Skipton Town Council Action Plan 2025/26
Updates in RED when available

Strategic Plan Objective Ref	Action	Target Date	Responsible Committee	Budget line	Lead Officer
	Action				
P1	Explore oppurtunities to increase attendence at the Annual Town Meeting.	May-25	Full Council	4420	Chief Officer
	Annual Town Meeting 15th May 2025- To encourage more people to attend there are planned guest speakers and a presentation of certificates. Annual Town Meeting to be held in Holy Trinity Church May 2026				
P1&P4	To continue with streaming of Full Council Meetings, and increase publicity around Council meetings and the contents of meetings	Ongoing	Full Council		Chief Officer
	Streaming continues with some gaps when student volunteers not available, and due to changes of venue				
P4	Develop a schedule of exisiting locations, both physical and online where posters/notices can be displayed	Complete	Full Council		Deputy Clerk
	In progress. Poster with all Council meeting dates developed to go in available notice boards.				
P2	Increase number of wards carrying out Councillor Surgeries	By Sep 2025	East, West and South Ward		Councillors, Chief Officer
	North Ward tried holding surgeries with few residents attending. West Ward now hold a quarterly surgery.				
P3	Following successful Foundation application, to submit an application for the Silver Award	Complete	Full Council		Chief Officer
	Silver Accreditation successfully achieved in June 2025.				
P3	Complete all actions required of the Council in relation to the AGAR, publishing accounts and Internal Audits	Inline with legislation	Full Council		Chief Officer
	Complete and ongoing annually				
P5	Investigate potential new traders for the market	Ongoing	Market & Events	4190	Market Officers
P7	Develope a schedule of promoting the Council led events and activities	Ongoing	Jan 2025		Events Supervisor
	Use of social media increased, Town Council events included on the Skipton BID flyer				
P13	Continue with implementation of the Park Strategy looking for potential funding options for further upgrades to the Councils Parks	Ongoing	Public Services Committee	4260	Estate Supervisor
	Upgrades made to equipment in Burnside and the Ginnel had a new piece of equipment installed.				
P14	To continue to develope a list of all the council's trees, and implement the Tree Policy. Plant 200 saplings, and plant hedge at Raikes Road Rec	Complete	Public Services Committee	4260	Estate Supervisor
	Tree survery completed, with a schedule of works planned. Saplings and hedges planted at Raikes Road.				
P15 & P16	To ensure that Audit, Scrutiny and Planning Committee Members have the details of planning applications and consultations, and that comments are submitted as per the committee terms of reference	Ongoing	Audit, Scrutiny and Planning		Chief Officer
	This committee will be dissolved in May 2026 following several inquorate meetings. A stand alone Planning Committee will be established. All planning applications have been circulated to committee members.				
P15 & P17	To investigate what training and development Members require to respond to Planning Applications effectively	Ongoing	Audit, Scrutiny and Planning	4060	Chief Officer
	To be carried over to 2026/27 when the planning committee is established				
P17	To position bird boxes and bug hotels in appropriate locations on the Council Estate	By April 2026	Public Services Committee	4260	Estate Supervisor
	Bird Boxes and Bug hotels, and a hedgehog house are in the Wilderness				
P17	To further develope the wildflower scheme	Ongoing	Public Services Committee	4261	Estate Supervisor
P20	Develope the Skipton-wide sustainability map	Ongoing	Full Council		Chief Officer
P21	Increase use of the Park and Rides during the Christmas events	Dec-26	Market & Events	4450 & 4456	Events Supervisor
	Due to the car park that was used for the park and ride being sold, it has not been possible to have park and rides at the events, however public transport routes have been promoted and the use of the Rotary Car Park				
P22	Proactively work with the Youth Council, inviting them to participate in meetings and offering them space at appropriate events	Ongoing	Market & Events		Events Supervisor
	The Youth Council have participated in Council run events, such as the Easter Event and have also played an active role in the Community Safety Working Group				
P23	Implement the new allotment rent pricing structure of a price per m2	Complete	Public Services Committee	4250	Allotments Officer
	This was impletmented in April 2025.				
P23	Implement a system for the recording of livestock ownership	By April 2026	Public Services Committee	4250	Allotments Officer
	All tenants have been required to complete a livestock form. No new livestock are currently being permitted with a review to take place in Autumn 2026				
P24	Deliver the Christmas Light Switch On Event	Complete	Market & Events	4450	Events Supervisor
	Completed.				
P24 & P4	Deliver the Christmas Markets- looking for options to make the event more weather resilient	Complete	Market & Events	4456	Events Supervisor
	Completed. Use if the middle CityB gazebos was modified on the second event to ensure traders could stand when the forecast was for wind.				
P25	Conduct research, via councillor surgeries and council meetings to understand what the service needs of the community are	Ongoing	Full Council		Chief Officer
	Councillor surgeries carried in West Ward. North ward also carried out surgeries in 2025 however these were discontinued due to low attendance.				
P26	Deliver events that are free of charge to attend over the summer holidays	Complete	Market & Events	4463	Events Supervisor
	Summer park events were held in August 2025 which were free of charge. Cinema nights that will be free of charge planned for Summer 2026.				

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P26	Investigate free activites to be included in the Christmas Light Switch On events such as rides	Complete	Market & Events	4450	Events Supervisor
	Fair ground rides were available free of charge. There was no charge for any council led activities on the day.				
P27	Deliver Sheep Day with a renewed focus on the heritage of Skipton	Complete	Market & Events	4459	Events Supervisor
	This was implemented in June 2025, with a successful event taking place. Several new elements were incorporated including activities at the Canal Basin in addtition to the High Street.				
P28	Implement the watering for Skipton In Bloom	Completed	Public Services Committee	1284	Estate Supervisor
	This will continue for 2026				
P28	Be a proactive member in the planning and delivery of the community day at Sandylands potentially combining with Skipton Snapshot	Completed	Market & Events	4457	Events Supervisor
	The Community Day was held at Snadylands, it was not possible to combine with Snapshot for 2025.				
P28	Continue to support the Friends of the Wilderness and Raikes Road Burial Ground	Ongoing	Public Services Committee	4270	Deputy Clerk
	Ongoing.				
P29	Continue to host the Community Safety Working Group, with monthly litter picks to be carried out	Montly	Community Safety Working group reporting to FC	4467 & 1310	Deputy Clerk
	Ongoing, minutes available on the Council website. Monthly litter picks carried out				
P29	Proactively work with Community Payback to identify opportunities for work to be carried out on the Council's Estate	Ongoing	Public Services Committee		Estate Supervisor
	Community Payback are no covering Skipton at present due to changes within their staffing structure.				
P30	Increase applications to the Community Grants Scheme by 30%	Ongoing	Finance	4468	Chief Officer
	Applications have been reduced this year, with only 3 successful applications. The criteria has been reviewed.				
P31	Investigate how we can maintain links with the Twin Towns, with a minimum of one Twin Town activity per year.	Ongoing	Full Council	4440	Chief Officer
	Work has started to re-establish a Twinning Assocaition. Visits were made by Erquinghem-Lys in July 2025 and Simbach in March 2026.				