/073 **ITEM 11- Attendance at meetings**

To consider a proposal from Cllr J Woollacott- When meeting agendas are sent out, we have to RSVP. If not enough have RSVP'd for a quorum by either 5pm the day before, or 12 on the day, then the meeting is postponed. A no reply would be counted as not attending.

2627/074 **ITEM 12- Training**

To consider a proposal from Cllr Kettu that all Councillors attend training on bribery and corruption.

2627/075 **ITEM 13- 5th Regiment Royal Artillery (The Yorkshire Gunners)** Appendix 4

To receive an invitation from the 5th Regiment Royal Artillery (The Yorkshire Gunners) to attend the Catterick Race Day, taking place on 8 September 2026

To consider a request for funding from the regiment and resolve what action to take in relation to this request.

2627/076 **ITEM 14- Skipton Community Santa Sleigh**

To receive a request for volunteers to assist with theSkipton Community Santas Sleigh. Information to be provided by SSIA prior to the meeting.

2627/077 **ITEM 15- Outside Bodies**

To receive written reports before this meeting from representatives on outside bodies and to answer any queries under this item.

2627/078 **ITEM 16-North Yorkshire Councillors**

North Yorkshire Councillors To receive any reports or updates from the North Yorkshire Councillors representing Skipton.

2627/079 **ITEM 17-Skipton Gala Charitable Trust** Appendix 5

To receive an update on the Chief Officers correspondence to Members regarding setting up a Skipton Gala Charitable Trust. Item requested by the Market & Events Committee

2627/080 **ITEM 18-Community Safety**

To receive a verbal update from Cllr McDaid, the Chair of the working group. Minutes from the working group are available on the Council website.

2627/081 **ITEM 19- Notice Boards**

To confirm arrangements for the display of public notices of Council Meetings.

2627/082 **ITEM 20- Notification of Business for a Future Agenda**

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting although the absolute statutory minimum notice period is three clear days

The next meeting of Full Council is 17th September 2026